

LeBoeuf Township Supervisors Meeting – February 14, 2018

The LeBoeuf Township Supervisors meeting was held February 14, 2018. The meeting was called to order at 8:00 a.m. Present were James Glover, Michael Porter, Michael Whitman, Bill Cornwell, Craig Hall, Cheryl Cornwell, J.R. Hanas, Drew Francisco and Catherine Wise.

Michael Porter motioned to approve the minutes from the January 2, 2018 re-org meeting with corrections. Michael Whitman seconded. All voted yes.

Michael Porter motioned to approve the minutes from the January 24, 2018 regular meeting. Michael Whitman seconded. All voted yes.

James Glover moved to submit for audit the Treasurer's Report for February 15, 2018- General Fund \$45,678.13, State Fund - \$9,821.68, Cell Tower Escrow - \$8439.10, Line of Credit remaining \$91,753.62 Michael Whitman seconded. Motion carried.

J.R. Hanas informed the Supervisors that a tree needs trimmed by the Stop Sign at the intersection of Conneauttee Road and Route 19. J.R. also wanted to know if the township is planning on continuing using the Hanas Gravel Pit. Supervisors informed him that they are working on Gravel quotes and will let him know their decision. Tabled.

Tax Collector - Cheryl Cornwell asked the Supervisors if they would be willing to pay for a program to be installed on her computer, for the Collection of Taxes. At present time the Fort LeBoeuf School District, Waterford Township and Summit Township are all using the Tax Program. They requested more information on the program and a demonstration. Tabled. Cheryl left at 8:50 a.m.

Discussion was held on the EMT agreement with the Union City Volunteer Fire Department. The supervisors received a contract, which was revised from the original contract, by Solicitor Chris Sennett. The Supervisors would like more information on the call volume that Union City is covering at the present time. A meeting will be set up between Mill Village Borough, LeBoeuf Township, Rockdale Township and the Fire Departments.

In regards to the new employee: Road Master, Michael Porter motioned to hire Chris Truitt, with a 90 day probation period, at a starting hourly wage of \$16.50 per hour, starting March 5, 2018. Supervisor Michael Whitman seconded. All voted yes.

Michael Whitman motioned to appoint James Glover to sign the Penn Dot Electronic Access to Systems Agreement. Michael Porter seconded. All voted yes.

Michael Whitman motioned to apply for 2 Township Credit cards, from Northwest Bank, 1 for Road Foreman Drew Francisco, with a \$1,000.00 limit and 1 for Secretary/Treasurer Catherine Wise, with a \$1,000.00 limit. Michael Porter seconded. All voted yes.

Drew Francisco and Michael Porter will be attending the Penn Dot Connects Seminar on March 21, 2018.

Michael Porter motioned to purchase a pre-pay plan from Verizon for the township cell phone. Cost of \$40.00 per month. Michael Whitman seconded. All voted yes.

Road Foreman Report: Drew requested the approval to attend a class in April on Organization. Supervisors approved the request. The Oshkosh has been repaired. Drew presented a Maintenance Report to the Supervisors. The Supervisors and Road Foreman discussed getting rid of the V-gate spreader and to purchase a Tailgate spreader. Drew stated he is working on a Road Pipe Replacement list. Discussion was held on using a Road Plainer in the Spring time. Quotes are being acquired for Gravel, Gravel Crushing, and Anti-Skid.

Cindy Glover is almost finished lettering the trucks and equipment. The Generator has been purchased and the Fuel pump was repaired.

Supervisors are considering purchasing items needed to spread brine on the roads. They feel that they could spend less, if the township has their own brine and truck. Tabled.

The Supervisors and Road Foreman discussed working with other Townships on projects and sharing costs of items such as Anti-Skid and Gravel.

Signs are missing on various roads. They will be replaced. Discussion was held on installing cameras on the signs that habitually come up missing.

Michael Porter motioned to hire a company for 1 day (8hrs) – up to 6 guys, for a cost not to exceed \$3,000.00 for tree trimming on township road right of ways. Quotes received: Star -\$3,000, J.Thomas-3,600.00. Michael Whitman seconded. All voted yes.

Supervisors discussed in length the following subjects: Whether the backhoe is too large for the township and if other equipment would be more efficient in place of it. There are 2 more payments to be made on the Backhoe. The Rolling of roads. The Ditching of roads. Gravel prices and stockpiling of gravel at the municipal building. Brining options and checking with the DEP on Brining of roads. Anti-Skid prices and Checking on the Erie County COG, Municibid and Co-Stars pricing on material and equipment.

Zoning Officer Bill Cornwell asked if when issuing a permit for 1 property, do they need a permit for separate items: Such as a Porch and a Pool? Supervisors said yes they believe they do need 2 permits if the projects are separate. Bill also informed the Supervisors that CCI Inspections will be inspecting the 2 properties within the township, that Star Mobile Homes did not get inspected.

Correspondence was read and reviewed.

Michael Whitman motioned to ratify Bills & Payroll for February 1, 2018, Michael Porter seconded. All voted yes.

James Glover motioned to sign Bills & Payroll for February 15, 2018, Michael Porter seconded. All voted yes.

Michael Whitman moved, seconded by James Glover to adjourn at 10:38 a.m. Motion carried unanimously.

Respectfully Submitted

Catherine Wise
Secretary/Treasurer