

# TOWNSHIP of SUMMIT

Crawford County, Pennsylvania

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**September 3, 2019**

The regular monthly meeting of the Summit Township Supervisors was held September 3, 2019; 10956 Plum Street, Harmonsburg, PA. Chairman Agnew called the meeting to order at 7:00 PM with the Pledge to the Flag. Those in attendance were: Richard Swihart, Ashley Porter, PCE; Lou Frischkorn, Suzanne Hall, Gordon Stevens, David Schaefer, Community News; Roseanne Staab, Community News; Dale Funkhouser, Gordon Stevens, Rick Copeland, Ryan Courtney, Tim Weber, Travis Crytzer, Bill Agnew, Jerry Smith, Lud Zarembinski, Attorney William Walker and Cindy McCoy.

## **VISITOR RECOGNITION/PUBLIC COMMENT**

Mr. Friskhorn expressed his dissatisfaction with the Dollar General Project. He reported the parking lot area lights do go off at 10:30 PM but would still like to see the lights shielded. The trees that were planted and the short fence do not appear to comply with the approved application. The stormwater pond drains all water under Reed Avenue at a high volume thorough the pipe onto his property. The water from the newly paved lot flows into Reed Avenue instead of to the stormwater facility. Ashley stated he will take a look at the lighting options again and request a shield. The landscaping screening is not complete and the delivery of the water flow to the stormwater basin is incorrect. The surety bond will not be released until the project is compliant. Mr. Friskhorn submitted a RTK request to review the projects plans.

Ashley Porter's response included that the fencing is what was requested at the time of their application however the landscaping is not compliant, we can ask them to provide shielding to the lighting system. The stormwater system is being reviewed.

Suzanne Hall reported a semi trailer parked on the premises and creates a problem for all deliveries and loose garbage and reported dumping being done on the Parks open lot.

Rick Copeland requested an update on the Palsa driveway, Port Avenue that restricts the flow of water from the east. Jerry stated it is between the property owners and was asked to be more aggressive to resolve the issue.

Travis Crytzer – due to lack of interest by other municipalities Summit Township cannot participate in the revision of the Comp Plan. He is communicating with the County Planning Commission and will keep BOS updated with other options.

Pete Albaugh submitted a request to utilize the STFVD Tax account funds to purchase a stretcher for the ambulance. Lud made a motion to approve the transfer for the purchase of a safe-stretcher for the ambulance at approximately \$14,000, seconded by Jerry, so moved.

## **UNFINISHED BUSINESS**

Lud has reconsidered last month's motion regarding signatures on escrow account and amended it adding all Supervisors on the signature cards and requiring three signatures for all accounts, seconded by Bill, so moved. Lud made a motion to adopt Resolution #2019-4 from First National Bank adding all supervisors with the Secretary-Treasurer on each account and requiring at least three signatures for withdraws, seconded by Jerry, so moved. Signatures cards for ErieBank and First National were updated.

**NEW BUSINESS**

Trick-or-Treat night was established as October 24; 6-7:30, moved by Lud, seconded by Bill, so moved.

Bill made a motion to accept the resignation of Dan Whalen from the Townships Planning Commission effective August 20, 2019, seconded by Jerry adding thanking him for his service; so moved.

Bill made a motion to have Quickbooks information downloaded and begin use in January 2020, seconded by Jerry, motion carried.

Bill made a motion for the township to consider refurbishing space within this building to create a township office, in house, to be more accessible. Per Ashley Porter, if walls are constructed a permit would be required with designs completed by qualified engineer. Windows do not open, lack of air movement and preexisting mold conditions may require attention. Jerry seconded the motion adding it would be a work in progress. Lud felt additional considerations should be reviewed and information needs to be obtained. So moved.

Bill made a motion that effective September 4, John Prosek Agency will handle the permitting and zoning issues for Summit Township, second by Jerry; Lud felt this change has not been discussed before during an open meeting, motion carried with Lud opposed.

**ENGINEER – Ashley Porter, PCE**

Porter Consulting received a requested for partial release of the Bond for the Dollar General; but until the stormwater issues are resolved he will not recommend it.

The bid results for Gibson Park Pavilion project ranged from \$84,000 to \$198,000 for the structure and \$10,500 to \$13,300 for the electrical work taking it out of the ‘range’ we have in the program. We can hold the proposals for 60 days, providing the opportunity to contact DCNR for alternatives for further discussion; motion by Bill to table the award of bid providing additional time for discussion, seconded by Lud, so moved.

<i>Structure/site development</i>	Labor	Material	Total
Fred L. Burns, Inc	\$40,118.00	\$43,882.00	\$84,000.00
Perry Construction Group,	\$69,068.00	\$42,332.00	\$111,400.00
TIP Construction	\$70,000.00	\$128,000.00	\$198,000.00
<i>Electric</i>			
Klinginsmith	\$3,800.00	\$6,250.00	\$10,050.00
Wasson Electric	\$11,100.00	\$2,200.00	\$13,300.00

**LEGAL – Attorney Walker**

Gathering information for zoning changes and hope to have a list available for October meeting.

