

TOWNSHIP of SUMMIT

Crawford County, Pennsylvania

Cynthia R. McCoy, Secretary
P. O. Box 231
Harmonsburg, PA 16422
Office (814) 382-8208
Fax (814) 382-5058
harmonsburg@zoominternet.net

SUPERVISORS
William B. Agnew
Jerauld L. Smith
Ludwig J. Zarembinski
Garage (814) 382-7140

January 3, 2018

The regular monthly meeting of the Summit Township Board of Supervisors was held Tuesday, January 3, 2018, 10956 Plum Street, Harmonsburg, PA. The meeting was called to order by Chairman Bill Agnew at 5:37 PM. Those present were: David Schaefer, (CN); Roseanne Staab, (CN); Dale Nolf, Bill Agnew, Lud Zarembinski, Jerry Smith, Attorney Bill Walker and Cindy McCoy. Motion was made by Bill, seconded by Lud to approve the minutes of the December 5 and 27 meetings as presented and approved by unanimous vote.

GIBSON PARK TIMBER CONTRACT

Bill made a motion to enter into a contract with Martin Byler through Ed Laidlaw with a bid of \$32,643. Mr. Laidlaw received 12 bids with \$16,500 being the lowest. 2nd by Lud, motion carried. Mr. Laidlaw will provide the physical contract in the near future but requested approval to move forward with the successful bidder.

LEGAL

Attorney Walker reviewed and presented the Order from the Conditional Use Hearing #2017-6 held for the Snow Waters Development request to allow single family residential structures in the Conservation Zone, the document was signed by the Supervisors.

ORDINANCES OR RESOLUTIONS PREPARED FOR REVIEW OR ADOPTION

Lud made a motion to adopt the Disclosure Statement for 2 required by Chapter 7-A of Act 44 of 2009, the Municipal Pension Plan Funding Standard and Recovery Act as **Resolution #2018-1**. The Statement covers the administrative, actuarial, investment and advisory services which are provided to the pension plan through the PSATS Pension Trust, Summit Financial Corporation and Nationwide. Seconded by Jerry, motion carried.

SUBDIVISION REVIEW

Coleman proposed subdivision request remains incomplete; the Act 537 information has not been submitted. Attorney Walker recommended waiting until everything has been submitted before reviewing the submission.

CL Dollar General Subdivision and Land Development plan was provided to County Planning Office and Porter Consulting who will perform the review of the stormwater plan. Those present took the opportunity to get a brief look at the submitted plan.

Snow Waters Development: The required Conditional Use was approved on December 12; review comments are on-going between Halmi and PCE.

Markel Subdivision – Surveyor Jason Walker was unable to attend tonight’s meeting, requested the review is tabled until February.

ZONING REPORT

Permit issued to Schrall-new residential construction/ Russ-three story deck with dimensional variance/ Loepp- storage building with dimensional variance/ Conneaut Lake Sportsman Club, commercial storage structure with no utilities.

Larry Kebert appeared informing the township of his intent to apply to DEP for a small mining permit on property east of Harmonsburg. They are requesting a municipal land use letter from the township. The parcel is located in the Single Family Residential and Conservation zones and requires a variance for the operation of a gravel pit and surface mining. (The initial review indicated the parcel was located in the Ag Zone which would require Conditional Use approval.)

Application for installation of a SMTF on property owned by Richard and Florence Stang has been presented. Various forms require authorization from the township before submittal to DEP. Motion is needed to allow Cindy to review and sign the required documents. Attorney Walker will also need to review the proposed maintenance agreement with one that the township has utilized in the past.

MISCELLANEOUS COMMITTEE REPORTS

STVFD: 2017 Activity report submitted by FD.

CLJMA: CLJMA is planning to adopt a new policy in January that will allow lateral inspections done via camera. These inspections will cut down on cost of lost water and sewer leaks. The intent of the announcement was to inform home buyers/sellers. Upon adoption official notice will be provided.

ROAD DEPARTMENT

ROADMASTER REPORT & COMMENTS

Plowed and sanded roads as needed; Checked roads and areas for downed tree limbs; Repaired/replaced sign post on Hindman, Porter and Agnew Road

EQUIPMENT MAINTENANCE:

- 2011 TRUCK: Changed Oil and oil, fuel, & air filters; repaired front drive shaft
- 2003 TRUCK: washed, greased
- 1998 International: new fuel filters, air filter, washed, greased
- 1999 International: new fuel filter, washed, greased
- 2006 International: drove to Five Star for transmission repair
- 2012 JCB Backhoe: greased, new air filters

MEETINGS/TRAININGS/OTHER:

2018 Joint Seal Coat Meeting will be held Tuesday, January 16; 10AM, Sadsbury Twp. Building. Duane, Jerry and Lud will attend; or in the case of inclement weather Cindy.

ADMINISTRATIVE REPORT

Commitment letters were sent to various committee and board positions.

Road Bonds were issued for lumber hauling on Gibson, McCarthy, and Sportsman Roads.

Zoning for Hoople, Loepp, Schrall, Dollar General, Snow Waters, Conneaut Lake Sportsman Club- various other inquiries, Steve Popovich, Wagner,

Renovation of Gibson Park Shelter #3 was not funded – DCNR encouraged resubmission.

Authorization was granted to develop an updated fee schedule and present to Attorney Walker for review at the February meeting.

COMMUNICATIONS

FNB – Collateral letter; PSATS Bulletin;

PSATS Conference will be held April 22-25, in Hershey, PA. Registration opens Jan 16

As of December 31, the County-wide drop-off recycling program has been discontinued. County residents are encouraged to contact Braun's Refuse and Tri-County to obtain curbside collection of a roll-out cart.

Notification from Lauderdale Estates Improvement Association's intent to submit an application to PaDEP Canal Dredging Project PNDI-615111, dredging of the North and South entire canal and marina areas to a depth of 3-4 feet, project to include dredging using pumping technology to improve boating access via the canal into Conneaut Lake. Project is expected to take place in September-October 2018. A copy of the application is provided.

Betty reported 34 children responded. Township supplied \$500 - \$4.68 remains. The fire department did participate but have not yet received a report of their extent of participation. The children's Christmas party was discussed; Supervisor agreed that advanced planning and improved organization will need to be in place in 2018.

Fee Schedule for 2018 from Michael Rinkevich, Certified Sewage Enforcement Officer was submitted. The applicant will pay all fees with the exception of complaints and a portion of the 10-acre exemption. No mileage will be charged.

Received letter of interest from Ed Morris, who was recently appointed to the Zoning Hearing Board, offered his assistance to fill the vacancy on the Planning Commission. Since the vacancy has been filled by Travis Crytzer, Mr. Morris's letter of interest will be kept on file.

Meadville Area Recreation Foundation request for donation and support.

Publications: Pennlines

Workshops: Initial Damage Assessment & Reporting (Required for Municipal EMC & EMA Staff Basic Certification: February 21; 9-12 or 6:30-9:30

Listing of anticipated LTAP Classes scheduled in 2018.

Lud made a motion to approve payment of bills as presented, seconded by Jerry, motion carried. General Fund \$20,799.15; State Fund \$4,581.83

With no other public inquiries to come before the Board, Bill made a motion to adjourn, seconded by Lud, so moved. Meeting adjourned at 6:10 PM.

--Cynthia R. McCoy, Secretary