

# ONTELAUNEE TOWNSHIP MUNICIPAL AUTHORITY

## MINUTES

**December 12, 2013**

The regular meeting was called to order at 7:12pm by the Chairman, Michael Schwenk.

In addition to the Chairman, the attendees were Melvin Bailey, Melanie Kummerer, Romao Carrasco, William Kline, Chris Hartman, and Andrea Martin.

An executive session was held from 6:00pm to 7:12pm due to litigation.

The delinquent and lien reports were provided to the Board.

### **Visitor:**

- Jamie Schlesinger presented a solution for reducing the outstanding debt. With the proposed plan executed, OTMA may be able to consider lowering the current cost of the monthly sewer rates.

A motion was made by Romao Carrasco to adopt the Resolution to approve the redemption of the bonds along with the escrow agreement. William Klein seconded and the motion was carried.

- Ryan Beebe from Earth Data Northeast – Brenntag came in to discuss the flushing hydrant that OTMA had requested they install on the water line extension. Mr. Beebe informed the OTMA board that Brenntag would like to buy the flushing hydrant and install the unit at their cost. Once the unit is in place, Brenntag is asking that OTMA take over the unit and assume all maintenance and responsibility once installation is complete. Brenntag agrees to pay for the monthly water usage after installation. The area of the proposed waterline extension is on private property which would result in obtaining an easement for installation. At this time OTMA denied the proposal and is asking that Brenntag re-group and present a different solution to the OTMA board.

### **Motions:**

A motion was made by Michael Schwenk for SSM to start on the Chapter 94 reports. Melanie Kummerer seconded and the motion was carried.

### **Approval of Minutes:**

A motion was made by Melvin Bailey and seconded by Melanie Kummerer to approve the minutes from November 14, 2013. The motion was carried.

## **Engineer's Report:**

Water Reports to the DEP are being updated.

- The 2012 Water Allocation Permit Compliance report was submitted and the 2013 report is due by August 5, 2014.
- The primary facility reports for 2009 thru 2012 are being completed and submitted electronically. The 2013 report will be due in March 2014
- The sub-facility reports for 2009 thru 2010 have been completed and submitted. The past due reports from 2011-2012 are almost complete. The 2013 report is due March 2014.

Engineer's system recommendations:

### **1. Water System**

- a. RAWA source meter be tested and inspected ASAP.

### **2. Sewer System**

- a. Televiser MH 138G – 138H-138I, investigate for cracks/sources of
- b. Manhole 138H is covered over in the field, needs to be exposed
- c. Investigate the Leesport Farmers Market lateral (TV-inspected)

\* OTMA is requesting a written proposal from Andrea Martin which includes repair & reason for replacement of MH-138I. The proposal should also include an estimate for construction and replacement.

## **Expenditure's**

A motion was made by Melanie Kummerer to approve the payables (with the exception of the Leesport High Load Surcharge Invoice) ratify payables, and the Board payroll for December 12, 2013. William Klein seconded. This motion was carried.

## **Inspector's Report**

Sewer & Water Service inspected and complete for the following addresses:

- 5805 Leesport Avenue – water service
- 5809 Leesport Avenue – water service
- 5815 Leesport Avenue – water service
- 5823 Leesport Avenue – water service
- 5843 Leesport Avenue – water service
- 61 Calais Drive – water and sewer service

## **Adjournment**

The meeting was adjourned at 9:05pm by a motion made by Michael Schwenk. It was seconded by William Klein. The motion was carried.

Minutes submitted by:

Kelly A. Burdick