

ONTELAUNEE TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

February 11, 2016

The regular meeting was called to order at 1:00pm by the Acting Chairman Richard Reilly.

Executive Session: N/A

In addition to the Acting Chairman Richard Reilly, the attendees were member Melvin Bailey, member William Klein, Engineer William McMullen and Attorney Elizabeth Magovern. Chairman Michael Schwenk was absent. Vice Chairman Romao Carrasco was absent.

The delinquent and lien reports were provided to the Board.

Visitor(s):

NO ONE WAS PRESENT FROM LEESPORT BOROUGH AUTHORITY.
NO ONE WAS PRESENT FROM MAIDENCREEK AUTHORITY.

Resolutions: N/A

Correspondence:

- An email was received from Al Billig who requested a reprieve on his water bill. He had a leaking toilet and his water bill was higher than normal.
 - A letter will be sent to Mr. Billig denying any changes to his invoice regarding the unfortunate water leak.
- A letter was received from the Jasinski family stating that they will be paying their delinquent account in full by March 5, 2016.
 - A letter will be sent to the Jasinski family acknowledging their payment in full on or before March 5, 2016.
- A letter was received from the Township denying the requested spare set of keys for the operator.
- A letter will be sent to Matriciano Real Estate, LLC regarding 130 Redners Way regarding an increase in the number of EDU's for the property.

Motions:

A motion was made by Richard Reilly to authorize Hartman Valeriano Magovern and Lutz prepare and finalize Resolution 2016-1 which reduces the water overage from 8,000 to 6,000 gallons for the minimum charge. The new rate will be effective April 1, 2016 for the 2nd quarter water billing. William Klein seconded the motion. The motion carried 3-0.

A motion was made by Richard Reilly to authorize Hartman Valeriano Magovern and Lutz to prepare and finalize Resolution 2016-2 with the new fees set forth at the meeting. William Klein seconded the motion. The motion carried 3-0.

A motion was made by Richard Reilly to have The ARRO Group prepare the RTCR report when the paperwork is received from the DEP regarding the new sampling plan. William Klein seconded the motion. The motion carried 3-0.

A motion was made by Richard Reilly to have The ARRO Group implement monthly sampling at Pump Station #4 and Pump Station #7 for a period of 6 months. William Klein seconded the motion. The motion was carried 3-0.

A motion was made by Richard Reilly to accept Kelly J. Brenner from The ARRO Group as the backup sanitary wastewater operator. William Klein seconded the motion. The motion carried 3-0.

A motion was made by Richard Reilly to have CF Heckman pump out the wet wells located at Pump Station #4, Pump Station #6, and Pump Station #7. The total cost shall not exceed \$825.00. William Klein seconded the motion. The motion was carried 3-0.

A motion was made by Richard Reilly to accept the 3 year proposal from Chris Hemmig for completing the PA One Calls along with the weekly hydrant flushing. William Klein seconded the motion. The motion carried 3-0.

A motion was made by Richard Reilly to have a bank transfer made from the general fund to the emergency fund to bring the emergency fund back up to a \$100,000.00 balance. William Klein seconded the motion. The motion carried 3-0.

A motion was made by Richard Reilly to accept the proposal from Omega Systems to perform off site back-ups of the computers. This will have an initial set up cost of \$100.00 and a monthly fee of \$54.50 which will be paid directly to the township on a yearly basis. William Klein seconded the motion. The motion carried 3-0.

Misc:

Approval of Minutes:

- A motion was made by Melvin Bailey to approve the minutes from the workshop meeting held on January 7, 2016 and the regular meeting held on January 14, 2016. Richard Reilly seconded the motion. The motion was carried 3-0.

Solicitor's Report: Grieser – judgement was entered
Taveras – judgement was entered – satisfied the account on 2-24-2016
The Fosters satisfied their delinquent account. The Hearing was canceled.

Inspector's Report: No Activity

Engineer's Report:

- The additive PROKA900 has been added twice a week to the wastewater system and results were good until Thanksgiving and the grease returned.
- Penn DOT has the drawings for review which shows the manhole being installed to relocate the air release pit located in the Brenntag driveway.

Plumber's Report:

- Hydrant Flushing & PA One Calls are completed as needed – 19 received for January

Expenditure's

- A motion was made by Richard Reilly to ratify the payables in the amount of \$70,505.30, approve the current payables in the amount of \$12,643.26, and the Board payroll in the amount of \$300.00 for February 11, 2016. William Klein seconded the motion. The motion was carried 3-0.

Adjournment

- A motion was made by Richard Reilly to adjourn the regular meeting at 2:30pm. William Klein seconded the motion. The motion was carried 3-0.

Minutes submitted by: Kelly A. Burdick