

WARRINGTON TOWNSHIP
Minutes of a Regular Meeting of the Board of Supervisors
Held, pursuant to due notice, in the Municipal Building
3345 Rosstown Road, Wellsville, PA 17365
Wednesday, September 16, 2020, 7:00 PM

Presiding: Supervisor John Dockery - absent
Supervisor George DeFrain
Supervisor Zachary Fickes
Supervisor Thomas Hawkins, Chairman
Supervisor Jason Weaver

Staff Present: Matthew Attig, C. S. Davidson Representative
Michael Gasswint, Zoning and Codes Enforcement Officer
Rebecca Knaub-Bradshaw, Township Manager and Secretary-Treasurer

The meeting was opened with the Pledge to the Flag.

Minutes. Motion was made by Supervisor DeFrain and seconded by Supervisor Fickes to approve the minutes of the September 2, 2020 meeting. Motion carried unanimously.

EMERGENCY SERVICES REPORTS

None

PUBLIC RECOGNITION

Richard Conley, Yeager Road. Mr. Conley said he wanted to report that he sent an email that was forwarded to the Board of Supervisors that he filed a complaint against Warrington Sporting Clays that they are not in compliance with the Zoning Hearing Board conditions that were placed on the property.

Keith Saltsburg, Warrington Hunt Club. Mr. Saltsburg attended the meeting to request permission for two special shoots. Number 8 of the 13 conditions of approval says that the owner may apply for a special event permit for approval by the Township Board of Supervisors no more than 2 times per year to allow an event with more persons on site than would otherwise be permitted. Prior to approval by the Board of Supervisors the owner shall prove that it is adequately providing for water, waste management, traffic control and parking. The owner shall agree to pay any applicable amusement or other local tax. The owner shall not add to or relocate any shooting stations as shown on the Plan, except temporary shooting stations may be approved for a limited duration by the Board of Supervisors, as long as the stations are located at least 200 feet from any property or street right-of-way line and 1000 feet from any residence. Mr. Saltsburg is allowed 50 persons per day. He has scheduled an event on October 2 with the Shriners and on October 31 with Northern Polar Bears. He is not sure if either event will have more than 50 persons but he would like to request permission in the case that they do. Motion was made by Supervisor DeFrain and seconded by Supervisor Weaver to approve the request for 2 special events that may exceed 50 persons per day. Motion carried unanimously.

SUBDIVISION/LAND DEVELOPMENT PLANS/PLANNING MODULES

Leslie Anne and Thomas R Miller, Minebank Road. The plan proposes to subdivide the existing parent tract (87.02 acres) into a residential lot and an agriculture lot. The parent tract shall be subdivided to create Lot A (9.66 acres) and Lot B (77.36 acres). The lots are currently zoned Rural Agricultural (RA) and the proposed use of Lot A is residential and Lot B is agriculture. The parent tract currently has driveway access to both Minebank Road and Peiffer Road. The plan was conditionally approved on June 17, 2020 pending Engineer comments that need addressed. The 90-day period of time to record the plan will expire on September 17 and a number of comments have not yet been satisfied. Ms. Miller's Engineer requested re-approval to give them time to finish the conditions. Motion was made by Supervisor Fickes and seconded by Supervisor Weaver to re-approve the subdivision pending the Township Engineer comments are adequately addressed and outstanding fees are paid. Motion carried unanimously.

James A and Evelyn K. Hixenbaugh – 750 Poplar Road. The plan is to subdivide the property to add 0.818 acres to existing land of Keith and Jennifer Hixenbaugh. The plan was submitted under Section 312 – Additions to Existing Lots, therefore Engineer comments were not provided. The minutes from the Township Planning Commission meeting stated that Mr. Kotz said he does not consider the plan to qualify as de minimus because of the amount of land added to the property but the plan was approved under Section 312 by majority vote. Motion was made by Supervisor DeFrain to approve the lot line change to add acreage to the existing land of Keith and Jennifer Hixenbaugh. Supervisor Weaver seconded. Motion carried unanimously.

