

Chairman Eugene “Gene” Neidermyer called the **December 12, 2019 meeting** of the **Earl Township Sewer Authority** to order at 6:30 p.m. Present were Gene Neidermyer, Jim Leonard, Earl Kenepp, Floyd Grove and Tony Gay. Also present were Jerry Brackbill (Operator), Gary Martin (Engineer), William Cassidy (Solicitor) and Tom Plitt (Township Supervisor).

WHWA and ETSA moved into Executive session at 6:30 pm to discuss employee matters.

Regular session convened at 6:50 pm.

Jim made a **motion to approve the November 14, 2019 minutes with corrections. On page two, item number six under Operators report should state “Price estimates”**. Floyd seconded the motion and all voted yes.

Floyd made a **motion to accept Jerry Brackbill’s retirement letter as the Operations Supervisor, effective June 26, 2020**. Jim seconded the motion and all voted yes.

Floyd made a **motion to approve the additional capacity of one (1) EDU for the new use of the building located at 250 Commerce Drive**. Jim seconded the motion and all voted yes.

Linda reported that the 2009 loan at PNC Bank was paid in full, from the General Reserve Fund, in the amount of Five Hundred and Sixty Three Thousand Three Hundred and Ninety Three Dollars and Thirty Cents (\$563,393.30).

Linda reported on a new Electric Contract which was executed, with a new rate of .05410, and which Brenda has secured for ETSA for the next three (3) years.

Floyd made a **motion to approve Change Order #3 Revision #1 for the East Earl Road Rehabilitation Project, to correct the prior Change Order # 3 which had the contract price listed incorrectly**. Jim seconded the motion and all voted yes.

Floyd made a **motion to approve Change Order #4 for the East Earl Road Rehabilitation Project time extension of ninety (90) days from January 20, 2020 to April 20, 2020 with final completion April 20, 2020**. Jim seconded the motion and all voted yes.

#### **EAST EARL ROAD SEWER LINE CLEANING PROJECT:**

Total expenses paid to date: Sixty Seven Thousand Five Hundred and Ninety Seven Dollars and Sixty Cents (\$67,597.60). WVA share of East Earl Road Project owed to date is Twenty Eight Thousand Eight Hundred Thirty Five Dollars and Four Cents (\$28,835.04). The Solicitor reported that he is working with the WVA Solicitor to define what will be cost shared and will report back to the Authority.

#### **MANHOLE REHAB:**

Total expenses paid to date is Six Hundred Ninety One Thousand Four Hundred Sixty Seven Dollars and Sixty Three Cents (\$691,467.63). WVA’s share of Manhole Rehab project to date is Two Hundred Ninety Six Thousand Four Hundred Twelve Dollars and Eighty Five Cents (\$296,412.85). WVA has been invoiced an additional Three Thousand Four Hundred Twenty Dollars and Sixty Three Cents (\$3,420.63).

### **Sewer Operators Report presented by Jerry Brackbill:**

1. Plant was within all permits limit for November.
2. Sam Ringler Trucking hauled 88,000 gallons of bio-solids in November.
3. Update on repair to block plant lateral. Jerry reported the Sewer Operators will be working with York Building Products to access the lateral for repair at the East Earl Road Project. Jerry will be contacting Mr. Rehab to see if they would like to be present during this process, at which time Mr. Rehab would have access to sealing the last lateral and completing the project.

