

**Connellsville Township Supervisors  
Meeting minutes September 6, 2018**

- I. Call to Order-** Chairman Miner called the monthly meeting to order on Thursday, September 6, 2018 at 7:30 p.m.
- II. Pledge of Allegiance-** led by Chairman Miner.
- III. Roll Call-** The following persons were present- Supervisor Hann, Chairman Miner, Vice Chairman Carson, Secretary Darla Hann, Attorney Jack Purcell, and Financial Secretary Marlene Grenell
- IV. Approval of Minutes-** A motion was made by Supervisor Hann to accept the regular meeting minutes from August 9, 2018. Second by Vice Chairman Carson. All in favor. Motion carried.
- V. Public participation-** Mr. Fosbrink asked about the delinquent garbage letters. It was explained that a Resolution would be passed later in the meeting addressing this. Lindsay Singer is an external Independent Auditor, she was invited tonight by Chairman Miner. She explained that her firm works mainly with municipalities and non-profits. She answered several questions about the audit process. She stated that she usually goes with a 3-year contract in response to Vice Chairman Carson's question.
- VI. Secretary's Report-** The Secretary stated that she gave the NIMS report to Bob Leiberger (EMA) to be filled out, she requested that the pension investment information from PNC be sent electronically. A complaint was received from a resident on Gulf Street about Advance Disposal; she has sent the letter on to them and is waiting to hear back. There will be a budget meeting on September 27<sup>th</sup> at 6:30. The FHWA 536 form was given to Marlene Grenell to be filled out. The Fall Forum will be held on Oct. 29<sup>th</sup> & 30<sup>th</sup> at Oakhurst in Somerset. It is \$75.00 a person to attend. The Supervisors have a copy of the agenda for the forum to look over.
- VII. Treasurer's Report –** Treasurer's reports were read by Marlene Grenell and they are on file in the office. Motion made by Vice Chairman Carson to accept the Treasurer's reports. Second by Supervisor Hann. All in favor. Motion carried. Marlene Grenell reconciled the June bank statements, tabled approval until next meeting to let the Supervisors have time to look them over. Marlene is waiting to hear back from Johnson Accounting to reconcile the July statements as there was a mix-up with the check numbers.
- VIII. Authorization to pay bills-** Motion made by Vice Chairman Carson to pay monthly bills. Second by Supervisor Hann. All in favor. Motion carried.
- IX. Correspondence-** Darla Hann received the following correspondence: October is Domestic Violence Awareness month, there will be an Energy workshop on October 25<sup>th</sup> at the Eberly Bldg., from 8:30 to 11:15; it has to do with rebates. The U.S. Postal Service is notifying everyone that they now require cluster box units to be installed in all new developments or phases. The County Association of Township Supervisors will be meeting on September 14<sup>th</sup> at 8:00 a.m., the Banquet will start at 12:15. Must RSVP by Sept. 11<sup>th</sup>. We received a call from a resident stating that she is happy that the Township now has a website.

**X. Committee Reports-**

**\*Fire Dept.** – Vice Chairman Carson informed all that the fire department went through a hazard mitigation program, looking at mitigation areas that flood constantly, trees falling on roads. Vice Chairman Carson stated that our guys are taking care of falling trees, etc. on PennDot Roads, not so much PennDot. It is becoming an issue for the fire department to send someone out, not enough volunteers. The average number of guys on a call is down. Municipalities need to work together to better maintain and use our resources. Tod Miner stated that he spoke with Ryan Warner and he is trying to get money for local fire companies. Vice Chairman Carson stated the as a fundraiser the fire department is sponsoring The Hubcaps on October 13<sup>th</sup>. You can call the fire department for tickets or they are available at Bikes Unlimited.

**\*Emergency Management-** NA

**\*Roadmaster** – Report for the month was read by Chairman Miner and is on file in the office.

**\*Planning Commission** – NA

**\*Zoning Officer** – NA

**\*Code Enforcement Officer** – Todd Miner stated that Joe Adams has sent out quite a few letters and is working closely with Jim Knapp on several things.

