

## **LeBoeuf Township Special Meeting – January 30, 2019**

The LeBoeuf Township Supervisor's Special meeting to appoint a new Tax Collector for LeBoeuf Township was held January 23, 2019. The meeting was called to order at 6:00 p.m. Present were James Glover, Michael Porter, Michael Whitman, Amy Kingen and Catherine Wise.

James Glover motioned to Appoint Amy Kingen as Tax Collector for 2019. Michael Porter seconded. All voted yes.

Amy will set her hours and bonds will be issued. Amy was the previous tax collector for Mill Village Borough, who relocated to LeBoeuf Township in 2018. The position will be placed on the Primary Ballot in 2019.

Discussion was held on hiring an auditing firm to perform an independent audit of the Tax Collector records. CPA Jon Foulkrod will be asked for a quote to perform the audit. Kim Heller, from the Fort LeBoeuf School District, will be contacted to inquire if the school district would like to suggest an auditing firm and share the cost of the independent audit.

Supervisors discussed purchasing a laptop for the Auditor, to insure the records and programs for the tax collector remains on one computer to be used by all future tax collectors.

A bar code scanner was discussed to be used with the tax collector program. More information will be investigated.

Discussion was held on the Proposed Property Maintenance Ordinance. A public hearing will be scheduled in February for review of the proposed ordinance.

Michael Whitman motioned to sign Bills and Payroll for January 31, 2019, James Glover seconded. Motion carried.

Michael Whitman moved, seconded by Michael Porter to adjourn the meeting at 6:43 p.m. Motion carried unanimously.

Respectfully Submitted

Catherine Wise  
Secretary/Treasurer