

# ONTELAUNEE TOWNSHIP MUNICIPAL AUTHORITY

## MINUTES

**August 13, 2015**

The meeting was called to order at 6:00pm by the Chairman, Michael Schwenk.

An Executive Session was held from 5:00pm to 5:55pm regarding litigation and personnel.

In addition to the Chairman Michael Schwenk, the attendees were Vice Chairman Romao Carrasco, member Richard Reilly, member Melvin Bailey, member William Klein, and Engineer William McMullen. Attorney Elizabeth Magovern was present for the executive session. Attorney Magovern was absent from the public meeting.

The delinquent and lien reports were provided to the Board.

**Visitor(s):** N/A

**Resolutions:** N/A

### **Motions:**

A motion was made by Michael Schwenk to place a lien on Mr. John Pia's property on Redners Way. William Klein seconded the motion. The motion was carried 5-0.

A motion was made by Michael Schwenk to have the Solicitor draft a letter to send to Ryder requesting them to pay the \$50,000 to OTMA which reserves 10 EDU's of sewer capacity. The monies will be deposited and held in escrow until the land development has been approved. If the land development is not approved, Ryder will be reimbursed the \$50,000 along with any interest that may have accumulated for that particular account. Richard Reilly seconded the motion. The motion was carried 5-0.

A motion was made by Romao Carrasco to approve the quote submitted by Envirep for the repairs needed on pump 1 & pump 2 located at Pump Station #2. The quote was for \$1059.00. Richard Reilly seconded the motion. The motion was carried 5-0.

A motion was made by Michael Schwenk which denies the removal of the \$30.00 in late fees from Shannon O'Donnell's account. A letter shall be sent to Ms. O'Donnell stating the same. William Klein seconded the motion. The motion was carried 5-0.

A motion was made by Romao Carrasco to send a letter to the Dejesus family reminding them that a judgment is in place for the delinquent Sewer and Water amounts. Should they be late again on their monthly payment, the Board will Act on the Judgement with no prior warning. Michael Schwenk seconded the motion. The motion was carried 5-0.

### **Misc.**

Board Member Melvin Bailey took the scrap metal from the water meter replacements to Pollock in Reading and received \$151.84 in cash. The cash was deposited into the Tompkins Vist Water Account.

A new meter testing resolution will be drawn up and presented at the next meeting. This resolution will cover the expenses relating to a meter being sent out for certification of accuracy.

The Board acknowledges that OTMA is on track to make the next Bond payment which is due by November.

A spare rotating assembly must be accounted for in the 2016 Budget. The approximate cost is +/- \$3,000.00.

### **Approval of Minutes:**

A motion was made by Melvin Bailey to approve the minutes from July 9, 2015. William Klein seconded the motion. The motion was carried 5-0.

### **Solicitor's Report:**

### **Inspector's Report**

- LOT #223 – Willow Glen – sewer & water
- LOT #233 – Willow Glen – sewer & water
- LOT #222 – Willow Glen – sewer & water

### **Operator's Report:**

- Included with the Engineer's Report

### **Engineer's Report:**

- The Water Meter and Rate schedule are being reviewed for a possible update.
- Connection Bans – A corrective action plan was submitted for PS1, PS3, PS4, and PS7.
- Infiltration issues were noted at PS7 – It is recommended that the repairs are held off until the water table rises. The repairs could be done now, but the issue may not be fully corrected.
- Industrial User Permits have been received by McDonalds, Brenntag, Ontelaunee Orchards, and SVSD.
- PS6 should be reviewed for cleaning in September/October 2015.

### **Expenditure's**

A motion was made by Michael Schwenk to approve the payables in the amount of \$86,666.40 and the Board payroll in the amount of \$500.00 for August 13, 2015. William Klein seconded the motion. The motion was carried 5-0.

### **Adjournment**

A motion was made by Romao Carrasco to adjourn the regular meeting at 7:03pm. Michael Schwenk seconded the motion. The motion was carried 5-0.

Minutes submitted by: Kelly A. Burdick