

ONTELAUNEE TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

April 9, 2015

The regular meeting was called to order at 6:00pm by the Chairman, Michael Schwenk.

An Executive Session was held from 5:00pm to 5:55pm regarding litigation.

In addition to the Chairman, the attendees were, Richard Reilly, Melvin Bailey, William Klein, William McMullen and Elizabeth McGovern. Romao Carrasco was absent.

The delinquent and lien reports were provided to the Board.

Visitor(s): N/A

Resolutions: N/A

Motions:

A motion was made by Michael Schwenk to conditionally approve the purchase of a rotator assembly and to repair and/or replace the compressors based on the cost of the repairs/replacements. Richard Reilly seconded the motion. The motion was carried. 4-0

A motion was made by Michael Schwenk not to pursue the collection of \$1,352.93 from Diane M. Gracely AKA Diane Waltman whom now resides in Florida. The home located at 1092 Heffner Lane was purchased via short sale and the proceeds did not cover the entire delinquent amount owed to OTMA. The cost to pursue the matter outweighs forgiving the outstanding balance. Melvin Bailey seconded the motion. The motion was carried 4-0.

Misc.

Delinquent Accounts:

- Matthew Evans – free & clear tax sale
 - Robert Leshner – Paid in full with the exception of \$30.00 in late fees.
1. A letter was received from Charlie and Dottie Goffer asking to have the late fee removed from their invoice due to changing online bill pay and being on vacation. It was an oversight on their part but they are asking for a reprieve.
 - A motion was made by Michael Schwenk which declined the approval of removing the late fee from the Goffers account. Melvin Bailey seconded the motion. The motion carried 4-0.
 2. A letter was received from BenCo Associates, LLC. Which asks OTMA to verify capacity for their proposed expansion on the existing industrial building and the office addition.
 - A Non-Residential User Questionnaire will be sent out by the OTMA secretary and will be reviewed by the OTMA Board upon receipt. Once the questionnaire is completed and returned, the sewer capacity can be verified by the engineers for the Authority.
 3. A letter was received from S.D.E. on behalf of Maiden creek Authority asking that OTMA install meters on the commercial users on Willow Creek Road. The flow totals shall be sent to M.C.A. for monitoring.
 - OTMA will contact Chris Hemmig from Hemmig Plumbing and authorize him to perform the work that needs to be done. Meters will be ordered from Exeter Supply.

Approval of Minutes:

A motion was made by Melvin Bailey to approve the minutes from March 12, 2015. William Klein seconded the motion. The motion was carried 4-0.

Solicitor's Report

- Matthew Evans property is up for a free & clear sale. OTMA will not be able to collect on the outstanding amount due for sewer usage.

Inspector's Report

- LOT #231 Willow Glen – sewer & water
- LOT #225 Willow Glen – sewer & water
- LOT #229 Willow Glen – sewer & water
- LOT # 24 Willow Glen – sewer & water

Operator's Report:

- Included with the Engineer's Report

Engineer's Report:

- The Chapter 94 report for Leesport is pending.
- The Strong Waste Surcharge Program – requesting Chain of Custody for the Ont Orchards test
- The Water Meter and Rate schedule are being reviewed for a possible update.
- Connection Bans – PS6 Ban was lifted.
A corrective action plan is currently being collaborated for PS1, PS3, PS4, and PS7.
- Infiltration issues were noted at PS7 – televising lines & inspecting manholes pending.
- Industrial User Permits will be sent to the OTMA secretary to be sent out for signature.

Expenditure's

A motion was made by Michael Schwenk to approve the payables in the amount of \$109,938.70 and the Board payroll in the amount of \$400.00 for March 12, 2015. William Klein seconded the motion. The motion was carried 4-0.

Adjournment

A motion was made by William Klein to adjourn the regular meeting at 8:00pm. Melvin Bailey seconded the motion. The motion was carried.

Minutes submitted by: Kelly A. Burdick