

# TOWNSHIP of SUMMIT

Crawford County, Pennsylvania

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SUPERVISORS  
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*April 7, 2020*

The regular monthly meeting of the Summit Township Board of Supervisors was held April 7, 2020 at 10956 Plum Street, Harmonsburg PA. Those present were Supervisors William Agnew, Jerauld Smith and Ludwig Zarembinski. Also in attendance were Secretary/Treasurer Brenda Braden and Solicitor William Walker. The meeting was called to order at 7:00 pm by Chairman Bill Agnew with the Pledge to the Flag.

Motion by Lud Zarembinski to approve the minutes of the March 10, 2020 meeting as presented, second by Jerry Smith. Motion carried.

**VISITOR RECOGNITION/PUBLIC COMMENT** – No public in attendance.

## **ZONING REPORT**

Bill Agnew reported for Randy Fyock about the Lakeland Drive STR home incidents and about construction at a residence on Sportsman Road that did not have a permit. Residence was found not to be in Summit Township.

## **HOUSING CODE REPORT**

Brenda Braden reported for Richard Swihart about a sewage issue at a residence on St Hwy 618 and a vacant Sunset Drive residence with an abandoned car and excessive garbage on a property. Neighbors put approximately 50 bags out with their trash to help clean up the Sunset Drive property.

## **SOLICITOR**

The Short Term Rental Ordinance is on hold at this time.

**ENGINEER** – Not in attendance, no report.

## **PLANNING COMMITTEE**

Written report submitted by Travis Crytzer. The Joan Myers subdivision was approved contingent upon the County Planning Committee comments and SEO approval of sewage requirements being met.

The Russ Subdivision plan was approved contingent upon sewage facilities planning comments and any concerns or comments from the County Planning review being met. Recommendations were to obtain a letter from the Trustees of Conneaut Lake Park and setback guidelines were addressed for the offset of each property to extend to the left in a staggered position so the lot owners view of the lake is not blocked.

**UCC REPORT** – No report

## **ROADMASTER REPORT**

Spot grading and spreading stone on various roads, cleaning of leaf dams, cross pipes and beaver dams. Lights and barrels installed at the Rt 18/Harmonsburg Road intersection and a new stop sign at Rt 18/Pachuk Road. Ditching on Hindman Road and a new driveway pipe installed at Irwin's.

All equipment was washed, both JCB's were greased, a new bearing was put in the spreader auger on the 2019 F550 and the blue 1998 International lights were worked on.

**OLD BUSINESS**

Obtaining a credit card is on hold until the 2019 audit is complete.

The Joint Seal Coat bid was awarded to Suit-Kote. Motion by Lud Zarembinski to approve the seal coat core work quantity of 35,716 at a unit price of \$1.544 totaling \$55,145.50, no optional work approved at this time, second by Jerry Smith. Motion carried.

**NEW BUSINESS**

Motion by Jerry Smith to bid the following aggregates by RFQ: 2RC - 1,000 ton to pit, 2,000 ton tailgated; 2A – 1,000 ton to pit, 2,000 ton tailgated; 2B – 1,000 ton to pit; #8 – 300 ton to pit; R4 limestone - 200 ton to pit. Motion second by Bill Agnew, motion carried.

Motion by Lud Zarembinski to purchase diesel fuel for the 2020 year on Reed Oil Contract# 4400012841, second by Bill Agnew. Motion carried.

Motion by Lud Zarembinski to approve Declaration of Disaster Resolution 2020-3, second by Jerry Smith. Motion carried.

Motion by Bill Agnew to cancel Clean Up Day at this time, rescheduling may be considered later this year, second by Lud Zarembinski. Motion carried.

Bill Agnew noted that currently non-profits and religious organizations are using Gibson Park pavilions at no cost, he suggested the township ask for a donation going forward. Motion by Lud Zarembinski to ask non-profits and religious organizations using Gibson Park pavilions for a donation to help defray the costs associated with the upkeep (garbage, electric, mowing and etc.). Bill Agnew seconded the motion, motion carried. Jerry Smith will contact mowing company about mowing and Brenda Braden has arranged for garbage dumpsters to be in place the first week of May.

Bill Agnew stated he felt Brenda Braden was doing a good job and based on hours worked and work performed he made a motion to pay her \$1,200 per month retroactive to the beginning of 2020. Motion seconded by Lud Zarembinski, motion carried.

Bill Agnew noted that a thank you and compliment on the barrels and lights at the Rt 18/Harmonsburg Road intersection was in the Community News.

**COMMUNICATIONS**

Cancellation of the 2020 Spring County Convention and the 2020 PSATS Convention, both may be rescheduled later this year. No action required.

Motion by Bill Agnew to pay the bills as presented, second by Lud Zarembinski. Motion carried.

With no other business to be brought before the Board; Lud Zarembinski made a motion to adjourn, motion second by Jerry Smith. Motion carried. Meeting adjourned at 7:52 PM.

Minutes submitted by:

Brenda Braden, Secretary/Treasurer

Secretary Signature: \_\_\_\_\_