

August 8, 2016

Page 1 of 5

The North Annville Township Board of Supervisors met at the Water Works Fire Hall at 7:30 p.m. on August 8, 2016 for the purpose of a regular monthly meeting. Members present included Randy Leisure, Chairman and Adam Wolfe, Secretary-Treasurer. Clyde Meyer, Vice-Chairman, was not present. Also present were: see attached attendance sheet in minute book.

The meeting was called to order at 7:30 p.m. by Randy. For the first item of business, Chris Miller and Brad Double, both of BCI Code Enforcement (BCI), made a power-point presentation pertaining to the International Property Maintenance Code (IPMC) and BCI's potential role of enforcing the IPMC in North Annville Township, should the Township in fact decide to adopt the IPMC and appoint BCI as a code enforcement officer. The presentation explained that the IPMC deals with multiple public health exposures and plays a potential role in protecting communities, citizens and first responders as well as maintaining property values and likewise the tax base, preventing abandoned structures and vagrancy, limiting future Township liabilities and reducing risk to emergency responders. A number of pictures of sample problematic properties from other jurisdictions were displayed. North Annville would decide how the IPMC would be applied in our Township, as a complaint-driven basis could be used, whereby there would not be inspections of every property, but by the same token, selective enforcement is not permitted. BCI's fee would be \$55/property plus a mileage fee for travel. BCI works to help municipalities adopt the IPMC and can also provide hazardous building training to first responders. The latest version of the IPMC is from 2015, with the next version due out in 2018. Chief Bartal stated that he requested this presentation in the public interest and that he currently works with BCI in his role as a Cleona Borough Police Officer. BCI concluded by stating that they encourage adopting the IPMC in its entirety as opposed to just bits and pieces of it and they also carry their own insurance. Paul Bametzreider, Township Solicitor, stated that we will need to decide if this is something we want to pursue and that it is a companion to the International Building Code.

Next, Randy stated that a personnel-related executive session will be held immediately following the conclusion of the regular meeting. Randy made a motion to approve the July 11, 2016 meeting minutes as presented in printed form. Adam 2<sup>nd</sup> the motion, motion carried. Adam then made a motion to adopt the July 11 Treasurer's Report as presented in printed form. Randy 2<sup>nd</sup> the motion, motion carried. Adam read all the bills for the month. Randy made a motion to pay all bills as read. Adam 2<sup>nd</sup> the motion, motion carried.

For the next item of business, Paul stated that the Russell Road Bridge Rehabilitation Project Cost Sharing Agreement, whereby the Greater Lebanon Refuse Authority will bear 40% of the total overall project cost, is fully executed. Regarding the Clear Spring Crossing sewer line, Paul stated that he had a conversation with the bank working on preparing the Letter of Credit for the maintenance bond. Paul went on to say that Cleona Borough has indicated a desire to extend the existing police services contract with new terms. In the quest to find a new Zoning Hearing Board Solicitor, Paul stated that he has not yet heard back from Tim Engler, a potential candidate. As there is currently a zoning hearing scheduled for September 8, which is prior to the September supervisors meeting, the Zoning Hearing Board will need to appoint its' own solicitor prior to the start of the hearing, an action which is permissible under law. For matters pertaining to Hill Farm Estate's request for an additional five EDU's of public sewer capacity, Paul stated that we will need to adopt an addendum to the current agreement between North

August 8, 2016

Page 2 of 5

Annville and Annville. During a conversation between Paul and Tim Sheffey, it was decided that Paul will draft the addendum.

Next, Randy explained the Kurt Yordy subdivision plan. The plan proposes the subdivision of an existing lot by creating a 1 acre lot, known as Lot #1, and adding 0.6319 acres to the lands of Kurt and Penny Yordy. The plan further illustrates the creation of a new 1 acre lot, known as Lot #2, and adding 8.8069 acres to the lands of Kurt and Penny Yordy, thereby resulting in a 108.32 acre lot. As the Lebanon County Planning Department is recommending approval of the subdivision plan, Randy made a motion to approve the Kurt Yordy subdivision plan. Adam 2<sup>nd</sup> the motion, motion carried. Under other Planning Commission business, the Shirley Hess subdivision plan has been withdrawn. Following Paul's recommendation, Randy made a motion to consider the Shirley Hess subdivision plan as denied, based upon the Lebanon Co. Planning Department's letter indicating plan withdrawal. Adam 2<sup>nd</sup> the motion, motion carried.

