

May 5, 2016

Township of Ontelaunee  
35 Ontelaunee Dr.  
Reading, PA 19605

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:02 pm by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.**

Additional Meeting Attendees: Mike Schwenk, Code Enforcement  
Elizabeth Magovern, Solicitor  
William McMullen, Engineer  
Kim Y. Berger, Secretary

Visitors – Kenny Quell (Leesport Fire Co.), Karen Chandler (Reading Eagle), Doug Mehrkam (Blue Falls Grove), Dennis Biehl (Lutheran Church of the Holy Trinity), Dane Miller arrived late

A motion was made by Gary Hadden and seconded by William Klein to approve the meeting minutes as written from the Board of Supervisors meeting on April 7, 2016. Vote 3-0.

There was a short executive session held before the regular meeting tonight to discuss litigation.

**POLICE DEPARTMENT** – Report submitted for the month of April – 161 calls in Ontelaunee, 107 citation issued, fines collected \$1,948.65.

**FIRE DEPARTMENT** – Kenny Quell presented the April report. 4 incidents in the township, two were Automatic Fire Alarms, 1 Vehicle accident, 1 miscellaneous

### **BUSINESS FROM FLOOR**

Doug Mehrkam from Blue Falls Grove was present to discuss the camping procedures at the Grove and would like to amend the agreement to allow RVS/campers to be parked there year round. At this time the agreement states that there is to be no one living in an RV/Camper all year long. Solicitor Magovern stated that the agreement could be amended if both parties were agreeable to the change. At this time the Board will table the amendment and review it at a later time.

Mr. Mehrkam was asked if he knew where he was going to put any overflow parking if there was any for the Hippie Daze that he is holding on May 28 and 29. He stated that he didn't know. Mr. Mehrkam was advised that there is to be no parking on the streets such as Wiley's Road, Bowers Road etc. If there were vehicles parked on these streets, they were subject to ticketing and/or towing.

Dennis Biehl from Lutheran Church of the Holy Trinity handed in a new route for the 5K run to be held on September 24, 2016 starting at 9 a.m. He stated the certificate of insurance will be forthcoming.

## TAX COLLECTION

A made was made by Gary Hadden and seconded by William Klein to acknowledge the tax collected for the month of April, \$435,995.18 was in Real Estate Tax and \$5,733.0 was in Street Light Tax. Vote 3:0

## ROADMASTERS REPORT

### FUEL USED

GMC utility 19.150 gal diesel  
Ford – 19.0 gal diesel  
Cars – 23.12 Gal unleaded gas

### WORK PERFORMED

Mowed along roads and intersections  
Mowed Rec Areas A & B  
Mowed at the township building  
Cleaned up leaves in shrubbery beds at municipal building  
GMC Pick-up inspected at Highland Auto  
Put out signs for Earth Day Clean up  
Hung blue ribbons at various locations  
Removed all V Box spreaders, cleaned and put in storage  
Installed mower on Tiger  
Rearranging boom to be used on Kubota loader  
Purchased John Deere Z turn for township building  
Attended convention April 17, 18, 19  
Met with Scott Sweigart regarding lights at Willow Glen

### HOURS WORKED

154.5 total hours – 34.5 hours for Rec A and B, 41.5 hours mowing and clean up beds at township building  
16 hours for convention and meetings

### PURCHASES & EXPENSES

Highland Auto (inspect GMC pick-up)	30.00
Lowes (2 2 x 12 x 8 boards for stacking spreaders)	24.87
Kuzan's (misc. fasteners for broom)	57.55
Fromm (batteries for emergency lights)	130.08
Kuzan's (2 grabbers, pad, cover, lubricants)	82.94
Kuzan's (weed killer, tree spray, misc.)	106.96
Lift (John Deere Z-turn mower w/bagger)	4,000.00
<b>Total</b>	<b>\$4,432.40</b>

**ENGINEER** – Mr. McMullen presented the following report:

#### 1. Ontelaunee Drive and SR 0073 Intersection

To date we have not received notification regarding the status of the ARLE Grant application for the intersection improvements. We have been informed that the selection process has been conducted and award notices are pending. We have not been informed if Ontelaunee Township was or was not successful.

