

Solicitor Cassidy called the **January 10, 2019 Re-organization meeting** of the **Western Heights Water Authority** to order at 6:00 p.m. Present were Gene Neidermyer, Jim Leonard and Bruce Martin. Also, present were Patrick Kidd (Operator), Gary Martin (Engineer), William Cassidy (Solicitor).

Solicitor Cassidy asked for nominations for the following officers:

Chairman: Jim **nominated Eugene Neidermyer**, Bruce seconded, and all voted yes.

Vice-Chairman: Gene **nominated James Leonard**, Bruce seconded, and all voted yes.

Secretary/Treasurer: Bruce **nominated Tony Gay**, Jim seconded, and all voted yes.

Assistant Treasurer: Gene **nominated Bruce Martin**, Jim seconded, and all voted yes.

Appointed Secretary/Treasurer: Bruce **nominated Linda Marburger**, Gene seconded, and all voted yes.

Appointed Assistant Secretary/Treasurer: Jim **nominated Brenda Becker and Joy Oberholtzer**, Gene seconded, and all voted yes.

Solicitor: Bruce made a **motion to appoint Solicitor William Cassidy of Appel & Yost LLP**, Jim seconded, and all voted yes.

Engineer: Jim made a **motion to appoint Gary Martin of Becker Engineering LLC**, Gene seconded, and all voted yes.

Auditor: Gene made a **motion to appoint Maher Duessel**, Jim seconded, and all voted yes.

Depositories: Jim made a **motion to approve Ephrata National Bank, BB&T, PNC Bank, and PLGIT**, Gene seconded, and all voted yes.

Jim made a **motion to approve the 2019 mileage reimbursement rate at Fifty Eight Cents (\$0.58) per mile for personal vehicle usage**. Bruce seconded the motion, and all voted yes.

Bruce made a **motion to approve the current IRS established rate of Three Dollars (\$3.00) per daily round trip for commuting with company vehicle which shall be included on the employee's Form W-2 as taxable wages at the end of the calendar year**. Jim seconded the motion, and all voted yes.

Solicitor Cassidy then turned the meeting over to Chairman Gene Neidermyer for the regularly scheduled monthly meeting at 6:07 pm.

Jim made a **motion to approve the December 13, 2018 minutes as presented**. Bruce seconded the motion, and all voted yes.

Linda was directed by the Authority to report back with the cost of online bill paying and/or credit card payments.

Linda reported on the ninety (90) days of daily readings from the YMCA. The spikes in readings were due to an employee error. The pool fill valve was left on without informing next shift. Also, the spiked readings were due to back washing the filter to refill the pool. Gary noted a new business has gone in at the YMCA, A Physical Therapy business is now located in this facility. The Authority directed Bill to look at the Ordinance and report back how the Authority should proceed.

Patrick reported they now have thirty-five (35) responses to the mailing that was sent out to WHWA customers for the Pennsylvania Department of Environmental Protection water samples for testing lead and copper. As a result of the survey that was mailed WHWA has enough sample sites to complete the required water samples.

Gary submitted eligible Tapping Fee versus current fee for review and consideration. After a discussion Gene made a **motion to approve amending the Tapping Fee rate to Five Thousand Four Hundred Dollars (\$5,400.00) per EDU, effective today**. Bruce seconded the motion, and all voted yes

Solicitor Cassidy reported on the Ordinance regarding connection for properties located at 817 West Main Street, 823 Main Street and 770 West Main Street, New Holland. The residents will be asked to provide third party testing of their wells to ensure safe drinking water for human consumption. The Authority directed that a letter be sent to each resident requesting third-party testing which should be conducted every two (2) years, with the results to be provided to the Authority. Satisfactory testing results, meeting PA-DEP requirements will allow continuation of private well water usage.

The delinquent accounts were reviewed in the amount of \$1,669.77

The receipts for December were reviewed in the amount of \$75,418.65.

Bruce made a **motion to approve the disbursements of checks #4146 - #4159 in the amount of the \$5,907.43**. Jim seconded the motion, and all voted yes.

Meeting adjourned at 6:32 p.m.

Respectfully submitted,
Linda Marburger, Appointed Secretary/Treasurer