Randy made a motion to award contract for the Russell Rd. Bridge Rehabilitation Project to Jay Fulkroad & Sons, at a cost of \$337,415.73. Adam 2<sup>nd</sup> the motion, motion carried. Paul stated that he will send a sample road cutting ordinance for Planning Commission review.

Next, Randy stated that UGI has agreed to bore under Cedar Run Road and resurface the entire width of the excavated area of North Mill St. as part of the plan to install a new gas pipeline. Regarding the intersection of Clear Spring Rd. & 422, Randy stated that the Notice-to-Proceed has been issued and that Pennsy Supply should begin work any day, with an anticipated completion date of October 15. Clear Spring Rd. will be closed for a week, presumably Sept. 12-19, during which time the detour as proposed by Chad Weaver is to utilize Nathan Lane. The traffic lights will not be installed until November, as there was a delay in ordering components. Adam made a motion to award the contract for 2016 road line painting to Alpha Space Control, in the amount of \$6,602.50. Randy 2<sup>nd</sup> the motion, motion carried.

Fire company personnel stated that they are holding their own and have recently dealt with a number of motor vehicle accidents.

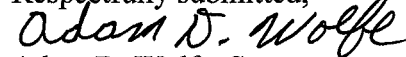
Next on the agenda, Randy stated that Jeffrey Gibson of 3985 Hill Church Rd. is seeking a zoning variance which would allow him to operate a general automotive and motorcycle repair shop in his detached garage which is located in the A-1 Zoning District. The hearing is scheduled for September 8 at 7:30 p.m.

Next, Jeff Long questioned how many codes North Annville currently has on the books. Paul stated that the Uniform Construction Code is in place and that the Zoning Ordinance contains some provisions which are difficult to enforce, while enforcement of the IPMC is much easier.

For the final item of business, Randy stated that all 799 septic tanks in North Annville must be pumped by August 31.

There being no further business, the regular meeting was adjourned and a personnel-related executive session convened.

Respectfully submitted,



Adam D. Wolfe, Secretary

Treasurer's Report:

Balance in State Fund July 11, 2016		\$538,385.34
Receipts: Fulton Bank (FB) MMA Interest	\$194.04	
FB GIC Interest	7.93	
PLGIT Interest	<u>0.89</u>	<u>\$202.86</u>
Balance after receipts:		\$538,588.20
Disbursements: .		
CK#: 385 Starner Excavating	\$1,841.00	
386 Daniel B. Krieg, Inc.	<u>144.25</u>	<u>\$1,985.25</u>
Balance in State Fund August 8, 2016		\$536,602.95
Balance in General Fund July 11, 2016		\$394,315.47
Receipts: Jeffry Gibson	\$400.00	
Comcast Cable	6,861.54	
District Court	367.48	
Recorder of Deeds	1,082.90	
Lebanon Co. Probation Dept.	24.54	
FB MMA Interest	116.12	
FB GIC Interest	10.35	
PLGIT Interest	4.57	
Keystone Municipal Collections	<u>33,048.18</u>	<u>\$41,915.68</u>
Balance after receipts:		\$436,231.15
Disbursements:		
CK#: 4344 PA American Water	\$39.95	
4345 Met-Ed	48.12	
4346 Comcast Cable	101.80	
4347 Leffler Energy	109.22	
4348 Leffler Energy	167.65	
4349 Met-Ed	14.70	
4350 MediaOnePA	1,018.50	
4351 In-Synch Systems, LLC	395.00	
4352 State Workers Insurance Fund	732.00	
4353 Light's Welding, Inc.	53.91	
4354 Borough of Cleona	4,852.68	
4355 Starner Excavating	126.00	
4356 Reilly, Wolfson, etc.	960.00	
4357 Lebanon Co. EMA	1,666.70	
4358 Union Water Works Auxiliary	35.00	
4359 Matthew Bartal	430.33	
4360 Calvin Hostetter	1,097.76	
4361 Randall Leisure	43.93	
4362 Clyde Meyer	43.93	
4363 Adam Wolfe	1,137.43	