2. **Roads**

To date we have not been informed by the PUC that the application before them has been approved.

3. **General Engineering**

- a. The response to our inquiry to L & V Engineering, LLC, regarding the loop detector at the intersection of Bellman's Church Road and SR 0061 was forwarded to the Township under separate cover.

Essentially the loop detectors on the plans are indicated as existing and any repairs would be required to be made by the Township's contractor.

4. **Willow Glen Subdivision**

Improvement installation inspection reports are attached.

5. **BenCo Land Development**

Inspections of the escrowed improvements are being conducted periodically as requested by the contractor. Please reference ARRO invoices for the BenCo project for a full description and dates that the inspections were conducted.

6. **Brasler Parcel (Berks 222) Land Development Plan**

The Ontelaunee Township Planning Commission tabled action on the plan at their April 21, 2016 meeting. Action by the Board of Supervisors for this submission is due on or prior to July 20, 2016 (90 days from first review by the PC).

7. **Ryder Land Development Plan**

We have not received any revised preliminary plans or a final plan submission for the project. It is our understanding that the developer is currently remains in the review/approval process for NPDES approval.

Our office has been contacted by Ryder representatives regarding the addition of 1,800 square feet to the building proposed by the preliminary plan submission. The larger building would be within the parameters of the Zoning Hearing Board; therefore, we have indicated to Ryder representatives that resubmission of the preliminary plan would not be required and that a review of the larger structure would be addressed during final land development plan review.

**SOLICITOR** – A motion was made by William Klein and seconded by Gary Hadden to adopt Ordinance #2016-1 Authorizing retention of a third party collection agency and recovery of agency fees for collection of delinquent taxes from the delinquent taxpayer. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to adopt Resolution #2016-6 approving Clarence Davis as Deputy Tax Collector. Vote 3:0.

Beechwood Estates - Solicitor Magovern advised the board that charges had been filed against Linda King in the amount of approximately \$8,500, however, Ms. King hired a different attorney and the new attorney advised Ms. King that she owed the Township the Traffic Impact Fees and the Recreation fees as the Township had directed her to pay. The Township received \$7,750, which was for all the fees that she owed for the lots that were developed and a small portion towards the solicitor fees for this case. The case was then dismissed with the District Justice. Ms. King also is aware that if in the future the other lots are developed she is responsible for those fees as well.

Solicitor Magovern as well as the Township receive a letter from DEP regarding Cottage Lane and some concern they have about public sewers and the Act 537 plan and what the Townships update is to implement a plan to have them hook up to public sewers. Mr. McMullen stated that the newest Act 537 from 2003 has Cottage Lane removed from having to hook up. He is going to review the plan before Ms. Berger writes the letter to DEP.

Tax refund – Ms. Berger stated that a resident had come into the office who had paid taxes for their neighbor in error in 2015. Proof was obtained by way of a copy of the check and bill. The Tax Collector confirmed that they paid taxes for their neighbor by mistake. The resident found this out when they received a delinquent notice from tax claim stating they did not pay their taxes, which they had not. The County has already refunded their portion. After discussion, a motion was made by Gary Hadden and seconded by Kenneth Stoudt to refund this tax money of \$938.08 to George Morgans, 25 Sunglo, Leesport, PA 19533. Vote 3:0

**CODE ENFORCEMENT** – Mr. Schwenk stated he has issued a few notice of violations for residents who were doing construction without permits.

Mr. Schwenk stated there may be a problem with the Leesport Diner. Employees were parking on the grass. The owner has now laid stone on the grass to create more parking. The question is, is this impervious and must the parking spaces be paved. After discussion and researching the SALDO, zoning ordinance etc., Mr. McMullen and Mr. Schwenk will talk to the owner to see what his intentions are with the stone area.

