

TOWNSHIP of SUMMIT

Crawford County, Pennsylvania

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February 12, 2018

The regular monthly meeting of the Summit Township Board of Supervisors was held February 12, 2018; 10956 Plum Street, Harmonsburg. Those present were: Ashley Porter, PCE; Byron Smith, Jason Walker, Bonnie & Dennis Markel, David Schaef, Roseanne Stabb, Dale Nolf, Robert G. Agnew, William Agnew, Jerry Smith, Lud Zarembinski, William Walker and Cindy McCoy.

Chairman Agnew called the meeting to order at 7:00 PM with the pledge to the Flag. A motion was made by Bill, 2nd by Lud to approve the January meeting minutes and December 12 hearing as presented, so moved.

VISITOR RECOGNITION/PUBLIC COMMENT

Byron Smith, Hindman Road provided attendees with a historic view of the condition of the roads which he normally travels, Agnew and Hindman, to his residence. He expressed his view of lack of maintenance and need for gravel and additional ditches. With the recent change in weather (rain and snow melt) the road surface is yellow and appears to have 3 inches of slime; the surface is so beveled that one neighbor stated they nearly slide off the road. He requested brine not be applied because it causes excess slush and pulls the cars into the ditches. He just wants to be able to drive to and from his home and have no issues.

RESOLUTIONS

Resolution #2018-2: To participate in the 2018 Crawford County Joint Seal-Coat Bid Program to appoint Jerry Smith as delegate for Summit Township and Lud Zarembinski as Alternate; to act as the voting authority at the time of bid opening. Motion by Bill, 2nd by Lud, motion carried.

Resolution #2018-3: Establishing an updated Fee Schedule for various services including hearing fees, stormwater and tax collector services, effective immediately. Motion by Bill, 2nd by Jerry, so moved.

SUBDIVISION REVIEW

Jason Walker, surveyor representing Dennis & Bonnie Markel. The proposed subdivision plan was presented earlier and required clarification of a recorded easement. Their intent is to combine the three parcels into one and remove the easement. Attorney Walker express the township does not have a right to extinguish easements. Members agreed that once the recommended changes were made they would approve and sign the plan.

Snow Waters: PCE is providing one comment letter to respond to all concerns received from the County Planning as well as Steve Halmi. The township has approved the Conditional Use request to allow single family dwellings within the conservation zone. Once final review is approved by Deiss & Halmi, Supervisors will approve the proposed subdivision.

Dollar General status update: Comments were received from the County Planning and PCE and will be presented at the February meeting of the Township Planning. Ashley noted concerns that the exit onto Reed Avenue does not meet Penndot specifications.

MISCELLANEOUS COMMITTEE REPORTS

Gibson Park: Received \$28,879 for sale of timber on Gibson Park grounds. Bill made a motion to invest into a CD, 2nd by Lud, motion carried. Request for quotes will be forwarded to interested vendors for Gibson Park mowing and lawn maintenance to be opened March 6.

Act 32: 2018 operating budget was accepted; Summit Township share is \$107.46 next meeting will be held July 19. Researching the need for CCTCC to have own E&O policy.

Tax Collected: Yearend Tax report submitted: Unpaid 2017 RE \$19001.55 (face amount turned over to County for collection) Unpaid Per Capita \$925.00 (face).

Received a copy of Stephanie Turlij 'Certificate of Achievement' for completing the requirements and awarded designation of Certified PA Tax Collector for 2018.

Earned Income Tax collected by Berkheimer in January \$13,898.69

CLJMA: Adopted service lateral inspections and Maintenance policy in January. A copy is available. Authorizes the authority to inspect lines for maintenance and defective laterals and or violations and allows for corrective actions and fees. Robert Agnew added the authority will now be able to view lines with a camera. The plant is receiving needed upgrades costing approximately \$400,000. Conneaut Lake Borough does have a few property owners that are serviced by CLJMA and their cost is based on flow.

