

# APPLICATION FOR ZONING HEARING

**APPLICANT:** \_\_\_\_\_  
**Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_  
**PROPERTY OWNER (If different from applicant):**  
**Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**PROPERTY ADDRESS:** \_\_\_\_\_  
**Map** \_\_\_\_\_ **Parcel** \_\_\_\_\_ **Zone** \_\_\_\_\_  
**Present Zoning:** \_\_\_\_\_

Case Number: \_\_\_\_\_

**ACTION TAKEN CHECKLIST**

	<u>Date</u>
<u>Application Filed</u> .....	_____
<u>Fee Paid</u> .....	_____
<u>Zoning Hearing Date</u> .....	_____
<u>Notices Sent:</u> Applicant .....	_____
Property owners .....	_____
<u>Property Posted</u> .....	_____
<u>Date of Hearing</u> .....	_____
<u>Decision made</u> .....	_____
<u>Notice of Decision sent</u> .....	_____
<u>Appeal filed</u> .....	_____

Hearing advertised

ZHB members called

Stenographer called

Solicitor called

**EXACT LEGAL DESCRIPTION:** \_\_\_\_\_

(A plot plan of the property drawn to scale must be attached to this application)

**Date purchased:** \_\_\_\_\_  
**Present Use:** \_\_\_\_\_  
**Proposed Use:** \_\_\_\_\_  
**Lot size: Width** \_\_\_\_\_ **Depth** \_\_\_\_\_ **Acreage** \_\_\_\_\_

**THE ABOVE NAMED APPLICANT REQUESTS A HEARING BEFORE THE ZONING HEARING BOARD AND A DETERMINATION ON THE FOLLOWING MATTER:**

<input type="radio"/> <b>APPEAL</b> (Section 1)	<input type="radio"/> <b>SPECIAL EXCEPTION</b> (Section 2)	<input type="radio"/> <b>VARIANCE</b> (Section 3)
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**REQUEST FOR APPEAL** and review of decision of Zoning Officer dated \_\_\_\_\_.  
**Nature of error claimed by applicant:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**2** REQUEST FOR SPECIAL EXCEPTION as required by the Zoning Ordinance Section(s) \_\_\_\_\_

The proposed use at the proposed location (attached site plan) is claimed by the applicant to be:

A. Desirable to the public convenience and welfare for the following reason(s): \_\_\_\_\_  
\_\_\_\_\_

B. In harmony with the various elements and objectives of the Comprehensive Plan: \_\_\_\_\_

C. Not detrimental to the character of the neighborhood for the following reasons: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

D. Consistent with such other standards as required by the Zoning Ordinance; Section \_\_\_\_\_

<u>Standard</u>
_____
_____
_____
_____
_____
_____

<u>Provisions for compliance</u>
_____
_____
_____
_____
_____
_____

**3** REQUEST FOR VARIANCE to Section \_\_\_\_\_ of the Zoning Ordinance under which the Zoning Officer refused to issue a permit on this date: \_\_\_\_\_.

**NATURE OF VARIANCE REQUESTED**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THE APPLICANT BELIEVES THE VARIANCE SHOULD BE GRANTED BECAUSE:**

A. He is unable to make reasonable use of his property for the following reasons: \_\_\_\_\_  
\_\_\_\_\_

B. The unnecessary hardship on his property is:

- The result of the enactment of the Zoning Ordinance.       Not financial in nature.
- Due to a unique physical circumstance of the property in question; not shared by other properties in the vicinity.       Not self-created.

C. The proposed variance will not alter the essential character of the neighborhood nor impair the use of adjacent properties for the following reasons: \_\_\_\_\_  
\_\_\_\_\_

D. The variance requested represents the minimum variance that will afford relief for the following reasons \_\_\_\_\_  
\_\_\_\_\_

Include additional information as may be required by the Zoning Hearing Board to assist in making their decision.

NOTE: I hereby certify that all of the above statements and the statements contained in any documents or plans submitted herewith are true to the best of my knowledge and belief.

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_