

Chairman Eugene “Gene” Neidermyer called the **March 14, 2019 meeting** of the **Earl Township Sewer Authority** to order at 7:02 p.m. Present were Gene Neidermyer, Jim Leonard, Floyd Grove, Earl Kenepf, Also, present were Jerry Brackbill (Operator), Gary Martin (Engineer), William Cassidy (Solicitor).

WHWA and ETSA moved into Executive session at 7:02 pm to discuss employee matters. Regular session convened at 7:24 pm.

Jim made a **motion to approve the February 14, 2019 minutes**, Floyd seconded the motion and all voted yes.

Linda reported that the owner of 131 Cindalyn Drive, is deceased and currently no heirs have come forward. The Authority directed Solicitor Cassidy to file a lien. Jim made a **motion to file a lien on 131 Cindalyn Drive for delinquent funds on sewer account in the amount of Eight Hundred Ninety Seven Dollars and Thirty Cents (\$897.30)**. Floyd seconded the motion and all voted yes.

Ms. Autumn Thomas from the YMCA, 123 West Main Street, was present to discuss the requirement for ninety days of daily meter readings due to the addition of the Pivot Physical Therapy business in the same building on the same account. After much discussion, the Authority decided that no daily readings are required at this time. The Authority directed the YMCA to present a letter within ninety (90) days stating the status of second tenant operation. The Authority informed the YMCA that an additional EDU may be required with the second tenant. The Authority agreed to charge the 2015 Tapping Fee rate since that was the date the new tenant began operation. The Tapping Fees in 2015 was Five Thousand Five Hundred Fifty Dollars (\$5,550.00). Floyd made a **motion to approve billing the 2015 EDU rate of Five Thousand Five Hundred Fifty Dollars (\$5,550.00) if additional EDU is required**. Earl seconded the motion and all voted yes.

Linda reported Airbnb’s are being operated in Earl Township, she asked if the Authority should require purchasing additional sewer capacity for the second use. After much discussion, the Authority decided to wait and see the direction Earl Township takes regarding this matter.

The property 131 Jalyn Drive will have a change of user. The Authority directed Linda to monitor the quarterly readings provided by New Holland Borough to see if they exceed the EDU’s purchased.

WWTP UPGRADE:

Linda reported that the WWTP expenses paid to date total Ten Million One Hundred Seventy Eight Thousand One Hundred Ninety One Dollars and Sixty Three Cents (\$10,178,191.63).

MANHOLE REHAB:

Linda reported that the Manhole Rehab expenses paid to date total Six Hundred Fifty Seven Thousand Seven Hundred Seventy Nine Dollars and Twelve Cents (\$657,779.12). WVA was invoiced the amount of Eight Thousand Five Hundred Seventy Four Dollars and Forty Five Cents (\$8,574.45) for their share of the February 2019 upgrade to the manhole. WVA reimbursed to date total of Two Hundred Eighty Four Thousand Six Hundred Sixty Dollars and Seventeen Cents (\$284,660.17).

Sewer Operators Report presented by Jerry Brackbill:

1. Plant effluent was within all permit limits for February.
2. Sam Ringler Trucking hauled 115,500 gallons of bio-solids in February.
3. Jerry requested international phone service for thirty (30) days at the cost of Eighty Five Dollars (\$85.00). Floyd made a **motion to approve the international phone service for Jerry’s phone at the rate of Eighty Five Dollars (\$85.00) for thirty (30) days**. Earl seconded the motion and all voted yes.

4. Request to order 5 new grinder pumps, cost to be split between project #1 and #3.
 1. 5, Liberty pumps @ \$1,090.7609 each \$5,453.80
 2. 5, Start/Run kits @ \$135.6027 each \$ 678.01
 3. 3, Discharge elbows @ \$ 27.8212 each \$ 83.46

TOTAL \$6,215.27

Jim made a **motion to purchase five (5) pumps and parts required to install, in the amount of Six Thousand Two Hundred Fifteen Dollars and Twenty Seven Cents (\$6,215.27) the cost shall be split between Project #1 and Project #3.** Earl seconded the motion and all voted yes.

