

ONTELAUNEE TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

September 10, 2015

The meeting was called to order at 6:03pm by the Chairman, Michael Schwenk.

An Executive Session was held from 5:00pm to 5:56pm regarding litigation and personnel.

In addition to the Chairman Michael Schwenk, the attendees were Vice Chairman Romao Carrasco, member Richard Reilly, member Melvin Bailey, member William Klein, Engineer William McMullen and Attorney Elizabeth Magovern.

The delinquent and lien reports were provided to the Board.

Visitor(s): N/A

Resolutions: 2015-3 – Meter Testing Policy

Motions:

A motion was made by Michael Schwenk to approve and adopt Resolution 2015-3. The Resolution outlines the policy for customers who request their meter be tested for accuracy. Richard Reilly seconded the motion. The motion was carried 5-0.

A motion was made by Michael Schwenk to accept the agreement as written between OTMA and Millers Mobile Home Park. The agreement states that a lien in the amount of \$15,000.00 will be placed on the property for the delinquent account. The delinquent account is for the 3 unused EDU's. The 3 unused EDU's will be returned to OTMA at no charge. The monthly billing will be discontinued and the lien will remain in place until the property is sold and the lien is paid in full. Richard Reilly seconded the motion. The motion was carried 5-0.

A motion was made by Michael Schwenk to accept the Deed of Dedication from Brenntag Northeast regarding the Snyder Road waterline extension. Richard Reilly seconded the motion. The motion was carried 5-0.

A motion was made by Michael Schwenk to have ARRO Engineering send a letter to Ontelaunee Orchards asking them to install a pretreatment system or disconnect entirely from the sewer system. Romao Carrasco seconded the motion. The motion was carried 5-0.

A motion was made by Romao Carrasco to authorize Jason Scarcella review the calibration of the pumps at Pump Station 4 and Pump Station 7. William Klein seconded the motion. The motion was carried 5-0.

A motion was made by Romao Carrasco to authorize ARRO to purchase PROKA900 solution to be added to the Pump Stations which aids in the breakdown of the FOG in the wet wells. A 90 trial will begin to see if the results are worth the expense. William Klein seconded the motion. The motion was carried 5-0.

A motion was made by Richard Reilly to authorize the solicitor to act on the judgement currently in place for 35 Nantucket Drive, Reading, PA 19605. The payment which was due on August 5, 2015 was not received. Michael Schwenk seconded the motion. The motion was carried 5-0.

A motion was made by Richard Reilly denying the removal of the late fee on account 100880 (Chen). The payment which was due August 5, 2015 was not received until August 25, 2015 due to the homeowner being overseas. William Klein seconded the motion.

A motion was made by Romao Carrasco authorizing Adams Construction to install the pavilion at Pump Station #6. The cost shall not exceed \$19,550.00. Mike Schwenk will contact Adams Construction regarding the posts being attached to the existing concrete rather than disturbing the embankment in the back of the station. Richard Reilly seconded the motion. The motion was carried 5-0.

Misc.

A letter will be sent to Kathy Karpeuk to answer the questions received via email on 9-10-2015.

A letter will be sent to Yong Chen regarding the late fee on account 100880.

A letter will be sent from the Vice President, Romao Carrasco to Shannon O'Donnell regarding the \$30.00 in late fees that were posted to account 100803.

Approval of Minutes:

A motion was made by Melvin Bailey to approve the minutes from August 13, 2015. William Klein seconded the motion. The motion was carried 5-0.

Solicitor's Report: Adopt Resolution 2015-3
Millers MHP Agreement re: 3 unused EDU's

Inspector's Report: N.A.

Operator's Report:

- Included with the Engineer's Report

Engineer's Report:

- The Water Meter and Rate schedule are being reviewed for a possible update.
- ARRO is finalizing the standard specifications, rules & regulations for adoption by OTMA
- Connection Bans – A corrective action plan was submitted for PS1, PS3, PS4, and PS7.
- Infiltration issues were noted at PS7 – It is recommended that the repairs are held off until the water table rises. The repairs could be done now, but the issue may not be fully corrected.
- Industrial User Permits have been received by McDonalds, Brenntag, Ontelaunee Orchards, and SVSD.
- PS6 should be reviewed for cleaning in September/October 2015.
- A 90 day trial of the additive PROKA900 should be used to assist in the breakdown of FOG.

Expenditure's

A motion was made by Michael Schwenk to approve the payables in the amount of \$40,249.45 and the Board payroll in the amount of \$500.00 for September 10, 2015. William Klein seconded the motion. The motion was carried 5-0.

Adjournment

A motion was made by Romao Carrasco to adjourn the regular meeting at 8:00pm. Michael Schwenk seconded the motion. The motion was carried 5-0.

Minutes submitted by: Kelly A. Burdick