### **Engineer's Report presented by Gary Martin:**

1. **2017 Manhole Rehab Project:** Still waiting on contractor and Terre Hill re: proposed resolution and remainder of warranty. The Authority directed Solicitor Cassidy to send a letter regarding the warranty matter.
2. **Notice of Termination for Stormwater NPDES Permit:** Still coordinating with new Township Engineer (former engineer retired). The Stormwater Engineer has completed his verification and Becker Engineering will be submitting the documents for review this week.
3. **Tri-S (Hollander Road) Project:** Fielded calls from consultant as they move forward with preparing Plans and concepts for sewer connection (and water connection to New Holland).
4. **Robert Martin Property:** ETSA portions of the Planning Module completed and provided to Mr. Martin's consultant. They will be coordinating with the Borough for the Borough's part of the Planning Module Process (as is required for any Project 1 connection that goes through the Planning Module Process).
5. **LTH Natural Foods:** Latest communications with LTH (12/05/19) forecast no connection or flow until at least February 2020. The gentleman that Jerry and I previously met with and explained all the Authority requirements is no longer part of the LTH team so we are awaiting a new on-site point of contact to go through the same thing again.
6. **The Landings at Garden Spot Reserve:** Updated Record Plans received on 11/14/19. Follow up review letter issued on 12/04/19. Many of the prior review comments remain outstanding such as field notes not matching what is on the proposed Record Plans.
7. **Chapter 94s:** Next month will be the start of the annual Chapter 94 Reports preparation. I will be looking to the Board and staff for any rumors or information on new developments or potential connections to either Project 1 or Project 3. We will be including the Robert Martin project in the Project 1 forecast, the Garden Spot Village Memory Care project in the Project 2 forecast, and the Tri-S project in the Project 3 forecast. I have reached out to Mr. Will and Mr. Monger for their input for The Landings forecast.
8. **Tapping Fee Update(s):** I anticipate updates for the Project 1 Tapping Fee next month. With the final costs (and cost sharing) still not in for the WWTP Upgrade I am in no hurry to start an update for the Project 2/3 Tapping Fee unless the Board has a different opinion.

### **Monthly Reporting Items**

#### **Project 1:**

1. **Monthly Flows to New Holland:** Average daily flows for November: 39,500 gpd (compared to October's 42,100 gpd and September's 41,000 gpd).

#### **Project 2/3:**

1. **MEMHP:** Reported average daily flow for November: 16,000 gpd (compared to October's 15,500 gpd and September's 15,800 gpd). One day listed as "Heavy Rain" flow triple "normal" flow (again when it rains). This increase not showing up in the WVA Ranck Road meter. The Authority

directed Linda to send a letter requesting Harmony Penn Holdings to develop a plan to reduce their Infiltration and Inflow as soon as possible.

2. **GSV:** Average daily flows for November: 56,800 gpd (compared to October's 60,000 gpd and September's 61,400 gpd). Average daily flow below guaranteed 62,869 gpd so \$2,133.50 Guarantee of Capacity Fee assessed for November.
3. **Monthly STP flows:** Reported average daily flows for November: 328,800 gpd (compared to October's 319,700 gpd and September's 311,100 gpd). The effects of the I/I flow continues to impact the cost sharing with WVA by putting more of the operating costs on ETSA because of the higher flows
4. **Flows from WVA:** Average daily recorded flows for November: 132,700 gpd (compared to October's 136,900 gpd and September's 131,700 gpd).
5. **Connection and Permitting Tracking:** No new permits logged in this reporting period. For 2019, a total of 19 EDUs has been purchased for 19 different properties.
6. **The Landings at Garden Spot Reserve:** 30 Permits issued to-date and 23 connections completed to-date.
7. **Hollander Properties:** Construction underway. Operators monitoring.
8. **Daniel Blank Project:** New submission received on July 17, 2019 for the connection for the existing and proposed dwellings on this property (across from New Holland Road South Pump Station). Under review.
9. **GSV Phase 4:** Construction underway. Operators monitoring.

**Solicitor's Report presented by William Cassidy:**

Solicitor Cassidy reported that the claim was filed in the Register of Wills Office in Lancaster County in connection with the Florence F. Reaver Estate, for outstanding ETSA invoices. The Sheriff's Sale has been postponed until January or February of 2020.

Solicitor Cassidy reported the delinquent account of 131Cindalyn Drive has been paid in full.

The balances for the delinquent accounts were:

Project #1 - \$ 1,400.12

Project #3 - \$ 19,289.35

The November receipts were:

Project #1 - \$ 1,400.20

Project #3 - \$ 27,995.59

Floyd made a **motion to approve the disbursements of checks #3178 - #3182 for Project 1 in the amount of \$ 6,386.94 and checks #6000 – #6020 for Project 3 in the amount of \$ 48,608.88.** Jim seconded the motion and all voted yes.

Meeting adjourned at 7:30 p.m.

Respectively submitted,

Linda A. Marburger, Appointed Asst. Secretary/Treasurer