

WARRINGTON TOWNSHIP
Minutes of a Regular Meeting of the Board of Supervisors
Held, pursuant to due notice, in the Municipal Building
3345 Rosstown Road, Wellsville, PA 17365
Wednesday, February 1, 2017, 7:00 PM

Presiding: Supervisor Dean Trump, Chairman
Supervisor David Calderone
Supervisor George DeFrain
Supervisor John Dockery
Supervisor Thomas Hawkins

Staff Present: Attorney Peter Haldeman, Township Solicitor
Michael Gasswint, Zoning and Codes Enforcement Officer
Rebecca Knaub-Bradshaw, Township Manager and Secretary-Treasurer

The meeting was opened with the Pledge to the Flag.

Minutes. Motion was made by Supervisor Dockery and seconded by Supervisor Hawkins to approve the minutes of the January 18, 2017 meeting. Motion carried unanimously.

EMERGENCY SERVICES REPORTS

Dillsburg EMS. The Dillsburg Ambulance reported responding to 18 calls in Warrington Township during the month of January 2017.

Wellsville Fire Company. The Fire Company reported responding to 7 calls in Warrington Township during the month of January 2017.

PUBLIC RECOGNITION

Tax Collector, Marcy Renshaw. The Tax Collector said that York County is proposing to mail their tax bills using a mailing service to stuff the envelopes and mail them. This proposal eliminates the Township Per Capita Tax bills from being included in the tax mailing. She said the options are to mail the Per Capita bill individually or to instruct the Tax Collector to stuff the Per Capita bill prior to York County's mailing. She is asking \$.25 per bill to do that job. Supervisor Dockery said he would like to propose that the Per Capita delinquent tax collection be turned over to the York Adams Tax Bureau. They are willing to collect the delinquent tax and he will ask if they will also handle the yearly Per Capita Tax collection.

Mike Wise, New York Life Insurance Company. Mr. Wise proposed a life insurance plan he would like to offer the Township employees as a payroll deductible plan. He said the plan could cover employees, families, and officials who receive a check that would be able to include a payroll deduction. Mr. Wise said he would need an agreement of payroll withdrawal from the Township. The Board said they would not oppose the payroll deductible life insurance if the employees would like to purchase the plan. The Solicitor will review the agreement.

SUBDIVISION/LAND DEVELOPMENT PLANS/PLANNING MODULES

None

BUSINESS AND STAFF REPORTS

Wellsville Elementary School Application for Traffic Signal Approval. The School is proposing a Warning Sign with Flasher System and signage in the right of way of Zeigler Road north of the Wellsville Elementary School. A condition of approval for the land development plan included a signed release and indemnification agreement releasing the Township from the responsibility of operation and maintenance of the signal. The Penn DOT application requires a resolution by the Board of Supervisors to submit the application. Motion was made by Supervisor Hawkins and seconded by Supervisor DeFrain to approve Resolution 2017-02 to authorize, submit and direct the application for traffic signal approval to the Pennsylvania Department of Transportation for approval. Motion carried unanimously.

TMI Drill. Raphael LaRocca, Township Emergency Management Coordinator submitted a schedule of dates for this year's TMI practice and drill. He requested a practice to be held in the Township building on February 23rd at 6:00 PM. The drill has been scheduled for Tuesday, April 11th. The Township operations center will be at the Northern Sports and Learning Center which is NEMA headquarters. Township officials will not be notified ahead of the start time.

Poplar Road. Stewart and Tate finished their part of the shoulder repair. There are sections of shoulder that the milling machine was too wide to dig out and will need to be dug by the Township road crew with the backhoe bucket. The Engineer will need to instruct the Road Foreman how to complete the project. The Board said they would like to visit the road during road inspection.

Supervisor Dockery. Supervisor Dockery attended the Wellsville Municipal Authority meeting on January 19th. Discussion included pro-rating a refund for an overpayment made by Pennex. The York Adams Tax Bureau met on January 30th. The Tax Bureau reinstated the 2% collection fee for 2017 and passed a resolution to destroy records over seven years old.

ACCOUNTS PAYABLE

Motion was made by Supervisor Dockery and seconded by Supervisor DeFrain to approve General Fund Accounts Payable in the amount of \$23,776.78 and State Liquid Fuels Fund accounts payable in the amount of \$3,688.53. Motion carried unanimously.

Policy Manual. Motion was made by Supervisor Calderone and seconded by Supervisor Dockery to accept and adopt the changes to the Township Employee Policy Manual as submitted by Supervisor Calderone and reviewed by the Board. Motion carried unanimously. The revisions will be added to the manual and the revised manual will be dated March 1, 2017. A copy of the revisions will be kept in file.

ADJOURNMENT

Motion was made by Supervisor DeFrain and seconded by Supervisor Dockery to adjourn the meeting. Motion carried.

The meeting was adjourned at 9:10 PM.

Township Secretary