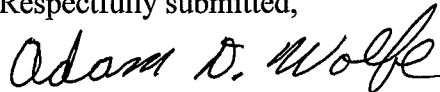
4364 Adam Wolfe	74.19	
EFT IRS	<u>720.22</u>	<u>\$13,869.02</u>
Balance in General Fund August 8, 2016		\$422,362.13
Balance in Valley Glen Hazard Mitigation Fund July 11, 2016		\$30,268.17
Receipts: FB SMIC Interest	<u>\$0.26</u>	<u>\$0.26</u>
Disbursements: none		
Balance in Valley Glen Hazard Mitigation Fund Aug. 8, 2016		\$30,268.43
Balance in Towpath Rd. Hazard Mitigation Fund July 11, 2016		\$5,418.86
Receipts: FB SMIC Interest	<u>\$0.05</u>	<u>\$0.05</u>
Disbursements: none		
Balance in Towpath Rd. Hazard Mitigation Fund Aug. 8, 2016		\$5,418.91
Balance in Willow Ln./H-Dale Rd. Mit. Fund July 11, 2016		\$2,419.58
Receipts: FB SMIC Interest	<u>0.02</u>	<u>\$0.02</u>
Disbursements: none		
Balance in Willow Ln./H-Dale Rd. Mit. Fund Aug. 8, 2016		\$2,419.60
Balance in Valley Glen ICC Fund July 11, 2016		\$1.00
Receipts: none		
Disbursements: none		
Balance in Valley Glen ICC Fund Aug. 8, 2016		\$1.00
Balance in Towpath Rd. ICC Fund July 11, 2016		\$1.00
Receipts: none		
Disbursements: none		
Balance in Towpath Rd. ICC Fund Aug. 8, 2016		\$1.00
Balance in 14 T-Path Rd. Hazard Mitigation Fund July 11, 2016		\$1,031.00
Receipts: FB SMIC Interest	<u>\$0.01</u>	<u>\$0.01</u>
Disbursements: none		
Balance in 14 T-Path Rd. Hazard Mitigation Fund Aug. 8, 2016		\$1,031.01
Balance in Upper Glen Lane HMGP Fund July 11, 2016		\$8,530.18
Receipts: FB SMIC Interest	<u>\$0.07</u>	<u>\$0.07</u>
Disbursements: none		
Balance in Upper Glen Lane HMGP Fund Aug. 8, 2016		\$8,530.25

Balance in Upper Glen Lane ICC Fund July 11, 2016		\$1.00
Receipts: none		
Disbursements: none		
Balance in Upper Glen Lane ICC Fund Aug. 8, 2016		\$1.00
Balance in Public Sewer Fund July 11, 2016		\$11,503.84
Receipts: Hill Farm Estate	2,126.42	
FB SMIC Interest	<u>    \$0.12</u>	<u>    \$2,126.54</u>
Balance after receipts:		\$13,630.38
Disbursements:		
CK#: 109 Annville Twp. Authority	<u>\$2,761.83</u>	<u>    \$2,761.83</u>
Balance in Public Sewer Fund August 8, 2016		\$10,868.55

Summary:

State Fund	\$536,602.95
General Fund	422,362.13
Escrow Acct.	3,368.48
Public Sewer Fund	10,868.55
Valley Glen Hazard Mitigation Fund	30,268.43
Towpath Rd. Hazard Mitigation Fund	5,418.91
Willow Ln./H-Dale Rd. Mitigation Fund	2,419.60
Valley Glen ICC Fund	1.00
Towpath Rd. ICC Fund	1.00
Upper Glen Ln. ICC Fund	1.00
14 Towpath Rd. Hazard Mitigation Fund	1,031.01
Upper Glen Ln. Hazard Mitigation Fund	<u>    8,530.25</u>
Total all Funds:	\$1,020,873.31

Respectfully submitted,



Adam D. Wolfe, Treasurer