

Chairman Eugene “Gene” Neidermyer called the **October 10, 2019 meeting** of the **Earl Township Sewer Authority** to order at 6:50 p.m. Present were Gene Neidermyer, Jim Leonard, Earl Kenepp, Floyd Grove and Tony Gay. Also present were Patrick Kidd (Operator), Gary Martin (Engineer), William Cassidy (Solicitor).

Jim made a **motion to approve the September 12, 2019 minutes**. Floyd seconded the motion and all voted yes.

Floyd made a **motion to pay off the 2009 PNC loan after November 20, 2019, approximate payoff amount will be Five Hundred Seventy Eight Thousand Four Hundred Twenty Six Dollars Forty Six Cents (\$578,426.46)**. Earl seconded the motion and all voted yes. A confirmed dollar amount will be provided by PNC closer to the date of payoff.

Linda reported that Meadowcreek Welding, 221 Jalyn Drive, has several months that their sewer usage has exceeded the purchased two (2) EDUs as reflected in, the reports provided from New Holland Borough (NHB) quarterly readings. After some discussion, the Authority directed Linda to send a letter stating that the Authority will continue to monitor the sewer usage, and that no daily readings will be required at this time. However, they may be required to take readings in the future. It was also recommended by the Authority that; the owners install a meter outside of the meter pit to make meter reading more convenient.

Gary reported that the East Earl Road Sewer Cleaning and Lining Project is complete, except for the sealing of the one lateral. The Operators are working with York Building Products to access the lateral for repair. A request was made to approve Change Order #3 for an extension of time for Mr. Rehab to complete the sealing of the York Building Products lateral. Floyd made a **motion to approve Change Order #3 for the East Earl Road Rehabilitation Project time extension of ninety (90) days from September 20, 2019 to December 20, 2019 with final completion January 20, 2020**. Earl seconded the motion and all voted yes.

Gary reported final grading and seeding still needs to be completed for the stormwater NPDES permit close-out. Quandel has terminated their relationship with Tru-line (site work contractor) and has hired another site contractor to complete the work (Fidler Brothers contractor) Quandel has issued a letter requesting a time extension for the completion of the warranty work to October 31, 2019. Jim made a **motion to approve the Quandel time extension to complete the WWTP upgrade project until October 31, 2019**. Earl seconded the motion and all voted yes. Gary reported the warranty work was started October 9, 2019 and finished on October 10, 2019.

Solicitor Cassidy reported on the Gail R. Blann property, 823 West Main Street lien matter. The day before sheriff sale was scheduled to take place the homeowner filed for Chapter 13 bankruptcy. Bill suggested the Authority come up with a payment plan for the homeowner’s delinquent sewer account.

EAST EARL ROAD SEWER LINE CLEANING PROJECT:

Total expenses paid to date: Sixty Six Thousand One Hundred and Forty Two Dollars and Sixty Cents (\$66,142.60).

MANHOLE REHAB:

Total expenses paid to date is Six Hundred Eighty Nine Thousand Six Hundred Seven Dollars and Sixty Three Cents (\$689,607.63). WVA share of Manhole Rehab project to date is Two Hundred Ninety Six Thousand Four Hundred Twelve Dollars and Eighty Five Cents (\$296,412.85).

Linda reported that WVA hasn't paid the last reimbursement invoice for the cost sharing projects. Denise had e-mailed Linda September 5, 2019 and said they were having their Solicitor look over invoices. Solicitor Cassidy said he has been in contact with WVA Solicitor regarding this matter. The invoices in question are warranty items and invoices pertaining to conversations between ETSA Engineer and Solicitor.

Linda presented a rough draft of the 2020 Budget, Linda requested that the Authority look over the Budget and at the November 14, 2020 meeting this will be discussed.

Sewer Operators Report presented by Patrick Kidd:

1. Plant was within all permits limit for September.
2. Sam Ringler Trucking hauled 71,500 gallons of bio-solids in September.
3. The valve actuator was repaired by Chalmers & Kubeck, Inc. on October 3, 2019. The plant has six identical valve actuators. The Operators requested approval to purchase a spare actuator or spare parts to repair actuators when they fail. These actuators are a critical component in the plant operation. If a failure occurs the operators will need to be on site 24/7 to manually operate the plant. After much discussion the Authority directed the operators to report back a cost for the parts needed and to research why the valve actuators keep failing.
4. The new Heater and A/C unit was installed at plant by White Oak, Inc.
5. The plant SCADA system that was returned to Aqua Aerobic was placed back in service 10/3/19. So far all is working correctly and this was covered under the warranty.

Engineer's Report presented by Gary Martin:

1. **Robert Martin Property:** PA DEP Sewer module was submitted for completion. Gary is coordinating with the Borough on the completion of the Module, The Borough has noted that the capacity should be 87,000 gpd for ETSA. However, if we consider this to be a separate service area the Module will need to be completed for 10,000 gpd. Awaiting final direction from the Borough.

Monthly Reporting Items

Project 1:

1. **Monthly Flows to New Holland:** Average daily flows for September: 41,000 gpd (compared to August's 46,100 gpd and July's 46,700 gpd).

Project 2/3:

1. **MEMHP:** Reported average daily flow for September: 15,800 gpd (compared to August's 30,700 gpd and July's 16,500 gpd). One day slightly elevated flow listed as "Township being backed up" for the day Kinzer Avenue Pump Station was being cleaned – no major impact on monthly billing, and no request for credit.
2. **GSV:** Average daily flows for September: 61,400 gpd (compared to August's 65,800 gpd and July's 65,700 gpd). Average daily flow below guaranteed 62,869 gpd so \$479.97 Guarantee of Capacity Fee assessed for September.
3. **Monthly STP flows:** Reported average daily flows for September: 311,100 gpd (compared to August's 305,200 gpd and July's 302,600 gpd).
4. **Flows from WVA:** Average daily recorded flows for September: 131,700 gpd (compared to August's 135,000 gpd and July's 136,700 gpd).
5. **Connection and Permitting Tracking:** one (1) permit logged in this reporting period (Lot 85 in the Landings at Garden Spot Reserve). For 2019, a total of 16 EDUs has been purchased for 16 different properties.
6. **The Landings at Garden Spot Reserve:** 28 Permits issued to-date and 21 connections completed to-date.

The balances for the delinquent accounts were:

Project #1 - \$ 2,943.80

Project #3 - \$ 16,195.92

The September receipts were:

Project #1 - \$ 3,059.35

Project #3 - \$ 54,245.85

Earl made a **motion to approve the disbursements of checks #3164 - #3170 for Project 1 in the amount of \$ 18,301.39 and checks #5941 – #5972 for Project 3 in the amount of \$ 68,450.00.** Jim seconded the motion and all voted yes.

Meeting adjourned at 7:50 p.m.

Respectively submitted,

Linda A. Marburger, Appointed Asst. Secretary/Treasurer