

Chairman Eugene “Gene” Neidermyer called the December 12, 2019 meeting of the Western Heights Water Authority to order at 6:00 p.m. Present were Gene Neidermyer, Jim Leonard, Tony Gay and Bruce Martin. Also, present were Jerry Brackbill (Operator), Gary Martin (Engineer), William Cassidy (Solicitor) and Tom Plitt (Township Supervisor).

Jim made a **motion to approve the November 14, 2019 minutes**. Tony seconded the motion, and all voted yes.

Jim made a **motion to approve the October 10, 2019 minutes with corrections to paragraph six which should state “November 14, 2019” and the seventh paragraph which should state “pressure tanks were installed”**. Tony seconded the motion, and all voted yes. This motion was necessary due to the minutes being approved by Bruce in error at the November 14, 2019 meeting.

Bruce made a **motion to adopt the WHWA 2020 Budget as presented**. Jim seconded the motion, and all voted yes.

Jim made a **motion to increase the WHWA usage rate from Thirteen Dollars (\$13.00) per thousand gallons to Fifteen Dollars (\$15.00) per thousand gallons of flow. Over the four thousand (4,000) gallon base rate**. Tony seconded the motion, and all voted yes.

Bruce made a **motion to adopt RESOLUTION NO. 2019-04 A RESOLUTION ADOPTING A FEE SCHEDULE FOR THE WESTERN HEIGHTS WATER AUTHORITY. Effective January 1, 2020**
Jim seconded the motion, and all voted yes.

Linda reported on the Electric Contract with a new rate of .05749, which Brenda has secured for WHWA for the next three (3) years.

Jerry reported on the water softeners, which are currently working properly. However, the electrical controls and valve head will need to be replaced within the next twenty four (24) months. Jerry suggested the cost to repair be put into the 2021 budget. Current quotes are as follows:

Martin Water Conditioning, New controls, flow meter, valve head and 1 hour start up, and installation. Total of Five Thousand One Hundred Thirty Nine Dollars and Sixty Nine Cents (\$5,139.69).

Miller & Sons Water Conditioning, New controls, flow meter, valve head and start up, and Installation. Total of Seven Thousand Eight Hundred Eighty Dollars (\$7,880.00).

The Authority directed Jerry to take a Radium 226 & 228 test on Well #5. This test is not a DEP requirement, but the Operators would like a test to evaluate the results, which would cost approximately Two Hundred Twenty Five Dollars (\$225.00).

The delinquent accounts were reviewed in the amount of \$ 3,951.53.
The receipts for November were reviewed in the amount of \$ 348.58.

Jim made a **motion to approve the disbursement of checks #4281 - #4290 in the amount of \$ 8,447.99**. Bruce seconded the motion, and all voted yes.

WHWA and ETSA moved into Executive session at 6:30 pm to discuss employee matters.

Regular session reconvened at 6:46 pm.

Bruce made a **motion to accept the notice of retirement letter from Jerry Brackbill as the position of Operations Supervisor, as of June 26, 2020**. Tony seconded the motion, and all voted yes.

Meeting adjourned at 6.48 p.m.

Respectfully submitted,

Linda Marburger, Appointed Secretary/Treasurer