

ONTELAUNEE TOWNSHIP MUNICIPAL AUTHORITY MINUTES

May 9, 2013

The regular meeting was called to order at 7:04pm by The Chairman, Michael Schwenk.

Also in attendance were Romao Carassco, Melvin Bailey, William Klein, Kevin Conrad, and Elizabeth Magovern.

An executive session was held on April 25, 2013 to discuss litigation.

A motion was made by Melvin Bailey and seconded by William Klein to approve the minutes from April 11, 2013. The motion was carried.

On Lot septic progress was discussed.

The delinquent report and liens were discussed. Liens will be reviewed quarterly.

A motion was made by Romao Carrasco and seconded by Melvin Bailey to remind septic customers to pump out their tanks every three years via the yearly township newsletter and by mail. The motion was carried.

Township Plumber's Report: No report

Solicitor's Report: A motion was made by Michael Schwenk and seconded by Romao Carrasco to send out letters to residents who still have unsigned easements. The motion was carried.

Engineer's Report: No report

Correspondence: The Authority

New billing software was discussed. A motion was made by Melvin Bailey and seconded by Romao Carrasco to have Munilink come in to do a free demo of their product. The motion was carried.

Treasurer's Report: Bank Balances were provided to the Board.

Transfers needed to meet the debt service in November were provided to the Board.

Expenditures: A motion was made by Melvin Bailey and seconded by Romao Carrasco to approve the expenditures for May 9, 2013 and to ratify the expenditures for April 30, 2013. The motion was carried.

Inspector's Report: Written report.

Adjournment

The meeting was adjourned at 8:25 p.m. by motion from William Klein and seconded by Romao Carrasco. The motion was carried. The next general meeting will be at 7:00 PM on June 13, 2013 at 35 Ontelaunee Drive, Reading, PA 19605.

Minutes submitted by:

Jennifer Robertson