

October 10, 2016

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The North Annville Township Board of Supervisors met at the Water Works Fire Hall at 7:30 p.m. on October 10, 2016 for the purpose of a regular monthly meeting. All members were present. Also present were: see attached attendance sheet in minute book.

The meeting was called to order at 7:30 p.m. by Randy Leisure, Chairman. He began by stating that an Executive Session to discuss personnel matters will be held immediately following the conclusion of the regular monthly meeting. Clyde Meyer, Vice-Chairman, made a motion to approve the September 12, 2016 meeting minutes as presented in printed form. Randy 2nd the motion, motion carried. Adam Wolfe, Secretary-Treasurer, made a motion to adopt the September 12 Treasurer's Report as presented in printed form. Randy 2nd the motion, motion carried. Adam proceeded to read all the bills for the month. Randy made a motion to pay all bills as read. Clyde 2nd the motion, motion carried.

Next, Paul Bametzreider, Township Solicitor, reported that he has provided the supervisors with a sample road cutting ordinance which is easily transferable to North Annville Township. Paul discussed the sections of the ordinance addressing collateral for road cutting and minimum course thicknesses and asked that the supervisors review the ordinance and provide him with comments. For the status of the acquisition of an additional nine EDU's of sewer capacity at the Annville Treatment Plant, Paul stated that he is working with Gary Martin of Becker Engineering in order to resolve a discrepancy between North Annville Township's definition of an EDU and the Annville Township Authority's definition of an EDU. Currently, North Annville defines an EDU as 250 gallons per day of flow, while the Annville Township Authority defines an EDU as 202 gallons per day of flow. Regarding the police services contract with Cleona Borough, it was reported that a negotiation meeting is expected to be held in the near future. For matters pertaining to the dedication of the Clear Spring Crossing sewer line, Paul stated that we have received all of the required bonding and documentation. Randy then stated that the Annville Township Authority has not yet provided information regarding cost and contract requirements for the flushing of the sewer line. Paul recommended arriving at a final decision on the flushing and acceptance of the sewer line by no later than the November 14 meeting.

Next on the agenda, Keith Blauch, Deputy Chief of Bellegrove Fire Co. (BFC), stated that he is serving as chairman of a committee tasked with replacing the 25 year old tanker truck known as Tanker 6. The committee has decided to pursue the purchase of a new tanker truck on a 2017 Western Star chassis with a 3,000 gallon, all stainless steel tank from Alexis Fire Equipment in Alexis, Illinois at a cost of \$393,385. Keith requested that the township cover half the cost of the new tanker, which would amount to a township contribution of \$196,692. Keith stated that if the township is able to provide half of the funding, the BFC would be able to furnish the other half of the funding and save approx. \$50,000 in interest and legal fees by avoiding the need for a 20 year, 2% loan from the state. The committee did investigate the cost of refurbishing the existing tanker, which was determined to be \$300,000 and not cost effective. Keith went on to say that the last township contribution to a piece of BFC apparatus was made over the course of two years, which would also be acceptable in this case. In response to a question from Adam, Keith stated that the BFC will be pursuing state and federal grants to offset the cost of the new tanker and needs to secure approx. 1/2 of the funding in order to move forward.

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For the road report, Randy stated that the Russell Rd. Bridge Rehabilitation Project is progressing. A quote was obtained for the microsurfacing of curves on various roads in order to increase traction on the curves. At the recommendation of the contractor, it was decided to delay any type of action until next year when better pricing can be obtained. Line painting is scheduled to take place this week, while road bank mowing is slated to begin tomorrow. The annual road viewing was scheduled for Saturday, November 5 at 9:00 a.m. No one present at the meeting was aware of the current status of the project to upgrade and enhance the Clear Spring Rd./Route 422 intersection. Road Occupancy Permits have been issued for UGI's Cleona Reinforcement Project.

Next, Randy stated that the first reading of the 2017 budget will take place at the November 14 monthly meeting. He went on to say that \$8,072.61 in FEMA funding, representing 75% reimbursement for snow removal costs incurred during Winter Storm Jonas, has been received. Regarding a Hill Farm Estate resident's request for "early snow removal" on Kauffman Rd., Paul advised against making any kind of promises and recommended to respond by saying that we will do the best we can.

