

**RICE TOWNSHIP BOARD OF SUPERVISORS**  
**REORGANIZATION MEETING**  
**JANUARY 4, 2016**

The duly advertised reorganization meeting of the Rice Township Board of Supervisors was held on Monday, January 4, 2016 at the Rice Township Municipal Building, 3000 Church Road, Mountaintop. Copies of the Agenda were available to the public. Chair Marcia Thomas called the meeting to order at 7:00 p.m. It is announced that the meeting will be recorded for preparing the minutes. Interior cameras are also recording the video.

Issues of personnel and litigation will not be discussed.

ROLL CALL: Arnold - Here  
Pipech - Here  
Thomas - Here

Also present were: Please see attached sign in sheet.

The Board of Supervisors met in Executive Session on December 31, 2015 at 3:00 p.m. to discuss issues regarding personnel matters.

The regular meeting of the Supervisors will be held immediately following the reorganization.

At this time, I declare my seat vacant.

**MOTION** by Pipech, second by Arnold, to name Marcia Thomas temporary Chair.

ROLL CALL: Arnold - Yes                      Pipech - Yes                      Thomas - Yes  
MOTION CARRIED.

**MOTION** by Thomas, second by Pipech, to name Alicia Stier as temporary Secretary.

ROLL CALL: Arnold - Yes                      Pipech - Yes                      Thomas - Yes  
MOTION CARRIED.

**MOTION** by Arnold, second by Pipech, to name Marcia Thomas as Chairman for the year 2016.

ROLL CALL: Arnold - Yes                      Pipech - Yes                      Thomas - Yes  
MOTION CARRIED.

Chair Marcia Thomas presided.

**MOTION** by Thomas, second by Arnold, to name Bob Pipech as Vice-Chair for the year 2016.

ROLL CALL: Arnold - Yes                      Pipech - Yes                      Thomas - Yes  
MOTION CARRIED.

**MOTION** by Thomas, second by Pipech, to name Alicia Stier as Secretary for the year 2016.

ROLL CALL: Arnold - Yes                      Pipech - Yes                      Thomas - Yes  
MOTION CARRIED.

**MOTION** by Pipech, second by Arnold, to name Barb Wasiakowski as Assistant Secretary & Treasurer for the year 2016.

ROLL CALL: Arnold - Yes                      Pipech - Yes                      Thomas - Yes  
MOTION CARRIED.

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**MOTION** by Pipech, second by Arnold, to make the following appointments:

- Police--Marcia Thomas
- Pensions--Bob Pipech
- Fire Departments--Rick Arnold, Liaison
- Personnel--Marcia Thomas
- Recycling--Bob Pipech
- Recreation--Rick Arnold
- Roadmaster--Bob Pipech
- Planning & Zoning--Marcia Thomas, Liaison
- Mountain Top Regional Police--Rick Arnold
- Mountaintop Area Joint Sanitary Authority Liaison--Rick Arnold

ROLL CALL: Arnold - Yes                      Pipech - Yes                      Thomas - Yes

MOTION CARRIED.

**MOTION** by Thomas, second by Pipech, to make the following appointments:

- Zoning Officer--Alicia Stier
- SEO--Alan Snelson
- SEO Alternate--William Bilby
- Planning Commission Administrator/Secretary--Alicia Stier
- Earned Income Tax Collector--H.A. Berkheimer, Inc.
- Local Service Tax Collector--H.A. Berkheimer, Inc.
- Tax Hearing Officer--H.A. Berkheimer, Inc.
- Deputy Tax Collector--Diane Kendig

ROLL CALL: Arnold - Yes                      Pipech - Yes                      Thomas - Yes

MOTION CARRIED.

**MOTION** by Thomas, second by Pipech, to make appointments of personnel as per attached schedule which includes salaries/wages.

ROLL CALL: Arnold- Yes                      Pipech - Yes                      Thomas - Yes

MOTION CARRIED.

