

ONTELAUNEE TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

May 14, 2015

The regular meeting was called to order at 6:00pm by the Chairman, Michael Schwenk.

An Executive Session was held from 5:30pm to 5:56pm regarding litigation.

In addition to the Chairman, the attendees were Romao Carrasco, Richard Reilly, Melvin Bailey, William Klein, William McMullen and Elizabeth McGovern.

The delinquent and lien reports were provided to the Board.

Visitor(s): Bill Kovach from Osborn Engineering was present to represent Ryder Truck Leasing. Mr. Kovach asked if they could purchase 10 EDU's for the proposed usage on Lot #3 along Redners & Ashley Way. Ms. McGovern stated she will draw up a sewer agreement to be signed by all parties and it will outline certain conditions regarding the DEP and the current connection ban for the Pump Stations. The agreement shall state that the OTMA will keep the monies in escrow until confirmation of the ban has been lifted. If Ryder should fail to purchase the property, they will be issued a refund of the purchased capacity. Further Details and the agreement will be discussed at a later date.

Resolutions: N/A

Motions:

A motion was made by Romao Carrasco to have Hartman Shurr Valeriano draft a sewer capacity agreement for the proposed Ryder Truck facility. Richard Reilly seconded the motion. The motion was carried 5-0.

A motion was made by Romao Carrasco to have the secretary draft a letter in reference to the agreement to Leesport Borough. The letter shall state that they will turn over all the customers who have water service from Leesport and are also within the Ontelaunee Township borders. The transfer shall take place no later than July 1, 2015. The letter shall be reviewed by Hartman Shurr Valeriano prior to being sent. Richard Reilly seconded the motion. The motion was carried 5-0.

A motion was made by Michael Schwenk to authorize ARRO to prepare estimated construction costs to reverse the wastewater that is currently sent to Leesport and have it rerouted to the Maiden creek Treatment Plant facility. The estimates will be reviewed to see if there is a cost saving benefit. William Klein seconded the motion. The motion was carried 5-0.

A motion was made by Romao Carrasco to have the secretary draft a letter to Leesport Sewer Authority requesting the sewer customers within the township lines be transferred to OTMA. Hartman Shurr Valeriano will review the letter. Michael Schwenk seconded the motion. The motion was carried 5-0.

A motion was made by Michael Schwenk to authorize ARRO to start the process of moving the air release pit from the entrance at Brenntag. The pit shall be moved out of the way and in a better location so the trucks entering and exiting Brenntag are no longer affected by the metal plate currently in place. Richard Reilly seconded the motion. The motion was carried 5-0.

A motion was made by Romao Carrasco to send out the invoices for the 1st quarter strong waste surcharges. The testing fees will be waived once again for this quarters billing. Richard Reilly seconded the motion. The motion was carried 4-1.

A motion was made by Michael Schwenk to have ARRO draft a letter to be sent to Leesport Borough regarding the flow meters at the Pump Stations. Romao Carrasco seconded the motion. The motion was carried 5-0.

A motion was made by Michael Schwenk to have the wet wells pumped at Pump Stations 4, 6, and 7. Richard Reilly seconded the motion. The motion was carried 5-0.

A motion was made by Michael Schwenk to build a structure over PS6 to prevent the weather from hindering access. Romao Carrasco seconded the motion. The motion was carried 5-0.

Misc.

Per the agreement, the first 50 Interpretors which were replaced by new Master Meters were returned to Exeter supply. The next batch of 50 Master Meters have been ordered and should arrive within a few weeks.

Approval of Minutes:

A motion was made by Melvin Bailey to approve the minutes from April 9, 2015. William Klein seconded the motion. The motion was carried 5-0.

Solicitor's Report

- The following properties have begun the process of acting on the judgments:
 1. Sport Suzuki
 2. 35 Nantucket Drive

Inspector's Report

- LOT #25 – 38 Edinboro Lane, Willow Glen – sewer & water

Operator's Report:

- Included with the Engineer's Report

Engineer's Report:

- The Chapter 94 report for Leesport is complete.
- The CCR report is being created for distribution by OTMA.
- The Water Meter and Rate schedule are being reviewed for a possible update.
- Connection Bans – A corrective action plan is currently being collaborated for PS1, PS3, PS4, and PS7.
- Infiltration issues were noted at PS7 – televising lines & inspecting manholes complete.
- Industrial User Permits will be sent to the OTMA secretary to be sent out for signature.

Expenditure's

A motion was made by Richard Reilly to approve the payables in the amount of \$47,822.20, ratify the payables in the amount of \$320,378.93, and the Board payroll in the amount of \$500.00 for May 14, 2015. William Klein seconded the motion. The motion was carried 5-0.

Adjournment

A motion was made by Michael Schwenk to adjourn the regular meeting at 7:54pm. Melvin Bailey seconded the motion. The motion was carried 5-0.

Minutes submitted by: Kelly A. Burdick