PA DEP Request for Planning Waiver & Non Building Declaration. The use will be consistent with applicable ordinances and is not part of a subdivision proposing new sewage generating structures. Motion was made by Supervisor DeFrain and seconded by Supervisor Fickes to approve the DEP Non-Building Waiver. Motion carried unanimously.

BUSINESS AND STAFF REPORTS

Memory Lane Bridge. The final walk through of the bridge was on September 10 at 10:00 AM. The Township Engineer, along with C. S. Davidson, Engineer and Project Manager, Logan Swartz met with Lobar Associates personnel and Township Supervisors. The bridge passed inspection. Supervisor Dockery directed the Road Foreman to place millings at the bridge approaches. The Township Engineer will present an invoice for final payment at his next meeting.

Health Care plan. A cost comparison renewal spreadsheet was received from Commonwealth Benefits Group showing that the 2021 Highmark plan will increase by 15.90% next year. A number of alternate plans were included on the sheet. The Board asked for a side by side comparison of the two plans. The proposed plan reduces the premium by 29.02% however, the individual benefits are considerably higher. Supervisor Hawkins said that the Board could purchase the alternate plan and look into an HSA Plan at budget time. Motion was made by Supervisor DeFrain and seconded by Supervisor Weaver to notify Commonwealth Benefits Group to change the Township Health Care plan to the Highmark Premium Balance PPO 500 plan. Motion carried unanimously.

Zoning Map. Timothy Cormany, Martin and Martin, Inc, was contracted to provide service to update the Township Zoning Ordinance. A request was made to the Board to change and update the Official Map at the same time and the Board agreed to do that. Mr. Cormany provided a

contract change order to increase his original contract price to include the extra work from \$13,300.00 to \$18,250.00. Motion was made by Supervisor DeFrain and seconded by Supervisor Fickes to approve the Contract Change Order. Motion carried unanimously.

Trunk or Treat. Motion was made by Supervisor Weaver and seconded by Supervisor Fickes to approve 2020 Trunk or Treat to be held October 31st. Motion carried unanimously. Mr. Saltsburg, Warrington Hunt Club, pledged \$200 to the event.

Pension Plan MMO. The Pension Plan 2021 Minimum Municipal Obligation is required to be approved by the Board of Supervisor by September 30, 2020 and sent to the Pennsylvania Municipal Retirement System before October 5, 2020. The obligation requires the Township to finance the plan for 2021 in the amount of \$14,870.00 if the Commonwealth of Pa does not. Motion was made by Supervisor Weaver and seconded by Supervisor DeFrain to approve the MMO. Motion carried unanimously.

Supervisor Weaver. Supervisor Weaver asked for additional jobs to be added to the Administrative Assistants list of jobs. Jobs that can be added include: the U. S. Dept of Commerce monthly building permit surveys; Correspondence with the U. S. Post Office assigning house numbers; typing driveway permits; review and answer FEMA, Department of CENSUS and L&I email; respond to PA One Call notices. He asked for ways to reduce the use of paper in the office. The office will purchase an email stamp and email documents to the Board members who do not want hard copies; he suggested printing front and back; another suggestion is reducing the size of margins.

Shoulder mowing. The Board would like Leader's Heights Nursery to return to mow a second cutting on the road shoulders.

Supervisor Fickes. Supervisor Fickes said he talked to Supervisor Hawkins and Supervisor Weaver regarding the Township sponsoring a Christmas at the Municipal Park on December 6, 2020 at 1:00 PM. Supervisor Weaver said he spoke with the Township Solicitor who said it would be a "Holiday Party" to be legally acceptable.

ACCOUNTS PAYABLE

Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to approve General Fund accounts payable in the amount of \$26,368.71 and Liquid Fuels accounts payable in the amount of \$2,373.98. Motion carried unanimously.

ADJOURNMENT

Motion was made by Supervisor Weaver and seconded by Supervisor Hawkins to adjourn the meeting. Motion carried.

The meeting was adjourned at 8:30 PM.

Township Secretary