

LeBoeuf Township Supervisors Meeting – January 10, 2018

The LeBoeuf Township Supervisors meeting was held January 10, 2018. The meeting was called to order at 8:00 a.m. Present were James Glover, Michael Porter, Michael Whitman, Bill Leonard, Ed Musgrave, Cindy Glover, Drew Francisco and Catherine Wise.

Michael Whitman motioned to approve the minutes from the January 2, 2017 regular meeting. James Glover seconded. All voted yes. The Reorg meeting minutes were tabled until next meeting to provide time for the Supervisors to read and review.

Michael Porter moved to submit for audit the Treasurer's Report for December 31, 2017- General Fund \$58,624.81, State Fund - \$23,482.12, Cell Tower Escrow - \$8435.52, Line of Credit remaining \$54,014.51 James Glover seconded. Motion carried.

Michael Whitman moved to submit for audit the Treasurer's Report for January 4, 2018- General Fund \$54,372.77, State Fund - \$19,215.29, Cell Tower Escrow - \$8,435.52, Line of Credit remaining - \$54,014.51, James Glover seconded. Motion carried.

Bill Leonard, Erie County Representative of Berkheimers Tax Office, was present to explain the new LST Tax. In 2018 LeBoeuf Township will only receive 3 quarters of payments, due to the last quarter being payment being due at the end of January 2019. Mr. Leonard also stated that people who work in the township that make less than \$12,000.00 per year are exempt from the \$52.00 per year. These people only have to pay \$10.00 per year. Bill left at 8:16 a.m.

Cindy Glover was present to give a quote to the Supervisors for lettering of doors on the trucks and equipment. Her quoted cost was \$20.00 per door maximum cost. Michael Whitman motioned to spend up to \$350.00 for the lettering of the equipment and trucks, Michael Porter seconded. All voted yes.

MEIT – Health Insurance company has requested payment for January of 2018, due to a 30 days' notice clause in the contract. Solicitor Chris Sennett will be contacted to confirm that the payment must be made, even though a new insurance company has been contracted to cover employees for the month of January.

Discussion was held on getting a Pre-Pay Plan for the township cell phone. Cost would be approximately \$40.00 per month. Further discussion will be held, after the phone is returned.

Michael Porter motioned that Employees cannot collect from the LeBoeuf Township Pension Plan until after 5 years of employment with LeBoeuf Township in accordance to the PMRS contract. Michael Whitman seconded. Michael Porter and Michael Whitman voted yes. James Glover voted no.

Continuation of Motions from Reorganization Meeting held January 2, 2018:

Michael Porter motioned to name Drew Francisco as Road Foreman for 2018, Michael Whitman seconded. All voted yes.

Michael Porter motioned to set the Road Foreman wage at \$19.50 with a 6 month review to be done in July 2018, Michael Whitman seconded. All voted yes.

Michael Whitman motioned to name The Knox Law Firm – Chris and Tim Sennett as Solicitors at an hourly fee of \$125.00. Michael Porter seconded. All voted yes.

Michael Whitman motioned to set wage for part-time heavy equipment operators – in accordance to experience, effective the first full pay period of 2018 as follows: Ed Musgrave - \$18.00, Rich Ryan - \$18.00, Dan Williams - \$16.00. James Glover seconded. All voted yes.

Michael Whitman motioned for the Road Master (Supervisor) to hire necessary part-time light and heavy equipment operators and laborers at his discretion. Michael Porter seconded. All voted yes.

James Glover motioned to set wage for full time equipment operator at \$16.00 per hour. Michael Porter seconded. All voted yes.

Road Foreman Report: A quote for repairs to the John Deere grader was presented. Tabled. Snowplowing. Working on Equipment.

L-Tap classes will be attended by Drew Francisco and Mike Porter and anyone else who would like to attend. Michael Porter and Drew Francisco will meet with Tom McLure at the Erie County Conservation District to discuss the upcoming road grants.

Solicitor Chris Sennett will be asked : By Law does LeBoeuf Township have to advertise for the Full Time Operator position, currently open?

Correspondence was read and reviewed.

Michael Whitman motioned to ratify Bills & Payroll for January 4, 2018, James Glover seconded. All voted yes.

Michael Whitman moved, seconded by Michael Porter to adjourn at 9:25 a.m. Motion carried unanimously.

Respectfully Submitted

Catherine Wise
Secretary/Treasurer