

ONTELAUNEE TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

March 12, 2015

The regular meeting was called to order at 6:11pm by the Chairman, Michael Schwenk.

An Executive Session was held from 5:00pm to 6:05pm regarding litigation.

In addition to the Chairman, the attendees were Romao Carrasco, Richard Reilly, Melvin Bailey, William Klein, William McMullen and Elizabeth McGovern.

The delinquent and lien reports were provided to the Board.

Visitor(s):

- **Jeff Babour & Don Kidd** were present to ask about the timeline for the connection ban. The engineer reiterated that a corrective action plan is being submitted to the DEP shortly. The engineer and operator are confident that the CAP will be accepted and the ban will be lifted. A Non-Residential user questionnaire will be emailed to Don Kidd for the perspective buyer to fill out and return to OTMA. Once the number of EDU's are determined for that said use, OTMA will include a letter with the CAP asking for permission to connect that specific number of EDU's to the system. OTMA is diligently working with DEP to get this issue resolved.

Resolutions: N/A

Motions:

A motion was made by Michael Schwenk to have Envirep install a combined ru relay on pump stations 1, 3, 4 and 7 in the amount of \$4,000.00. Richard Reilly seconded the motion. The motion was carried. 5-0

A motion was made by Romao Carrasco to have Dale Heckman get quotes for televising the section of piping on Gernants Church Road that has suspected infiltration issues. The quote shall also include several manholes on Gernants Church Road and Loose lane that have been noted as having possible infiltration and inspecting ones that have settled below the line of pavement. The cost shall not exceed \$5,000.00. William Klein seconded the motion. The motion was carried 5-0.

A motion was made by Richard Reilly to waive the testing fees for the 4th quarter to the business's currently being billed in the strong waste surcharge program. Romao Carrasco seconded the motion. The motion carried 3-2.

Misc.

Delinquent Accounts:

- Matthew Evans – free & clear tax sale
- Robert Leshner – 30 day attorney letter to be sent out

1. A letter was received from Scott & Kristine Lopez offering a payment of \$2,000.00 to have the judgment satisfied for 351 Adams Road.

- A motion was made by Michael Schwenk to decline the written offer made by Scott and Kristine Lopez in the amount of \$2,000.00. The counter offer removes the late fees in the amount of \$360.00 from the account and the account will then have a balance of \$3,774.88. This amount is due by the Lopez's on Friday, March 13, 2015 in the form of a bank check or a money order. This amount includes April sewer and when this is paid, the judgment will be satisfied. The Lopez's must continue to pay the monthly sewer fee until the property is officially foreclosed upon and the bank takes possession. William Klein Seconded the motion. The motion carried 4-1.

2. A letter was received from Keith Prutzman from Buck Rubs to have the unused meter removed. The meter is located where the old trailer used to be. They are planning an expansion and the meter will not be needed.
 - A motion was made by Michael Schwenk to have Chris Hemmig remove the unused meter from the old mobile home site at Buck Rubs and have the water line capped where it will not be in the way of the construction. Romao Carrasco seconded the motion. The motion carried 5-0.
3. A letter was received from Michael and Megan Bermudez asking for the late fee to be removed from their account.
 - A motion was made by Romao Carrasco stating that the late fee shall remain on the Bermudez account. The payment was dated February 3, 2015 and the envelope was post marked February 9, 2015. Payments are due by the 5th of each month. Richard Reilly seconded the motion. The motion was carried 5-0.

Approval of Minutes:

A motion was made by Melvin Bailey to approve the minutes from February 12, 2015 and the workshop minutes from February 19, 2015. William Klein seconded the motion. The motion was carried 5-0.

Solicitor's Report

- Matthew Evans property is up for a free & clear sale. OTMA will not be able to collect on the outstanding amount due for sewer usage.

Inspector's Report

- N/A

Operator's Report:

- Included with the Engineer's Report

Engineer's Report:

- The Chapter 94 report was submitted for Maidencreek.
- The Chapter 94 report for Leesport is pending.
- The Strong Waste Surcharge Program – requesting Chain of Custody for the Ont Orchards test
- The Water Meter and Rate schedule are being reviewed for a possible update.
- Connection Bans – PS6 Ban was lifted.
 - A corrective action plan is currently being collaborated for PS1, PS3, PS4, and PS7.
- Infiltration issues were noted at PS7 – televising lines & inspecting manholes pending.

Expenditure's

A motion was made by Michael Schwenk to approve the payables in the amount of \$44,907.64, ratify the payables in the amount of \$34,623.72 and the Board payroll in the amount of \$500.00 for March 12, 2015. William Klein seconded the motion. The motion was carried 5-0.

Adjournment

A motion was made by William Klein to adjourn the regular meeting at 7:55pm. Melvin Bailey seconded the motion. The motion was carried.

Minutes submitted by: Kelly A. Burdick