**SUBDIVISION REVIEW**

Ryan Courtney, Courtney & Knapp Surveying, presented a proposed subdivision for the Lipps property on Gibson Road. The Act 537 papers are in the process of completion and is asking for contingent approval. The plan must be marked as a nonbuilding lot. Bill made a motion to approve the Lipps subdivision pending receipt of approval of the SEO inspections; seconded by Lud, so moved.

**HOUSING CODE REPORT – Rick Swihart**

Lino & Brown-on Gordon / Costa – old motel building off Comstock/ Stell structure on Reed Avenue has been removed

**ZONING REPORT**

Godleski – Demo / Hoffman – porch-deck / Shafer-garage addition / FP & SW review for Jurecko, O’Neil, O’Shurak, and Wagner projects. / Jurecko setbacks for new structure

**MISCELLANEOUS COMMITTEE REPORTS**

Safety Committee: Recertification for Safety Committee was completed on-line. Annual Training will be completed via a webinar viewing with Sadsbury Township at their location. Thursday, September 12, 9:20-10:45.

Tax Collected: July Ad Tax \$10,128.87; Realty Tax \$4,564.85

## **ROAD DEPARTMENT**

### ***ROADMASTER REPORT & COMMENTS***

Grade and brine Pachuk Road,  
Gravel applied to Pachuk, Robinson, Phelps, Porter  
Mowing done on Robinson, Agnew, Pachuk, Inlet, Phelps, Faust, Porter  
Mowed Building 1&2 behind school and pit three times  
Worked at Gibson Park replacing the water lines and water pump  
Ditching completed on Sportsman, Beagle, and Porter

### ***EQUIPMENT MAINTENANCE:***

2011 Truck: washed  
2019 Truck: washed  
1998 International (red): rebuild the bed cylinder, new muffler, prepared for inspection  
ALAMO (F1995): installed new blades on mower  
1980 5600 Ford Tiger Tractor: installed new blades on mower  
2003 JCB Backhoe: greased  
2012 JCB Backhoe: greased  
1991 Dresser Road Grader: greased and obtained 6 new tires

### ***MEETINGS/TRAININGS/OTHER:***

Request to install new guide rail posts and end wraps on Townline Road estimated cost from All-In Highway Services, LLC \$3,763.20 – no estimates were received from Chemung or Green Acres. In a move to replace the old-style timber posts with steel posts, Lud moved to accept the price of \$3,763.20, seconded by Jerry, so moved.

An agreement has been made between West Fallowfield Township to use six Road Closed signs we have in storage. It is understood that WF shall have use of said signage until their project is complete or the need arises that ST would request their return.

## **COMMUNICATIONS**

FNB – Collateral letter  
PSATS Bulletin  
Notification of extending the warranty coverage on the turbocharger of 2011 F550

Minimum Municipal Obligation of the municipality with respect to the pension plan for 2020 is stated as \$12,512. The Board may approve to deposit funds in excess of the minimum amount. Lud moved to acknowledge receipt of MMO, seconded by Jerry, so moved

Small Flow Treatment Facilities annual report from Hegret and Swihart properties are available.

As of December 31, 2019, the term of one member of the Board of Trustees will expire as a representative on the PA Municipalities Pension Trust, Health Insurance Cooperative Trust, and PSATS Unemployment Compensation Group Trust. Each Board has presented and recommends Michael Keller as a candidate for election to the prospective board position to serve a term from January 1, 2020 through December 31, 2022. Jerry moved to elect Michael Keller to Board positions and complete the ballots, 2<sup>nd</sup> by Lud, so moved.

Letter from PA Hardwoods Development Council advising municipalities against adopting ordinances that unreasonably restrict forestry. (Summit Township has no ordinances regarding timber harvesting) But have provided a model ordinance as a guide, if one is considered.

Ride for Freedom Committee – Ride will be held September 21; due to round-a-bout construction route has been redirected from Walt's Tavern; 618 north to SR18 to Harmonsburg Road, Route 102, Mead Avenue Bridge to Park Avenue, Chestnut Street ending at Diamond Park where a short ceremony for all POW's and MIA's will take place.

Request will be heard by the County, September 12; 1:30 PM for tax exemption on one acre & school house building on Ora Schwartz parcel #5501-001.

**Workshops:**

County 'stakeholder meeting' to help develop a strategy that ensures the investments we are all making in Crawford County result in sound returns. Thursday, September 26, 2019; 10:00am to Noon; East Mead Volunteer Fire Department; 23876 State Highway 27, Meadville, PA 16335 – RSVP

CORE-Emergency Response Exercise; October 8; 5:30 PM, American Legion Post 237, 9225 Route 6, Union City – RSVP.pdigm.com

PSATS Fall Forum will be held October 23 & 24; The County Club, fee of \$75 per attendee.

Bill moved to pay bills as presented, General Fund \$14,950.06, State Fund \$9,531.81. Due to the holiday additional disbursements will be made to issue payments for previous month. (utilities, misc, and approximately \$20,000 for aggregate and brine)

Next advertised meeting is scheduled for October 1; 7:00. Bill moved to adjourn seconded by Lud, motion carried.

--Cynthia R. McCoy, Secretary