For the police report, Chief Bartal stated that everything presently looks good. There have been some recent DUI crashes where heroin is a factor. Recent Clear Spring Rd. speed enforcement details by the Cleona Police Dept. have been so effective that the PA State Police conducted radar speed enforcement in the same area immediately following Cleona PD's enforcement. A juvenile compliance audit will be performed this coming Thursday at 11 a.m. The Chief continued by requesting that consideration be given to taking some type of action in order to reduce the number of crashes at the intersection of School Creek Lane and Syner Rd. He is meeting with Travis Starner this Thursday in order to discuss the location of additional 40 mph speed signs to be placed on Clear Spring Rd. Additionally, the Chief requested permission to meet with Paul in order to review possible disorderly conduct amendments to North Annville Township Ordinance No. 2, which presently addresses nuisances. Randy made a motion to authorize Chief Bartal to meet with Paul to review possible disorderly conduct amendments to North Annville Township Ordinance No. 2. Clyde 2nd the motion, motion carried.

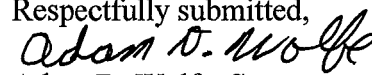
Next on the agenda, Ben Bow reported that the Planning Commission reviewed Hill Farm Estate's stormwater management plan and determined that they will ultimately rely on the review to be performed by Rick Bolt, Lebanon County Engineer.

For the next item of business, Joan Sallada stated that the Bellegrove Fire Co. is in the process of applying for a \$15,000 state grant to be used for the purchase of air pack face pieces. Joan also reported that the state recently audited the BFC's 2015 state grant and found no issues.

For public comment, Richard Long stated his observation that excessive speed contributes to motor vehicle crashes near the intersection of School Creek Lane and Syner Road.

There being no further business, the regular meeting was adjourned and the supervisors convened an Executive Session to discuss personnel matters.

Respectfully submitted,



Adam D. Wolfe, Secretary

Treasurer's Report:

Balance in State Fund September 12, 2016		\$536,782.39
Receipts: Fulton Bank (FB) MMA Interest	\$172.13	
FB GIC Interest	0.59	
PLGIT Plus Interest	6.94	
PLGIT Interest	<u>0.76</u>	<u>\$180.42</u>

Disbursements: none

Balance in State Fund October 10, 2016		\$536,962.81
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Balance in General Fund September 12, 2016		\$425,229.16
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Receipts: Commonwealth of PA-Fire Relief	\$18,127.85	
Commonwealth of PA-PURTA	328.80	
Commonwealth of PA-PEMA Jonas	8,072.61	
Midway Oilfield Constructors	2,070.00	
Greater Lebanon Refuse Authority	1,035.00	
Recorder of Deeds	656.60	
District Court	394.77	
FB MMA Interest	116.82	
FB GIC Interest	18.60	
PLGIT Plus Interest	1.82	
PLGIT Interest	3.93	
Keystone Municipal Collections	<u>13,185.19</u>	<u>\$44,011.99</u>

Balance after receipts:		\$469,241.15
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Disbursements:

CK#: 4388	Annville Fire Relief Assoc.	\$18,127.85
4389	Countryside Propane, LLC	274.12
4390	Gaye DeShong	140.00
4391	Comcast Cable	101.80
4392	Met-Ed	1.92
4393	State Workers Insurance Fund	732.00
4394	Met-Ed	74.11
4395	Leffler Energy	288.73
4396	Leffler Energy	30.02
4397	PA American Water	39.95
4398	S & P Tire & Auto	58.83
4399	Becker Engineering	218.75
4400	WT Paving & Sealing	2,250.00
4401	Union Water Works Auxiliary	35.00
4402	Adam Wolfe	169.90
4403	Keystone Municipal Collections	94.86
4404	Matthew Bartal	430.33
4405	Randall Leisure	43.93
4406	Clyde Meyer	43.93

