

WARRINGTON TOWNSHIP
Minutes of the Re-organizational Meeting of the Board of Supervisors
Held, pursuant to due notice, in the Municipal Building
3345 Rosstown Road, Wellsville, PA 17365
Monday, January 6, 2020, 6:00 PM

Presiding: Supervisor John Dockery
 Supervisor George DeFrain
 Supervisor Zachary Fickes
 Supervisor Thomas Hawkins
 Supervisor Jason Weaver

Staff Present: Rebecca Knaub-Bradshaw

The meeting was opened with the Pledge to the Flag.

Supervisor Dockery welcomed new Supervisor, Zachary Fickes.

Motion was made by Supervisor DeFrain and seconded by Supervisor Hawkins to appoint Supervisor John Dockery as Chairman of the Board. Motion carried unanimously.

Motion was made by Supervisor Weaver and seconded by Supervisor Fickes to appoint Supervisor Hawkins as Vice-Chairman. Motion carried unanimously.

Motion was made by Supervisor DeFrain and seconded by Supervisor Hawkins to appoint Rebecca Bradshaw as Township Manager, Secretary and Treasurer at a yearly salary of \$60,840.00. Motion carried unanimously.

Motion was made by Supervisor Weaver and seconded by Supervisor DeFrain to appoint Michael Gasswint as Codes Enforcement Officer, Zoning Officer and Building Codes Officer. Motion carried unanimously.

Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to appoint Robert Shelly as Alternate Codes Enforcement Officer, Zoning Officer and Building Codes Officer. Motion carried unanimously.

Motion was made by Supervisor Weaver and seconded by Supervisor DeFrain to appoint Stacie Gregory as Administrative Assistant. Motion carried unanimously.

Motion was made by Supervisor Hawkins and seconded by Supervisor Weaver to appoint Michael Deardorff as Road Foreman. Motion carried unanimously.

Motion was made by Supervisor Weaver and seconded by Supervisor Hawkins to appoint Martin Smith to work on the Road Crew. Motion carried unanimously.

Motion was made by Supervisor Hawkins and seconded by Supervisor Fickes to appoint Michael Coy to work on the Road Crew. Motion carried unanimously.

Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to appoint the firm of Blakey, Yost, Bupp and Rausch with Attorney Donald Hoyt representing the Township as Solicitor. Motion carried unanimously.

Motion was made by Supervisor DeFrain and seconded by Supervisor Weaver to appoint the firm of C. S. Davidson Engineer, Inc. with Mr. Terry Myers representing Warrington Township as Engineer. Motion carried unanimously.

Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to appoint Mr. Gary Morrow as Sewage Enforcement Officer. Motion carried unanimously.

Motion was made by Supervisor DeFrain and seconded by Supervisor Hawkins to appoint Mr. John Klinedinst, from C. S. Davidson Engineering, Inc. as Alternate Sewage Enforcement Officer. Motion carried unanimously.

Motion was made by Supervisor DeFrain and seconded by Supervisor Weaver to appoint Marcy Renshaw as Act 511 Tax Collector at 5% commission. Motion carried unanimously.

Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to appoint Debbi Beitzel as Deputy Tax Collector. Motion carried unanimously.

Motion was made by Supervisor DeFrain and seconded by Supervisor Weaver to appoint the York County SPCA and the Department of Agriculture Dog Warden to call for animal control. Motion carried unanimously.

Motion was made by Supervisor DeFrain and seconded by Supervisor Weaver to appoint Mr. Robert Prosser as Vacancy Board Chairman. Motion carried unanimously.

Motion was made by Supervisor DeFrain and seconded by Supervisor Dockery to schedule Board of Supervisors meetings on the 1st and 3rd Wednesday at 7:00 PM each month in 2020. Motion carried unanimously.

Motion was made by Supervisor Weaver and seconded by Supervisor DeFrain to establish mileage to be paid at \$.575 per mile in 2020. Motion carried unanimously.

Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to retain Members 1st Credit Union as a Township depository. Motion carried unanimously.

Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to retain PLGIT as a Township depository. Motion carried unanimously.

Motion was made by Supervisor Weaver and seconded by Supervisor DeFrain to approve attendance, paid expenses, loss of pay and reimbursements allowed by Township Code, for eligible attendees to the PSATS State Conference. Motion carried unanimously.

Motion was made by Supervisor DeFrain and seconded by Supervisor Weaver to appoint Supervisor John Dockery as voting delegate for Warrington Township at the PSATS State Conference. Motion carried unanimously.

Motion was made by Supervisor DeFrain and seconded by Supervisor Hawkins to approve eligible officials and employees to attend the PSATS York County convention with expenses reimbursed. Motion carried unanimously.

Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to approve all Supervisors to work with the road crew when needed. Motion carried unanimously.

Motion was made by Supervisor DeFrain and seconded by Supervisor Hawkins to set the Treasurer Bond at \$2,000,000. Motion carried unanimously.

Motion was made by Supervisor DeFrain and seconded by Supervisor Hawkins to re-appoint Mrs. Carla Repman to a 5-year term on the Township Planning Commission. Motion carried unanimously.

