

# ONTELAUNEE TOWNSHIP MUNICIPAL AUTHORITY

## MINUTES

**March 10, 2016**

The regular meeting was called to order at 1:01pm by the Chairman Michael Schwenk.

**Executive Session:** N/A

In addition to the Chairman Michael Schwenk, the attendees were Vice Chairman Romao Carrasco, member Richard Reilly, member Melvin Bailey, member William Klein, Engineer William McMullen, and Attorney Elizabeth Magovern.

The delinquent and lien reports were provided to the Board.

**Visitor(s):** N/A

NO ONE WAS PRESENT FROM LEESPORT BOROUGH AUTHORITY.  
NO ONE WAS PRESENT FROM MAIDENCREEK AUTHORITY.

**Resolutions:** 2016-1 –Water Consumption Rate / gallon usage reduction.  
2016-2 – Amending Fees stated in Resolution 2015-1

**Correspondence:**

- Paul Snyder visited the office to ask about the water service behind the two properties he owns which are located along Route 61. A letter was sent to Mr. Snyder with a contact for RAWA if he desires to hook up to the water line. At this time, RAWA owns and operates the main water line in that area.
- A letter was sent to Mr. Al Billig denying reprieve for the water bill due to a leaking toilet.

**Motions:**

A motion was made by Michael Schwenk to assign Dale Heckman as the responsible person to assist with the additional testing locations for the Revised Total Coliform Rule (RTCR). Richard Reilly will be the responsible official to sign the final plan. William Klein seconded the motion. The motion carried 5-0.

A motion was made by Michael Schwenk to adopt Resolution 2016-1 which reduces the quarterly water consumption from 8,000 gallons to 6,000 gallons for the base rate. Richard Reilly seconded the motion. The motion carried 5-0.

A motion was made by Michael Schwenk to adopt Resolution 2016-2 which outlines the fees imposed by the Municipal Authority. Melvin Bailey seconded the motion. The motion carried 4-1. The Fees are as follows:

**SEWER:**

Connection Fee:	\$1,500.00
Permit Fee:	\$40.00
Inspection Fee:	\$80.00
Re-Inspection Fee:	\$80.00
Tapping Fee:	\$7,500.00 Per EDU
User Fee:	\$115.00 Per Month Per EDU
User Fee Unused EDU	\$115.00 Per Month Per EDU
Purchased and reserved but unused	

**WATER:**

Connection Fee:	\$3450.00
Permit Fee:	\$40.00
Inspection Fee:	\$80.00
Re-Inspection Fee:	\$80.00
Shut Off Posting	\$25.00

A motion was made by Michael Schwenk to approve the quote from Pipe Services Corporation in the amount of \$4,080.00 for the televising of the line/laterals as outlined on Gernant's Church Road. Romao Carrasco seconded the motion. The motion carried 5-0.

A motion was made by Romao Carrasco to approve the quote in the amount of \$610.80 from Envirep for the purchase of a rotating assembly. Richard Reilly seconded the motion. The motion was carried 5-0.

A motion was made by Michael Schwenk to have ARRO request the GIS information that was created by Spotts Stevens & McCoy when they were the Authority's assigned Engineering firm. Romao Carrasco seconded the motion. The motion carried 5-0.

A motion was made by Romao Carrasco to have a letter sent from Hartman Valeriano Magovern & Lutz to Mr. Robert Leshner for the properties located at 5307 Pottsville Pike and 5309 Pottsville Pike. The accounts are delinquent. Richard Reilly seconded the motion. The motion carried 4-1.

### **Misc:**

#### **Approval of Minutes:**

- A motion was made by Melvin Bailey to approve the minutes from the regular meeting held on February 11, 2016. William Klein seconded the motion. The motion was carried 5-0.

**Solicitor's Report:** Ontelaunee Orchards will be taking a sample at the manhole one more time prior to the concrete bench being installed.

#### **Inspector's Report:**

- LOT #196 – Willow Glen – sewer & water
- LOT #226 – Willow Glen – sewer & water

#### **Engineer's Report:**

- Penn DOT has the drawings for review which shows the manhole being installed to relocate the air release pit located in the Brenntag driveway. Still awaiting approval.
- Suburban Labs will be testing PS4 and PS7 monthly for a period of 6 months beginning March 2016.
- A draft transmission fee has been calculated for Steve Moyer, Hoss's Steakhouse, and Vist Bank.

#### **Sewer Operator's Report:**

- The additive PROKA900 has been added twice a week to the wastewater system and results were good until Thanksgiving and the grease returned. Met with representative for a stronger additive to be put into PS6. It was noted that the grease in this one station was worse than the 5 other pump stations combined.
- The wet wells at pump station's 4, 6, and 7 were pumped out by CF Heckman.
- Quotes were received for the televising of Gernants Church Road infiltration issue.

#### **Water Operator's Report:**

- Hydrant Flushing & PA One Calls are completed as needed – 14 received for February
- Gernants Church Road – The broken clean out will be fixed once the swale dries up.
- Water Shut off Notices were posted on 5 properties.

#### **Expenditure's**

- A motion was made by Michael Schwenk to ratify the payables in the amount of \$44,578.43, approve the current payables in the amount of \$45,801.06, and the Board payroll in the amount of \$500.00 for March 10, 2016. Richard Reilly seconded the motion. The motion was carried 5-0.

#### **Adjournment**

- A motion was made by Michael Schwenk to adjourn the regular meeting at 2:40pm. Richard Reilly seconded the motion. The motion was carried 5-0.

Minutes submitted by: Kelly A. Burdick