

WARRINGTON TOWNSHIP
Minutes of a Regular Meeting of the Board of Supervisors
Held, pursuant to due notice, in the Municipal Building
3345 Rosstown Road, Wellsville, PA 17365
Wednesday, October 7, 2020, 7:00 PM

Presiding: Supervisor John Dockery, Chairman
Supervisor George DeFrain
Supervisor Zachary Fickes
Supervisor Thomas Hawkins
Supervisor Jason Weaver

Staff Present: Attorney Donald Hoyt, Township Solicitor
Rebecca Knaub-Bradshaw, Township Manager and Secretary-Treasurer

The meeting was opened with the Pledge to the Flag.

Minutes. Supervisor Weaver asked to have the September minutes changed to add the following to his item on page 3 regarding reducing the use of paper. “Ben Lantz and Carolyn Hoffman suggested using the overhead projector and Carolyn Hoffman suggested printing documents front and back and use smaller margins on the pages”. Supervisor Dockery said to include in the Memory Lane Bridge item that he and Supervisor Weaver represented the Township Supervisors at the final walk-through. Motion was made by Supervisor Weaver to approve the minutes of the September 16, 2020 meeting with these changes. Supervisor DeFrain seconded. Motion carried with Supervisor Dockery abstaining due to absence from the meeting.

EMERGENCY SERVICES REPORTS

Wellsville Fire Company. Fire Chief Larry Anderson reported responding to 7 incidents in Warrington Township during the month of September 2020.

Geisinger Emergency Medical Services. The preliminary estimate of total dispatches in Warrington Township was 23. Of those, 20 were handled by the Northern York Division of Geisinger EMS. Three were handled by another division of Geisinger EMS or an outside agency.

PUBLIC RECOGNITION

William Bisset, Old York Road. Mr. Bisset lives at 395 Old York Road and said the traffic is increasingly getting louder, faster and more annoying. He said the tractor trailers are using brake retarders. He asked if the Board would write to the District Traffic Engineer at Penn DOT to ask for a study to reduce the speed of Old York Road. Penn DOT requires a letter from the Township. Supervisor Dockery said the Township could request State Police enforcement of the current speed limit.

SUBDIVISION/LAND DEVELOPMENT PLANS/PLANNING MODULES

None

BUSINESS AND STAFF REPORTS

Trunk or Treat. To date the list of people to hand out candy during Trunk or Treat only contains 5 names. Three belong to Supervisor Dockery's family. Supervisor Dockery asked the Board if they want to continue preparations to have the function. Each Supervisor said yes. It was decided to have a drive through this year with cars entering beside the Country Clippers Beauty Shop and driving around the salt sheds and into the lower park entrance. Roundtop Mountain Resort will supply traffic control and cones with arrows will show the way to enter the park. Candy greeters will meet each car so that children do not need to exit their car. Rubber gloves will be used by the candy greeters. CDC guidelines will be followed as closely as possible. A message will be sent through iContact and posted on the Township website. State Police should be told.

District 4 Septic Pumping final notice. The Supervisors directed the Manager to send the final notice letter the same as prior years. The final notice will be the last warning prior to forwarding the list of names to the Township Solicitor to file citations with the District Justice Office.

Supervisor Hawkins. Supervisor Hawkins said he spoke with the Salesman at Stephenson Equipment and was told that the quotes that were previously given are still good quotes. The road crew requested a new backhoe. The JD510 is at the point that the cost of repairs will cost more than it is worth. The quoted price of a new machine is \$99,970.00. The road crew would also like a mower and tractor for mowing roads. Mike Deardorff and Marty Smith said that the boom mower has metal fatigue. The quoted price is \$151,000.00. Supervisor Hawkins said the two items could be leased at 4.5% interest. He said the lease for the backhoe would be \$21,829 for 5 years and for the mower and tractor, \$34,829 for 5 years or the two pieces could be bundled into a 6 year lease. Supervisor Dockery said he would like to discuss equipment purchases at budget time. Supervisor Weaver asked if Stephenson Equipment would take a trade-in.

Supervisor Dockery. Supervisor Dockery said he attended the September Planning Commission meeting to share input in the Zoning Ordinance rewrite. He said there will be three more meetings. The next one will be October 28th on the same night as the Planning Commission meeting.

Len Kotz. Mr. Kotz was asked by the Board to research HSA and FSA plans for health insurance. He has prepared some figures and plans that were submitted by the agent for Commonwealth Financial that can be discussed at budget time. He will prepare a wages survey for the Board also for budget time.

Office clerks. Supervisor Dockery said that office clerks have been used for many years to fill in during employee vacations and to help with special projects. He asked if the Board had any problem continuing this. The Board had no problem. A requirement of our auditors is to have someone other than the designated accounting personnel who has no cash receipt or disbursement duties reconcile bank statements and sign off on the reconciliation to indicate a review. The process takes an average of 1 to 1.5 days per month. Margaret Prosser has been the internal auditor since 2007.

Election Day. November 3, 2020. The Board agreed to close the office for Election Day due to COVID 19 virus.

ACCOUNTS PAYABLE

Motion was made by Supervisor Hawkins and seconded by Supervisor Fickes to approve General Fund accounts payable in the amount of \$87,710.81 and Liquid Fuels accounts payable in the amount of \$247.71. Motion carried unanimously.

ADJOURNMENT

Motion was made by Supervisor Weaver to adjourn the meeting. Supervisor Fickes seconded. Motion carried.

The meeting was adjourned at 8:30 PM.

Township Secretary