Motion was made by Supervisor Weaver and seconded by Supervisor DeFrain to schedule Township Planning Commission meetings for the 4th Wednesday of each month at 7:00 PM in 2020 with November and December to be scheduled separately due to Holidays.

Motion was made by Supervisor Weaver and seconded by Supervisor Hawkins to appoint Ms. Jackie Van Pelt to a 5-year term on the Township Zoning Hearing Board. Motion carried unanimously.

Motion was made by Supervisor DeFrain and seconded by Supervisor Dockery to appoint Mr. Gregory Seifert as Alternate member to the Zoning Hearing Board. Motion carried unanimously.

Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to appoint Attorney Stacey MacNeal as Zoning Hearing Board Solicitor. Motion carried unanimously.

Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to schedule Township Zoning Hearing Board meetings for the 1st Thursday of each month at 7:00 PM in 2020 as needed. Motion carried.

Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to approve Resolution 2020-01 Fee Resolution as adjusted to establish fees to be charged in 2020. Motion carried unanimously.

Motion was made by Supervisor Hawkins and seconded by Supervisor Weaver to approve the Township Policy and Procedure Manual as established November 19, 2014. Motion carried unanimously.

Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to appoint the firm of Smith, Elliott & Kearns, Certified Public Accountants to audit the Township books for 2020. Motion carried unanimously.

Motion was made by Supervisor DeFrain and seconded by Supervisor Hawkins to appoint Mr. Raphael Larocca as Emergency Management Coordinator. Motion carried unanimously.

Motion was made by Supervisor DeFrain and seconded by Supervisor Weaver to appoint Mr. Christopher Deardorff as Deputy Emergency Management Coordinator. Motion carried unanimously.

Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to appoint Mr. Robert Shelly as 3rd Party Building Inspector. Motion carried unanimously.

Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to appoint Stacie Gregory as Open Records Officer. Motion carried unanimously.

Motion was made by Supervisor Hawkins and seconded by Supervisor Fickes to appoint Mr. Dean Trump as Northern York EMS Advisory Committee representative for Warrington Township. Motion carried unanimously.

Motion was made by Supervisor Weaver and seconded by Supervisor DeFrain to appoint Mr. John Dockery as Warrington Township representative to the York-Adams Tax Bureau and the TCC. Motion carried unanimously.

Motion was made by Supervisor Weaver and seconded by Supervisor Dockery to appoint Mr. Tom Hawkins as Warrington Township alternate representative to the York-Adams Tax Bureau and the TCC. Motion carried unanimously.

Minutes of the Regular Meeting of the Board of Supervisors
Monday, January 6, 2020, beginning at 7:30 PM

Presiding: Supervisor John Dockery, Chairman
Supervisor George DeFrain
Supervisor Zachary Fickes
Supervisor Thomas Hawkins
Supervisor Jason Weaver

Staff Present: Rebecca Knaub-Bradshaw, Township Manager and Secretary-Treasurer
Michael Gasswint, Codes Enforcement Officer

Minutes. Motion was made by Supervisor DeFrain and seconded by Supervisor Hawkins to approve the minutes of the December 18, 2019 meeting. Supervisor Weaver said the name of the resident at 425 Thundergust Mill Road should be changed to Jared Wallace. Motion carried unanimously.

EMERGENCY SERVICES REPORTS

Wellsville Fire Company. The Fire Company reported responding to 7 calls in Warrington Township during the month of December 2019. They responded to 107 calls in the Township during 2019.

PUBLIC RECOGNITION

None

SUBDIVISION/LAND DEVELOPMENT PLANS/PLANNING MODULES

None

BUSINESS AND STAFF REPORTS

IT Services. Executive Image Solutions quoted a price of \$2,336.24 to upgrade the Township computers to Windows 10. The upgrade was approved in the 2020 Budget. Motion was made by Supervisor DeFrain and seconded by Supervisor Fickes to approve the Windows upgrade. Motion carried unanimously.

Traffic Signal. The Larson Design Group would like to request an extension in time to the agreement in place to present recommendations to the Board regarding the traffic signal upgrade. They are asking to extend until March 16, 2020. The current contract expires on January 16, 2020. They will be on the Supervisors Agenda for the February 5th meeting. Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to extend the contract. Motion carried unanimously.

Garage Roof. Supervisor Weaver said he would like to make sure that the garage roof project does not get forgotten.

Security. Supervisor Fickes said he would like to propose security cameras to be installed on Municipal property. He said he will proceed with getting prices.

ACCOUNTS PAYABLE

Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to approve General Fund accounts payable in the amount of \$22,000.93, \$7,350.36 to Harry Fox for a utility pole on Thundergust Mill Road and State Liquid Fuels Fund accounts payable in the amount of \$408.84 Motion carried unanimously.

ADJOURNMENT

Motion was made by Supervisor Weaver and seconded by Supervisor DeFrain to adjourn the meeting. Motion carried.

The meeting was adjourned at 8:00 PM.

Township Secretary