

# ONTELAUNEE TOWNSHIP MUNICIPAL AUTHORITY

## MINUTES

**June 9, 2016**

The regular meeting was called to order at 12:55pm by the Chairman Michael Schwenk.

**Executive Session:** An executive session was held from 12:56pm to 1:22pm – to discuss litigation.

In addition to the Chairman Michael Schwenk, the attendees were Vice Chairman Romao Carrasco, member Richard Reilly, member Melvin Bailey, member William Klein, Engineer William McMullen, and Attorney Christopher Hartman.

The delinquent and lien reports were provided to the Board.

- There are 7 delinquent accounts and the total amount delinquent is \$10,133.95

**Visitor(s):** Russ Long from Bogia Engineering was present to discuss the proposed project known as Berks 222 Land Development-Brassler property. He wanted to make it known that the project would be utilizing the public facilities from Muhlenberg Township.

NO ONE WAS PRESENT FROM LEESPORT BOROUGH AUTHORITY.

NO ONE WAS PRESENT FROM MAIDENCREEK AUTHORITY.

**Resolutions:** 2016-3 – Dedication of Sanitary sewer lines – requiring cleaning and televising prior to dedication.

### **Correspondence:**

- A letter will be sent to Donna Lash, Tax Collector requesting her to stop in on a regular basis to check the mail. This is to avoid having OTMA accounts becoming delinquent due to the on time payments being delivered to the Tax Collector by the US Postal Service but not being opened for receipt until days later. The OTMA Board will sign the letter.

### **Motions:**

- A motion was made by Mike Schwenk to accept Resolution 2016-3 as written for the requirement of cleaning and televising the sanitary sewer lines prior to dedication. Richard Reilly seconded the motion. The motion carried 5-0.
- A motion was made by Romao Carrasco to approve the signature for the revision to the conduit debt agreement with Prospectus Associates. The authority is not affected by the changes. Mike Schwenk seconded the motion. The motion carried 5-0.
- A motion was made by Romao Carrasco to approve a letter to be sent to Leesport Borough Authority asking for an exception to the limit for strength of Amonia-Nitrogen for the Ontelaunee Orchards. The exception would increase the limit to 150ppm. Richard Reilly seconded the motion. The motion carried 5-0.
- A motion was made by Romao Carrasco to send a letter to the resident at 41 Calais Drive reiterating the fact that The underground utilities are the property of OTMA and we are not under the direction or guidance of the Pennsylvania Utility Commission. Melvin Bailey seconded the motion. The motion carried 3-2.

### **Misc:**

### **Approval of Minutes:**

- A motion was made by Melvin Bailey to approve the minutes from the regular meeting held on May 12, 2016. William Klein seconded the motion. The motion was carried 5-0.

### **Solicitor's Report:**

- A Judgement is in place for the two properties along Route 61 which are owned by Mr. Robert Leshner. The appeal period expired on June 5, 2016. The Sheriff will be out within the next few weeks to levy on the personal property. An update will be given at the meeting next month.

**Inspector's Report:**

- LOT #228 – Water & Sewer Service – 59 Edinboro Lane – Willow Glen
- LOT #26 – Water & Sewer Service – 192 Nantucket Drive – Willow Glen

**Engineer's Report:**

- Penn DOT is under review to relocate the air release pit located in the Brenntag driveway. Still awaiting approval.
- Suburban Labs will be testing PS4 and PS7 monthly for a period of 6 months beginning March 2016.
- ARRO has begun to prepare the 2015 CCR report.
- The Ryder Sewer Facilities Planning Module was returned to provide actual peak flows for PS#4. Kelly Brenner and Dale Heckman will be looking into this situation.

**Sewer Operator's Report:**

- The additive PROKA900 has been added twice a week to the wastewater system and results are good.
- Envirep will be installing the rotating assembly for PS#7 on June 15, 2016.
- Requesting that it be budgeted for 2017 to have the EPS control panel replaced/repared in PS4 and PS#1. The cost for pump station #4 is \$3,201.00.

**Water Operator's Report:**

- Hydrant Flushing & PA One Calls are completed as needed. 19 received for the month of May.
- Gernants Church Road – The broken clean out will be fixed once the swale dries up.
- 6 Water Meters were installed.
- The new water hook-up at 418 Indian Manor Drive is scheduled for installation June 16, 2016.

**Expenditure's**

- A motion was made by Michael Schwenk to approve the current payables in the amount of \$45,624.30 and the Board payroll in the amount of \$500.00 for June 9, 2016. William Klein seconded the motion. The motion was carried 5-0.

**Adjournment**

- A motion was made by Michael Schwenk to adjourn the regular meeting at 3:14pm. Richard Reilly seconded the motion. The motion was carried 4-0.

Minutes submitted by: Kelly A. Burdick