

ONTELAUNEE TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

July 15, 2015

The regular meeting scheduled for July 9, 2015 was canceled due to severe weather.

The rescheduled meeting was called to order at 6:00pm by the Chairman, Michael Schwenk.

An Executive Session was not held.

In addition to the Chairman, the attendees were Vice Chairman Romao Carrasco, member Richard Reilly, member Melvin Bailey, member William Klein, Engineer William McMullen and Attorney Elizabeth McGovern.

The delinquent and lien reports were provided to the Board.

Visitor(s): N/A

Resolutions: **2015-1 – Omnibus Fee Schedule** – A motion was made by Michael Schwenk to adopt Resolution 2015-1 outlining the fees for the Municipal Authority. The motion was seconded by Richard Reilly. The motion was carried 5-0.

2015-2 – Revised Maximum Allowable Concentrations permitted to be discharged into the Leesport WWTP. A motion was made by Romao Carrasco to adopt Resolution 2015-2. The motion was seconded by Richard Reilly. The motion was carried 5-0.

Motions:

A motion was made by Michael Schwenk to have the secretary send a letter to Brenntag and Surety Law Department releasing \$17,190.00 which is the remaining balance of the \$112,090.00 Performance Bond. A release of \$94,900 was made in January of this year. Upon release of this performance bond, an 18 month maintenance bond will be issued in the amount of \$15,658.50. William Klein seconded the motion. The motion was carried 5-0.

A motion was made by Romao Carrasco to authorize ARRO to obtain quotes for the relocation of the Brenntag Air Release pit located at the entrance of Brenntag on Huller Lane. Richard Reilly seconded the motion. The motion was carried 5-0.

A motion was made by Michael Schwenk to have ARRO engineering contact Leesport Borough Sewer Authority and request to see the results of the Borough customer's strong waste sampling program. Romao Carrasco seconded the motion. The motion was carried 5-0.

A motion was made by Romao Carrasco to send an invoice for un-used EDU's to Harleysville Bank which has 125 un-used EDU's allocated to the Maiden creek Township Authority. The invoice shall include back-billing to 2009. Michael Schwenk seconded the motion. The motion was carried 5-0.

A motion was made by Michael Schwenk to approve the replacement of a bearing in pump #1 at PS2. The cost shall not exceed \$2,484.90. Richard Reilly seconded the motion. The motion was carried 5-0.

A motion was made by Michael Schwenk to send a letter in response to the request of Mr. Billig. The letter shall deny his request to have his billing go directly to the rental property per Resolution 2014-2. Richard Reilly seconded the motion. The motion was carried 5-0.

A motion was made by Romao Carrasco to remove the late fee that was posted to the Fleetwood Fixtures account. This removal shall be a one-time occurrence and will not be made again. William Klein seconded the motion. The motion carried 5-0.

A motion was made by Romao Carrasco to send a letter to RAWA regarding the 16" water main and the cost of flushing the system. Excess water is being used to flush the lines and the added fees are being paid by OTMA due to the size of the water main and lack of flow. The lines must be flushed to keep the Chlorine residuals within the acceptable range. Richard Reilly seconded the motion. The motion was carried 5-0.

A motion was made by Michael Schwenk to raise the deductible for the Property Insurance from \$500.00 to \$2,500.00 through H.A. Thompson. Raising the deductible will result in a \$500.00 savings for the year. Richard Reilly seconded the motion. The motion was carried 5-0.

Misc.

The water meters were read for the 2nd quarter on July 1, 2015.

Approval of Minutes:

A motion was made by Melvin Bailey to approve the minutes from June 11, 2015. William Klein seconded the motion. The motion was carried 5-0.

Solicitor's Report

- The following properties have begun the process of acting on the judgments:
 1. Sport Suzuki – Sheriff has been to the property and will be supplying OTMA with a list of items in inventory.

Inspector's Report

- LOT #50 – The Harvest – sewer & water
- LOT #165 – Willow Glen – sewer & water
- LOT #218 – Willow Glen – sewer & water
- LOT #80 – The Harvest – sewer & water

Operator's Report:

- Included with the Engineer's Report

Engineer's Report:

- The Water Meter and Rate schedule are being reviewed for a possible update.
- Connection Bans – A corrective action plan was submitted for PS1, PS3, PS4, and PS7.
- Infiltration issues were noted at PS7 – televising lines & inspecting manholes complete. Quotes are being requested for the repairs and will be presented at the August 13, 2015 meeting.
- Industrial User Permits have been sent to McDonalds, Brenntag, SVSD, and Ontelaunee Orchards. Only McDonalds and Brenntag have returned the same.

Expenditure's

A motion was made by Michael Schwenk to approve the payables in the amount of \$83,195.61, ratify the payables in the amount of \$78,167.17, and the Board payroll in the amount of \$500.00 for July 15, 2015. William Klein seconded the motion. The motion was carried 5-0.

Adjournment

A motion was made by Michael Schwenk to adjourn the regular meeting at 8:00pm. Melvin Bailey seconded the motion. The motion was carried 5-0.

Minutes submitted by: Kelly A. Burdick