Engineer’s Report presented by Gary Martin:

1. **2018 Manhole Rehab Project:** Payment Request #2 for consideration this month: \$19,555.50. Remaining contract value: \$1,790.00. Jim made a **motion to pay Payment Request #2 to Fidelity in the amount of Nineteen Thousand Five Hundred and Fifty Five Dollars and Fifty Cents (\$19,555.50).** Earl seconded the motion and all voted yes.
2. **2017 Manhole Rehab Project:** Still waiting for contractor and manufacturer’s formal response on manhole base remedy (expected to be in spring). Contractor has asked to be on-site in next week or so to look at manhole bases. Becker and operator’s inspection were completed in September 2018.
3. **East Earl Road Sewer Cleaning and Lining:** Bidding documents in final stage and under review by Bill. Schedule for bidding and completion attached.
4. **Notice of Termination for Stormwater NPDES Permit:** Site survey has been completed and stormwater Engineer is completing the updated analysis so that the paperwork can be submitted to the Township Engineer. After Township Engineers approval, the Plans will be recorded and then plans will be resubmitted to Township Engineer for Township approval and then submitted to County to close out this permit.
5. **The Landings at Garden Spot Reserve:** Record Plans were reviewed by Becker and the Operators and a review letter was issued on February 21, 2019. We are awaiting updated submission.
6. **Robert Martin Property:** Preliminary design meeting held at Becker office on February 5, 2019. We are awaiting updated plans for review and comment.
7. **Chapter 94 Submittal to NHBA:** Report submitted to the Borough on February 17, 2019. Copies were emailed to the Board. No problems or issues with this 2018 Report.
8. **Chapter 94 Submittal to DEP:** First report that reflects the upgrade and the close out of the Consent Order and Agreement. Full copy of report to be emailed to Board. Report will be submitted this week to comply with the March 31, 2019 submission deadline. Floyd made a **motion for the Chairman Gene Neidermyer, to sign the Chapter 94 DEP report.** Earl seconded and all voted yes.
9. **Hollander Properties:** Review letter issued for the proposed new Auto Repair Shop (part of the King Property).
10. **Daniel Blank Project:** Review letter issued for the connection for the existing and proposed dwellings on this property (across from New Holland Road South Pump Station).

Monthly Reporting Items

Project 1:

1. **Monthly Flows to New Holland:** Average daily flows for February: 44,000 gpd (compared to January’s 44,300 gpd and December’s 41,300 gpd).

Project 2/3:

1. **MEMHP:** Average daily flow for February: 13,500 gpd (compared to January’s 15,400 gpd and December’s 13,400 gpd).

2. **GSV:** Average daily flows for February: 56,600 gpd (compared to January's 58,500 gpd and December's 60,900 gpd). Average daily flow below guaranteed 62,869 gpd so \$1,866.55 Guarantee of Capacity Fee assessed for February.
3. **Monthly STP flows:** Reported average daily flows for February: 304,800 gpd (compared to January's 322,300 gpd and December's 325,000 gpd).
4. **Flows from WVA:** Average daily recorded flows for February: 124,700 gpd (compared to January's: 128,300 gpd and December's 116,100 gpd).
5. **Connection and Permitting Tracking:** Zero (0) permits issued in February. For 2019, a total of 3 EDUs has been purchased for 3 different properties.
6. **GSV Phase 4:** Nothing else received on sewer layout or details for proposed new 40 bed Memory Care Facility on the west side of Kinzer Avenue since the capacity request was received in January

The balances for the delinquent accounts were:

Project #1 - \$ 2,222.60

Project #3 - \$ 22,353.46

The February receipts were:

Project #1 - \$ 44,126.62

Project #3 - \$ 265,561.52

Earl made a **motion to approve the disbursements of checks #3110 - #3115 for Project 1 in the amount of \$11,536.02 and checks #5747 – #5770 for Project 3 in the amount of \$94,130.77.** Jim seconded the motion and all voted yes.

Meeting adjourned at 8:30 p.m.

Respectively submitted,

Linda A. Marburger, Appointed Asst. Secretary/Treasurer