

# TOWNSHIP of SUMMIT

Crawford County, Pennsylvania

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*January 7, 2019*

The regular monthly meeting of the Summit Township Board of Supervisors was held January 7, 2019, 10956 Plum Street, Harmonsburg, PA. Those present were: Roseanne Stabb, David Schaefer, Ashley Porter, William Walker, Bill Agnew, Jerry Smith, Lud Zarembinski and Cindy McCoy.

The meeting was called to order by Chairman Agnew, at 4:32 PM. Bill made a motion to approve the December meeting minutes as presented, seconded by Jerry, motion carried.

## **ENGINEER – Ashley Porter, PCE**

*Inlet Road D&G:* Ashley reported he had met with representatives from the Conservation District regarding the large pipe replacement project awarded as a D&G project. With the change in the scope of the project, clarification is needed on the source of the funding; the permit was extended to the end of January. The expansion from the initial project may suggest, Attorney Walker to revisit the ROW agreements made with adjacent property owners Davis and Hully.

*Snow Waters:* Steve Halmi is prepared to write a letter of acceptance and project compliance. PCE requested BOS sign the submitted plan and once the letter has been satisfied the plans can be recorded. The consistency letter was issued for the stormwater needed for DEP for this project. Previous approval was granted and Chairman Agnew signed the Mylar.

*Miles Boat Storage:* Their Attorney Bill Jordan has met with DEP and made an agreement that if the contractors scaled back the disturbed area they could put together a 'restoration plan'. A temporary driveway was installed on Sportsman road and will be removed following the completion of construction.

*CLP Camperland:* Plans are forthcoming to submit the applications for the expansion of the CLP camperland and include Land development, Storm water and the application for special exemption.

## **LEGAL – Attorney William L. Walker**

The Boyd property has been sold and the new owner has had the mobile home demolished and garbage removed, he decided to leave the garage structure.

## **ORDINANCES OR RESOLUTIONS PREPARED FOR REVIEW OR ADOPTION**

Resolution #2019-1 was approved with a motion by Lud, seconded by Jerry. The resolution to adopt the Disclosure Statement for 2019 as required by Chapter 7-A of Act 44 of 2009; the Municipal Pension Plan Funding Standard and Recovery Act.

## **SUBDIVISION REVIEW**

Snow Waters – Mylar was signed by Chairman Agnew and will be recorded by PCE.

## **ZONING REPORT**

Namiotka – storage building / Davis – special exception hearing / Crawford Realty – Conditional use application/hearing / Popovich burn permit / Kling (Boyd) m/h removal.

Camperland, is listed as a Special Exception with the expansion zoning approval via a special exception hearing is required. Ashley Porter here to submit application.

Attorney Shaddinger provided the written order from the Crawford Realty Conditional Use Hearing, held January 2, 2019; signed by Board members.

## **MISCELLANEOUS COMMITTEE REPORTS**

Gibson Park: Grant was awarded with additional funds available to cover limited legal and engineering expenses.

STVFD: 2019 Officers: Pete Albaugh, Chairman; Travis Salsbery, Fire Chief; Terri Germinaro, Ambulance Chief; Melissa Samuels, Treasurer

Act 32: Next meeting will be, January 17; 6PM

Tax Collected: RE 1579.98, PC \$305.00

CLJMA: minutes from the November 2018 meeting

## **ROAD DEPARTMENT**

### ***ROADMASTER REPORT & COMMENTS***

Worked on filing potholes on Sportsman, Putnam, McCarthy, Pachuk, Inlet, Agnew, Robison, Porter, Beagle

Filled holes on tar and chip roadways

Ditched on Inlet, Pachuk and Hindman Roads

Mowed brush on Golf Course and Pachuk

### ***EQUIPMENT MAINTENANCE:***

2011 Truck: manifold gaskets replaced, washed, cleaned

2019 Truck: purchased and installed floor mats and seat covers

1998 International (red): washed, greased, replaced batteries, cleaned

1999 International (blue): worked on lights

2006 International (red): greased, washed

ALAMO (F1995): new dust cap, front tires

2003 JCB Backhoe: new relays for lights, new e-brake pads

2012 JCB Backhoe: worked on lights, greased

### ***MEETINGS/TRAININGS/OTHER:***

2019 Crawford County Joint Seal Coat Bid will be held Tuesday, January 15; 10AM at the Sadsbury Township Municipal Building – will need estimated budget/quantities for 2019 sealcoat project – (single or double)

Met with Conservation District regarding Inlet Road project

Attended LTAP meeting regarding sign and safety features for bridges and culverts

## **ADMINISTRATIVE REPORT**

The hard drive was replaced in the township computer.

Communications for insurances, investments, GP grant, as well as the 2019 truck acquisition, delivery, funding transfers, etc.

Filed appropriate notifications to remove spouse coverage from Smith health plan.

Fuel fleet credit cards have been activated and issued to Duane and Jerry.

## **COMMUNICATIONS**

FNB – Collateral letter

PSATS Bulletin: November –December 2018

PSATS Conference will be held April 14-17; registration begins January 14 for those interested-contact Cindy to make arrangements

During a recent meeting of the PSATS Unemployment Compensation Group Trust Fund, the Trustees voted to pay a dividend to township participants that have an exemplary claims ration for 2017, and are current in the filing of the quarterly report. The township is to be commended for managing their workforce efficiently and issued a check in the amount of \$604.06. This was deposited into the general fund account.

Following the audit of the workers comp policy a refund check was issued for \$638.00

Received and presented notes of “Seasons Greetings” from various vendors.

EADS Group submitted an Engineering Retainer Agreement for 2019.

Conneaut Lake Aquatic Management Association requested financial support. The CLAMA BASH will be held Saturday, May 25, 2019. CLAMA Band-Dance, Friday August 23

Mike Rinkevich and Mike Klink submitted 2019 fee schedules with no changes.

Sadsbury Township Supervisors submitted a request to the CLJMA to conduct an appraisal be completed on the system.

***Publications:***

Pennlines – January edition

***Webinars:***

Included in the PSATS annual membership was a onetime \$79 fee to participate in PSATS webinars offered live on Wednesdays and every employee has the opportunity to participate. (the regular fee is \$30 per session)

Bill made a motion to pay disbursements as presented, seconded by Lud, so moved. General Fund \$14,881.80

With no other business to be brought before the board, Bill made a motion to adjourn, seconded by Jerry, so moved.

--Cynthia R. McCoy, Secretary