

WARRINGTON TOWNSHIP
Minutes of a Special Meeting of the Board of Supervisors
Held, pursuant to due notice, in the Municipal Building
3345 Rosstown Road, Wellsville, PA 17365
Wednesday, November 21, 2018, 7:00 PM

Presiding: Supervisor John Dockery, Chairman
Supervisor David Calderone - absent
Supervisor George DeFrain
Supervisor Thomas Hawkins
Supervisor Jason Weaver

Staff Present: Rebecca Knaub-Bradshaw, Township Manager and Secretary-Treasurer

The meeting was opened with the Pledge to the Flag.

Minutes. Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to approve the minutes of the November 7, 2018 meeting and the November 14, 2018 meeting. Motion carried unanimously.

EMERGENCY SERVICES REPORTS

Geisinger EMS. There were 22 first due calls in Geisinger EMS's area. Geisinger responded to 19 of the calls.

PUBLIC RECOGNITION

None

SUBDIVISION/LAND DEVELOPMENT PLANS/PLANNING MODULES

Connie Greenawalt/Martin Petratos, Spangler Road. Motion was made by Supervisor DeFrain and seconded by Supervisor Hawkins to grant an extension of time to consider the subdivision plan until May 22, 2019. Motion carried unanimously.

Harry H Fox, Jr, Stone Jug Road. Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to grant an extension of time to consider the subdivision plan until February 20, 2019. Motion carried unanimously.

BUSINESS

Engineer

Spangler Road. The Engineer reported that Shiloh Paving submitted an invoice in the amount of \$80,416.98 for Spangler Road. The original contract was approved in the amount of \$87,992.00. The total decrease in contract price submitted by the Engineer to the Board is (\$14,976.16). Approved increases in contract price authorized by the Engineer and submitted to the Board of Supervisors on Extra Work Form #1 total \$12,396.18. Change order #1 was issued by the Engineer to reduce the contract price in the amount of \$2,579.98. Motion was made by Supervisor DeFrain and seconded by Supervisor Hawkins to approve change order #1 in the amount of \$2,579.98. Motion carried unanimously. Motion was made by Supervisor Hawkins and seconded by Supervisor Weaver to conditionally approve payment of the Shiloh Invoice for

the Spangler Road project in the amount of \$80,416.98 when truck slips for material delivered by York Materials Company are received. Motion carried unanimously.

East Camping Area Road. The Engineer reported that JVI Group submitted an invoice for the East Camping Area Road project. The original contract was approved in the amount of \$69,489.00. The Engineer approved an additional 300 square yard increase to include additional shoulder work discovered after awarding the contract. The invoice is in the amount of \$79,065.00 for 2,510 square yards of edge rebuilding at a rate of \$31.50. Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to approve payment of the JVI Invoice in the amount of \$79,065.00 and to waive liquidated damages.

2019 Road Maintenance Cost Estimates. The Engineer proposed cost estimates to assist the Board in preparing the 2019 Budget. Some projects that have been discussed include seal coating Poplar Road, East Camping Area Road, Quaker Meeting Road and Old Dominion Road. Seal coat estimates came in at \$213,200.00. Church Road needs edge rebuilding, seal coat and a culvert replaced for \$50,800.00. Bentzel Road needs edge rebuilding, and seal coat in the amount of \$49,600.00. Bull Road needs edge rebuilding in the amount of \$84,000.00. To finish the Detters Mill Road culvert project is estimated at \$20,000.00. The Red Rock Road headwall replacement is estimated at \$8,000.00. The Board will budget a total for road maintenance and construction and decide which projects to do at a later time. Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to request a proposal from the Engineer for replacement of the Memory Lane Bridge. Motion carried unanimously.

2019 Budget

The Board of Supervisors met in public session on November 14, 2018 and November 21, 2018 to complete the preparations for the 2019 Budget for Capital Reserve, State Liquid Fuels and General Funds. The following was decided: The Board agreed to increase hourly employee wages by \$.75/hour Codes Officer - \$2.00/hour and Manager - \$1.00/hour. Municipal Tax rates will remain the same as 2019.

CAPITAL RESERVE FUND

Revenue

Funds Expected to be available 12/31/18	\$431,265.00
Interest Earnings 2019	<u>3,800.00</u>
Total 2017 available for appropriation	\$435,065.00

Expenses budgeted

Capital purchases – equipment	\$150,000.00
Funds expected to be available 12/31/19	<u>285,065.00</u>
Total Expenses & unappropriated surplus	\$435,065.00

STATE LIQUID FUELS FUND

Revenue

Funds Expected to be Available 12/31/18	\$ 56,945.00
2018 Penn DOT estimated Liquid Fuels allocation	307,569.99
Interest Earnings 2019	<u>5,000.00</u>
Total 2018 available for appropriation	\$369,514.99

<u>Expenses budgeted</u>	
Diesel Fuel	\$ 13,000.00
Snow and Ice materials	40,000.00
Road materials	30,000.00
Capital purchases – equipment	50,000.00
Line painting	30,000.00
Road maintenance – contracted	75,000.00
Road construction - contracted	75,000.00
Funds Expected to be available 12/31/19	<u>56,514.99</u>
Total Expenses & unappropriated surplus	\$369,514.99

GENERAL FUND

Revenue

Funds Expected to be available 12/31/18	\$1,000,000.00
Taxes	905,700.00
Licenses	24,795.00
Fines	2,800.00
Interest Earnings	16,800.00
Intergovernmental Funding/Grants	50,134.00
Fees and Permits	49,000.00
Recreation Fees	11,000.00
Miscellaneous Revenue	<u>18,850.00</u>
Total available for appropriation	\$2,079,079.00

Expenses budgeted

Operating expenses	\$241,425.00
Municipal building expenses	53,200.00
Fire & Ambulance	92,000.00
Inspections, Planning, Zoning	85,761.00
EMA, Health & Welfare	30,700.00
Highways, Roads, Bridges	330,400.00
Recreation/Community Services	33,800.00
Insurance, Casualty, Surety	21,000.00
Employee expenses	212,690.00
Funds expected to be available 12/31/19	<u>978,103.00</u>
Total Expenses and unappropriated surplus	\$2,079,079.00

Motion was made by Supervisor Weaver and seconded by Supervisor DeFrain to advertise the proposed budget for public inspection. Motion carried unanimously. The budget is scheduled for adoption on December 19, 2018.

ACCOUNTS PAYABLE

Motion was made by Supervisor DeFrain and seconded by Supervisor Hawkins to approve General Funds accounts payable in the amount of \$70,566.55. Motion carried unanimously.

ADJOURNMENT

Motion was made by Supervisor Weaver and seconded by Supervisor DeFrain to adjourn the meeting. Motion carried.

The meeting was adjourned at 8:00 PM.

Township Secretary