**OTMA** – nothing to report

**EMA COORDINATOR** – Ms. Berger reported for Mr. Miller. He attended the First Responders Seminar hosted by Senator Schwank on April 13th at the county fire training center. They discussed numerous issues regarding the decline in numbers for first responders, first responder benefits and proposals for benefits through the state, problems dealing with utilities when responding to downed wire calls, and how the state might try to help defray the massive upkeep costs for equipment.

**POLICE COMMISSION** – Mr. Hadden reported that a speed monitoring sign and traffic counter has been purchased for under \$5,000 that will be shared by the municipalities. Mr. Hadden also stated that at the June meeting the Chiefs of Police Association will give a presentation on how they can help in the hiring of a new police chief.

**PLANNING COMMISSION** – Mr. Stoudt stated that Brasler was present at the meeting to discuss their plans.

**PARK & REC**– Saturday, April 23 was Earth Day and cleanup day – there were 7 volunteers and they collected about 15 bags of litter. Unfortunately PA Dot did not pick up the trash as they were supposed to so our crew picked it up and disposed of it. We have purchased four “litter crew ahead” signs for future clean ups.

### **EXPENDITURES**

A motion was made by Gary Hadden and seconded by William Klein to approve expenditures for April in the amount of \$144,064.16. Vote 3:0

Adam Construction	4,300.00
Albright College,Center for Excellence	150.00
ARRO Consulting, Inc.	8,573.57
BERKS PRODUCTS (Fuel)	29.39
Brian's Window Cleaning	450.00
Comcast 1	194.45
Comfort Pro, Inc	139.00
County of Berks	25,211.89
Cummins Power Systems, LLC	3,736.03
DCED	60.00
E.M.KUTZ, INC.	488.00
Elite Fuel Service	839.71
Fromm Electric Supply Corp.	130.08
Hartman Valeriano Magovern & Lutz P.C.	11,673.07
Highland Auto & Truck Repair	30.00
Hilton Garden Inn	1,047.65
J.C.EHRLICH	534.00
J.P.Mascaro & Sons	784.32
KIM BERGER	37.53
KUZANS HARDWARE	372.21
Larson Design Group	65.00
Lowe's Home Centers	24.87
Martin Stone Quarries Inc.	693.18
MET ED	4,221.80
Nester's Sanitation Inc.	196.00
NORTHERN BERKS REGIONAL POLICE DEPT.	65,513.29
OFFICE SERVICE CO.	85.76

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Omega Systems	1,495.50
Overhead Door Company of Reading	100.00
ProAsys	216.25
PSATS UC GROUP TRUST	378.35
READING EAGLE COMPANY	297.40
Reading Office Maintenance	170.00
Reading Tractor and Equipment	4,000.00
Schwenks Code Enforcement, LLC	5,362.50
T. M. Bailey Services, LLC	140.00
TELCO, INC.	2,187.60
VERIZON	<u>135.76</u>
TOTAL	<u><u>144,064.16</u></u>

**OLD BUSINESS** - nothing

**NEW BUSINESS** – Mr. Dane Miller was present on his son’s behalf. His son is interested in buying Blue Falls Grove and moving his gym there. He would like to remove the “campground”, the slide, refurbish the pool and pavilion and apartments. Would the Supervisors be opposed to this? The pool and pavilion he would like to rent out for picnics and he would have the gym and grow vegetables for his clients. The supervisors are not opposed to this, however, the gym would have to go before the Zoning Hearing board. The Pool and pavilion would be a use that is grandfathered. Mr. Miller will take this information back to his son.

**ADJOURNMENT**

A motion was made by Gary Hadden and seconded by William Klein to adjourn the monthly meeting at 8:00 PM. Vote 3:0

Respectfully

Kim Y. Berger  
Secretary