4407 Adam Wolfe	1,137.43	
4408 Reilly, Wolfson, etc.	1,200.00	
4409 Borough of Cleona	5,259.53	
4410 Starner Excavating	2,159.00	
EFT PA Dept. of Revenue	233.12	
EFT PA U.C. Fund	2.01	
EFT IRS	<u>529.81</u>	<u>\$33,676.93</u>
Balance in General Fund October 10, 2016		\$435,564.22
Balance in Valley Glen Hazard Mitigation Fund Sep. 12, 2016		\$30,268.68
Receipts: FB SMIC Interest	<u>\$0.26</u>	<u>\$0.26</u>
Disbursements: none		
Balance in Valley Glen Hazard Mitigation Fund Oct. 10, 2016		\$30,268.94
Balance in Towpath Rd. Hazard Mitigation Fund Sep. 12, 2016		\$4,820.86
Receipts: FB SMIC Interest	<u>\$0.04</u>	<u>\$0.04</u>
Disbursements: none		
Balance in Towpath Rd. Hazard Mitigation Fund Oct. 10, 2016		\$4,820.90
Balance in Willow Ln./H-Dale Rd. Mit. Fund Sep. 12, 2016		\$2,419.62
Receipts: FB SMIC Interest	<u>0.02</u>	<u>\$0.02</u>
Disbursements: none		
Balance in Willow Ln./H-Dale Rd. Mit. Fund Oct. 10, 2016		\$2,419.64
Balance in Valley Glen ICC Fund Sep. 12, 2016		\$1.00
Receipts: none		
Disbursements: none		
Balance in Valley Glen ICC Fund Oct. 10, 2016		\$1.00
Balance in Towpath Rd. ICC Fund Sep. 12, 2016		\$1.00
Receipts: none		
Disbursements: none		
Balance in Towpath Rd. ICC Fund Oct. 10, 2016		\$1.00
Balance in 14 T-Path Rd. Hazard Mit. Fund Sep. 12, 2016		\$14,496.97
Receipts: FB SMIC Interest	<u>\$0.12</u>	<u>\$0.12</u>
Disbursements: none		
Balance in 14 T-Path Rd. Hazard Mit. Fund Oct. 10, 2016		\$14,497.09

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Balance in Upper Glen Lane HMGP Fund Sep. 12, 2016		\$8,530.32
Receipts: Commonwealth of PA-PEMA	\$1,334.35	
FB SMIC Interest	<u>\$0.08</u>	<u>\$1,334.43</u>
Balance after receipts:		\$9,864.75
Disbursements: FB Service Fee	<u>\$0.17</u>	<u>\$0.17</u>
Balance in Upper Glen Lane HMGP Fund Oct. 10, 2016		\$9,864.58

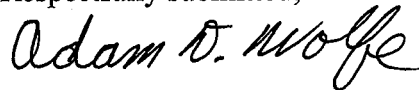
Balance in Upper Glen Lane ICC Fund Sep. 12, 2016		\$1.00
Receipts: none		
Disbursements: none		
Balance in Upper Glen Lane ICC Fund Oct. 10, 2016		\$1.00

Balance in Public Sewer Fund September 12, 2016		\$14,171.46
Receipts: Country Lane Furniture	\$350.79	
Lebanon Valley College	705.91	
FB SMIC Interest	<u>0.11</u>	<u>\$1,056.81</u>
Balance after receipts:		\$15,228.27
Disbursements:		
CK#: 111 Annville Twp. Authority	<u>\$7,446.44</u>	<u>\$7,446.44</u>
Balance in Public Sewer Fund October 10, 2016		\$7,781.83

Summary:

State Fund	\$536,962.81
General Fund	435,564.22
Escrow Acct.	3,368.48
Public Sewer Fund	7,781.83
Valley Glen Hazard Mitigation Fund	30,268.94
Towpath Rd. Hazard Mitigation Fund	4,820.90
Willow Ln./H-Dale Rd. Mitigation Fund	2,419.64
Valley Glen ICC Fund	1.00
Towpath Rd. ICC Fund	1.00
Upper Glen Ln. ICC Fund	1.00
14 Towpath Rd. Hazard Mitigation Fund	14,497.09
Upper Glen Ln. Hazard Mitigation Fund	<u>9,864.58</u>
Total all Funds:	\$1,045,551.49

Respectfully submitted,



Adam D. Wolfe, Treasurer