**MOTION** by Thomas, second by Arnold, to make the following appointments:

- Township Engineer--PennEastern Engineers
- Township Solicitor--Jack Dean, Esq.
- Planning Commission Solicitor--Jack Dean, Esq.
- Zoning Hearing Board Solicitor--Jeffrey Malak, Esq.

ROLL CALL: Arnold - Yes                      Pipech - Yes                      Thomas - Yes

MOTION CARRIED.

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**MOTION** by Thomas, second by Pipech, to make the following appointments:

- Planning Commission: Tom Romanyshyn (4 year term);
- Zoning Hearing Board: John Moyer (3 year term);
- ZHB Alternate: Paul Ward (2 year term);
- ZHB Alternate: Ken Owens (3 year term);
- UCC Appeal Board: Robert Smith, Jr. (5 year term);
- Vacancy Board: Albert Bierzynski (annual);
- Emergency Management Coordinator: Bryan Brown (annual);

ROLL CALL: Arnold - Yes                      Pipech - Yes                      Thomas - Yes

**MOTION CARRIED.**

The Board of Supervisors is currently accepting applications for a UCC Appeal Board position (5-year term). Residents may submit applications to the Township or call the Supervisors if interested.

**MOTION** by Thomas, second by Pipech, that the IRS mileage rate be paid for Township matters, to Township employees and officials.

ROLL CALL: Arnold - Yes                      Pipech - Yes                      Thomas - Yes

**MOTION CARRIED.**

**MOTION** by Arnold, second by Pipech, to name Citizens Bank as depository for Rice Township funds for the year 2016, checks to be signed by any two supervisors and the treasurer, and the treasurer is authorized to make interim payments and to transfer money between funds and to transfer \$50,000.00 to First Keystone Community Bank.

ROLL CALL: Arnold - Yes                      Pipech - Yes                      Thomas - Yes

**MOTION CARRIED.**

**MOTION** by Pipech, second by Thomas, to remove Miller Stella as a valid check signer and to name Rick Arnold as a valid signer on all Rice Township bank accounts.

ROLL CALL: Arnold - Yes                      Pipech - Yes                      Thomas - Yes

**MOTION CARRIED.**

**MOTION** by Thomas, second by Pipech, to pass Resolution #2016-2, appointing Pam Heard as the Primary TCC voting delegate, Marcia Thomas as the first alternate voting delegate, and Bob Pipech as the second alternate voting delegate.

ROLL CALL: Arnold - Yes                      Pipech - Yes                      Thomas - Yes

**MOTION CARRIED.**

**MOTION** by Thomas, second by Pipech, that the monthly meetings be held on the first Tuesday of each month, the meetings to be held at 7:00 p.m., with work sessions at 6:30 p.m. as needed, at the Rice Township Municipal Building, 3000 Church Road, Mountain Top, and advertised.

ROLL CALL: Arnold - Yes                      Pipech - Yes                      Thomas - Yes

**MOTION CARRIED.**

**MOTION** by Pipech, second by Arnold, to pay yearly dues to the Pennsylvania State Association of Township Supervisors in the amount of \$1,434.00, based on Township population. The Township paid \$1,434.00 last year as well.

ROLL CALL: Arnold - Yes                      Pipech - Yes                      Thomas - Yes

**MOTION CARRIED.**

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MOTION by Thomas, second by Arnold, to approve attendance of the 2016 PSATS Annual Conference in Hershey, PA from April 17th to the 20th at the expense of the Township, open to Supervisors and personnel, and to name Bob Pipech as the Voting Delegate.

ROLL CALL: Arnold - Yes                      Pipech - Yes                      Thomas - Yes

MOTION CARRIED.

Treasurer's Bond in the amount of \$500,000 is in effect until February 1, 2016. It will be renewed to cover February 2, 2016 to February 1, 2017.

The Board of Supervisors officially recognizes the Wright Township Volunteer Fire Department as the Primary Fire Protection Service for Rice Township and assures that volunteers are covered by municipal policy as it applies.

The reorganization meeting of the Board of Auditors will be held Tuesday, January 5, 2016, at 6:00 p.m., at the municipal building.

The regular meeting follows immediately.