

# ONTELAUNEE TOWNSHIP MUNICIPAL AUTHORITY

## MINUTES

**April 14, 2016**

The regular meeting was called to order at 1:05pm by the Chairman Michael Schwenk.

**Executive Session:** An executive session was held from 2:30pm – 2:49pm – to discuss personnel.

In addition to the Chairman Michael Schwenk, the attendees were Vice Chairman Romao Carrasco, member Richard Reilly, member Melvin Bailey, member William Klein, and Attorney Elizabeth Magovern. Engineer William McMullen was absent.

The delinquent and lien reports were provided to the Board.

- There are 12 delinquent accounts and the total amount delinquent is \$13,996.45

**Visitor(s):**

- Russ Thomas was present to raise his concerns over the bollards that are knocked over at the fire hydrant located at the corner of Koch Road and W. Huller Lane.
  - The authority is going to look into fixing the issue and thanked Mr. Thomas for his input.

NO ONE WAS PRESENT FROM LEESPORT BOROUGH AUTHORITY.

NO ONE WAS PRESENT FROM MAIDENCREEK AUTHORITY.

**Resolutions:** N/A

**Correspondence:**

- A request from a realtor who would like to know if public sewer I available for a property located on Ohlinger Road. The property consists of .89 acres. A force main is located on the opposite side of the road. The property must connect to the public sewer system but prior to doing so, they must confirm capacity is available at that time.

**Motions:**

- A motion was made by Romao Carrasco to authorize ARRO to prepare the 2015 Consumer Confidence Report for OTMA. Richard Reilly seconded the motion. Mike Schwenk abstained from the vote. The motion carried 4-0.
- A motion was made by Mike Schwenk to have the Utilities Services Group, Inc. complete the point repairs to the Sanitary sewer line on Gernants Church Road. The cost should not exceed \$3,710.00. Romao Carrasco seconded the motion. The motion carried 5-0.
- A motion was made by Mike Schwenk to have Attorney Magovern work with Roamao Carrasco on the suggested revisions for the Specifications for Developers. Romao Carrasco seconded the motion. The motion carried 5-0.
- A motion was made by William Klein to approve of the quote from Envirep for two banded belts in the amount of \$126.44 plus freight. Richard Reilly seconded the motion. The motion carried 5-0.
- A motion was made by Richard Reilly to invoice Matrisciano Real Estate for an additional EDU. The building located at 130 Redners Way now has two separate businesses with separate utilities and two water meters. They will also incur a tapping fee in the amount of \$7,500.00 for the additional EDU. Mike Schwenk seconded the motion. The motion carried 5-0.

**Misc:**

- Another request will be made to Dean Miller at RAWA regarding the rate that OTMA pays for water. It was noted that OTMA asked for a bulk rate in December 2015 and it was tabled until RAWA discussed at their monthly meeting. A request has been made monthly with no formal response to date.

**Approval of Minutes:**

- A motion was made by Melvin Bailey to approve the minutes from the regular meeting held on March 10, 2016, 2016. William Klein seconded the motion. The motion was carried 5-0.

### **Solicitor's Report:**

- Attorney Magovern received a note from Attorney Mark Koch stating that the concrete bench was poured in the manhole at Ontelaunee Orchards. The first sample was taken and the results showed that the BOD and TSS were within the acceptable limitations. However the ammonia was 43mg/L which is above the limitation of 30mg/L. This results in a surcharge, but not a fine. A fine is imposed at 90mg/l and above. Mr. Pohl and Atty Koch would like to meet with the OTMA Board to review the past due charges.

### **Inspector's Report:**

- LOT #35 – Willow Glen – sewer & water

### **Engineer's Report:**

- Penn DOT has the drawings for review which shows the manhole being installed to relocate the air release pit located in the Brenntag driveway. Still awaiting approval.
- Suburban Labs will be testing PS4 and PS7 monthly for a period of 6 months beginning March 2016.
- With authorization, ARRO will prepare the 2015 CCR report.
- The Revised Total Coliform Rule sample plan was submitted and approved by the DEP. The new sample plan will begin in April.

### **Sewer Operator's Report:**

- The additive PROKA900 has been added twice a week to the wastewater system and results are good.
- A quote was received from Utility Services to install a cured in place sleeve over the defects found in the sanitary sewer line on Gernants Church Road. The cost is \$3,710.00.
- Suggested revision to the Specs for Developers. Require all sewers in new developments to be cleaned and televised prior to dedication with recordings submitted to the Authority. Also require all new developments to submit a GIS data file compliant with OTMA's current GIS format so all new utilities can be incorporated into the current GIS system.
- Requesting Schaeffer Plumbing of Hamburg to check the basic condition and operation of the grinder pumps at Pump Station 8 on W. Huller Lane.
- Requesting that it be budgeted for 2017 to have the EPS control panel replaced/repared in PS4 and PS#1. The cost for pump station #4 is \$3,201.00.

### **Water Operator's Report:**

- Hydrant Flushing & PA One Calls are completed as needed – 25 received for March.
- Gernants Church Road – The broken clean out will be fixed once the swale dries up.
- 5 Water Meters were replaced due to being inoperable.
- 6" Clay Val pilot valve installed on Gernants Church Road.

### **Expenditure's**

- A motion was made by Michael Schwenk to approve the current payables in the amount of \$60,930.44, and the Board payroll in the amount of \$500.00 for April 14, 2016. Romao Carrasco seconded the motion. The motion was carried 5-0.

### **Adjournment**

- A motion was made by Michael Schwenk to adjourn the regular meeting at 2:30pm. Richard Reilly seconded the motion. The motion was carried 5-0.

Minutes submitted by: Kelly A. Burdick