**\*Supervisors – Supervisor Hann** – Stated the street lights by his house have been changed over and it really makes a difference, he is getting a lot of positive feedback on the lights. He stated that he has something to give Carson and returned a work t-shirt and he had a time card where he worked a day and Vice Chairman Carson wrote on it Do Not Pay. Vice Chairman Carson responded saying that there is a hiring process to go through to be a working supervisor, then it has to be approved by the Board of Auditors. He stated he did not act on his own but was asked to address it. Attorney Purcell was aware of the issue as well. At 8:00 Todd Miner suggested going to Executive Session to discuss the matter. Supervisor Hann excused himself at this time and left the meeting.

**Vice Chairman Carson-**

**Chairman Miner** – Stated that the Layton Alley project will start on September 17<sup>th</sup>. He talked to Ryan Warner about work at the fire hall and was told they need to get a plan together; he also talked to him about obtaining funds for repairs and improvements for the garage.

**XI. Unfinished Business** – Chairman Miner stated that Municibid does not charge to advertise. He spoke with several other townships that have used Municibid and they are satisfied with it. Vice Chairman Carson said some buy through the government surplus, then when finished with it they sell the item, will have to get Todd's name added so he is able to attend. Darla Hann stated that the Township already has an account with Municibid. Motion by Chairman Miner, Second by Vice Chairman Carson to sell unwanted equipment on Municibid. All in favor. Motion carried. Motion by Chairman Miner, Second by Vice Chairman Carson to have the properties on Hawthorne and Blake cleaned up and grass cut by the Township and a lien placed against said properties. All in favor. Motion carried.

**XII. New Business** – Purchasing a sign for the office building was discussed. It was decided that Darla Hann will gather some prices and Vice Chairman Carson asked Chairman Miner to check on signs through some of the committees he is involved with. Motion by Vice Chairman Carson, Second by Chairman Miner to purchase cabinetry for the conference room. All in favor. Motion carried. Motion by Vice Chairman Carson, Second by Chairman Miner to write a letter of support for Fayette County in their efforts to obtain a grant from the DCNR for funding to hire a Parks, Recreation and Trails position. Motion by Chairman Miner, Second by Vice Chairman Carson to set Trick or

Treat for Wednesday, October 31, 2018 from 6:00 p.m. to 8:00 p.m. to co-ordinate with the city. Motion by Vice Chairman Carson, Second by Chairman Miner to apply for a loan to purchase a tractor at a cost of \$7,500.00 from Forsheys AG & Industrial through First National Bank at an interest rate of 3.6%, \$199.27/mo. for 40 months; requiring two signatures from the following: Chairman Todd Miner, Vice Chairman Robert Carson, Supervisor Donald Hann. All in favor. Motion carried. Motion by Vice Chairman Carson, Second by Chairman Miner to purchase a commercial chainsaw from D & K Sales in the amount of \$683.96. All in favor. Motion carried. Motion by Vice Chairman Carson, Second by Chairman Miner to retain Singer Accounting as the accountants for the Township, with a 3-year contract, to do the annual audit for DCED, requesting that she notify the Supervisors, Darla Hann and Marlene Grenell when she will be doing the audits. All in favor. Motion carried.

**XIII. Ordinances –**

**XIV. Resolutions –** Motion by Vice Chairman Carson, Second by Chairman Miner to adopt Resolution 2018-10, establishing a fee of \$25.00 to send out delinquent refuse letters. All in favor. Motion carried. Motion by Vice Chairman Carson, Second by Chairman Miner to adopt Resolution 2018-11; update to Act 537 “PA Sewage Facilities Act”. All in favor. Motion carried.

**XV. Adjournment-** Vice Chairman Carson made a motion to adjourn. Second by Chairman Miner. All in favor. Motion carried.

**Submitted by:** \_\_\_\_\_ **Approved by:** \_\_\_\_\_