ROAD DEPARTMENT

ROADMASTER REPORT & COMMENTS

Plowed and sanded all roads – 15 times

Repaired washout on Pachuk, Robison & Agnew Roads

Cleared leaf dams on Agnew

Determined plow repairs for 99 truck

EQUIPMENT MAINTENANCE:

2011 TRUCK: replaced drivers side mirror, 6 new tires, washed, greased

2003 TRUCK: washed, greased, replaced wiper blades

1998 International: changed oil, fuel, hydraulic and coolant filters, engine washed, greased

1999 International: new wing cable, changed oil, fuel, coolant and hydraulic filters, engine oil, washed greased

2002 JCB Backhoe: repaired front tire, washed

2012 JCB Backhoe: washed, greased

MEETINGS/TRAININGS/OTHER:

Duane and Jerry participated in the Joint Seal Coat meeting held at Sadsbury Township.

The swivel/connection mount and plow on the '99 International was damaged. A new mount was quoted and made by Bortnicks (\$650). Quotes were received for a new one-way plow –Seigworth Road Supply \$8,387.81-Walsh and US Municipal also submitted quotes however the equipment/connections are not compatible with the truck. Delivery time is 4-6 weeks. Bill made a motion to purchase a new plow with mount from Seigworth Road Supply, 2nd by Jerry, motion carried.

A motion was made by Bill, 2nd by Lud to join efforts for a joint Cleanup Day with Summerhill Township, so moved. It has been scheduled for May 12 and Kebert Construction will provide three 40-yard dumpsters.

Six new tires were installed on Truck '11 and a new driver side mirror. Old tries were taken by Flynn because they were not useable with any of our equipment and scrapped.

ADMINISTRATIVE REPORT

Lud made a motion to purchase a legal width file cabinet with cart, 2nd by Jerry, so moved.

Worker Comp 2016-2017 Final Premium Audit resulted in \$1811.00 premium refund.

Yearend reports filed: Penndot, DCED, Elected Officials, Finance, W2's, Payroll tax withholdings; contact information filed with various agencies;

Participated in State Budget webinar stressing what effects the proposed budget has on townships. One issue includes the intent to assess a \$25 per person fee for State Police Coverage.

COMMUNICATIONS

FNB – Collateral letter

PSATS Bulletin

Do 6 – Route 6 Connection announced new events on Route 6 Artisan Trail Traveling Exhibit will open March 30 at Meadville Fine Arts.

Audit Package from Nationwide the Pension Account Managers which includes the 2016 & 2017 financial information. The year-end retirement portfolio indicates value of \$64,974.65 on December 31, 2017.

Armstrong One Wire announced rate adjustment for television and internet services.

Keith Reiser was introduced as the new field inspector for MDIA.

DBI Services expressed interest in continuing the agreement as a one-year or multi-year proposal to apply guardrail vegetation control. Bill made a motion to enter into a three year agreement at \$921 per year, 2nd by Jerry, motion carried.

Publications:

Pennlines

Excavation Safety Guide & Directory for PA 811

Glenn O. Hawbaker, Inc. January 2018 edition

Webinars: PSATS sponsored series on SALDO and Stormwater – The participation fee is \$30

Workshops:

- Initial Damage Assessment and Reporting – required for EMC Basic Certification; February 21, 9-12 or 6:30-9:30; Meadville; registration deadline February 19
- Conservation District and Planning Commission is hosting a Floodplain Management Workshop; March 7; CL Sportsmen’s Club 8-2 – Cindy will attend
- Conservation District is hosting a “Pond Owners Workshop”, Saturday March 24; open to the public-how to manage aquatic systems at Bossard Nature Center 8:30-12:30
- Mass Fatalities Planning and Response for Rural Communities-March 27; 8-5; Pampered Palate Conference Center- no cost, must preregister.
- Annual Skywarn Spotter’s Training: SKYWARN Training is free and open to the public; Saint Agatha Church, Tuesday March 27-6:30-9:00
- 2018 NWPA LTAP Classes –various sessions from February through October
- PER-213 Wide Area Search – Training – May 18,19 & 20; 8-5; Perry Hi-Way Hose Company,-no cost, preregistration required
- Municipal Outreach Session to discuss PennDOT Connects Initiative. March 21; 9-11 at the Tom Ridge Environmental Center or Hermitage. Or Oil City PennDOT office 2-4.

Bill made a motion to approve payment of invoices as presented, 2nd by Lud, motion carried. General Fund \$13,978.99, State Fund \$6,592.36

With no other business to come before the Board Bill made a motion to adjourn, 2nd by Lud, so moved. Meeting was adjourned at 8:42 PM.

--*Cynthia R. McCoy, Secretary*