

ONTELAUNEE TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

December 10, 2015

The regular meeting was called to order at 6:00pm by the Chairman, Michael Schwenk.

Executive Session: An executive session was held from 7:24pm to 8:15pm to discuss personnel and litigation.

In addition to the Chairman Michael Schwenk, the attendees were Vice Chairman Romao Carrasco, member Richard Reilly, member Melvin Bailey, member William Klein, Engineer William McMullen and Attorney Elizabeth Magovern.

The delinquent and lien reports were provided to the Board.

Visitor(s): N/A

NO ONE WAS PRESENT FROM LEESPORT BOROUGH AUTHORITY.

NO ONE WAS PRESENT FROM MAIDENCREEK AUTHORITY.

Resolutions: N/A

Correspondence:

The signed agreement was received from Mr. Pia which outlines the return of 23 un-used EDU's to the Authority at no cost. The current lien will be satisfied and there will be no further billing.

A letter was sent to the resident of 269 Gernant's Church Road regarding repairs the sewer lateral cleanout located in the swale next to the Pump Station. The clean-out needs to have the riser raised to be above ground level. To date OTMA has not received a response from the homeowner.

A letter was sent to Mr. & Mrs. Dejesus on November 4, 2015 for payment of the excess water usage which was to be included with their November payment. The amount of \$39.65 was to be paid by November 10, 2015. A monthly payment was received but the overage is still outstanding. A certified letter will be sent outlining the default of the repayment agreement that is currently in place.

Motions:

A motion was made by Romao Carrasco to have the Chairman Michael Schwenk sign the agreement for the return of the 23 un-used EDU's from Mr. Pia. Richard Reilly seconded the motion. The motion was carried 5-0.

A motion was made by Richard Reilly to send out the Strong Waste Surcharge invoices and waive the fines for the businesses in violation of the parameters of strong waste. The users shall have until June 1, 2016 to remedy their issues or the fines will be reinstated and due upon receipt. Michael Schwenk seconded the motion. The motion carried 5-0.

A motion was made by Michael Schwenk to purchase more of the Proka900 to be added to the wet wells of the pump stations. Richard Reilly seconded the motion. The motion carried 5-0.

A motion was made by Michael Schwenk to have the Sewer Operator take advantage of the 15% discount being offered by Envirep to purchase a spare rotating assembly. Richard Reilly seconded the motion. The motion carried 5-0.

A motion was made by Michael Schwenk to advertise the Public Meetings for 2016. The meetings will be held on the 2nd Thursday of each month at a new time of 1:00pm in the Township building. William Klein seconded the motion. The motion carried 3-2.

A motion was made by Romao Carrasco to change the sewer billing cycle to invoice for the current month as opposed to billing ahead. A letter will be sent to the residents explaining the change and the next invoice for sewer will be sent on or about January 11, 2016 and will be for the month of January with a due date of February 5, 2016.

Misc:

- A second letter will be sent to the residents of Willow Glen reiterating the importance of not flushing grease, feminine products, wipes, etc. into the sewer system. PS6 has experienced significant maintenance costs.

Approval of Minutes:

- A motion was made by Michael Schwenk to approve the minutes from the meeting held November 12, 2015. Richard Reilly seconded the motion. The motion was carried 5-0.

Solicitor's Report: John Pia Agreement re: 23 unused EDU's

Inspector's Report:

- N/A

Engineer/Operator Report:

- Infiltration issues were noted at PS7 – The manhole with noted I & I has been sealed. When the water tables rise, the manhole will be re-inspected for infiltration.
- The additive PROKA900 has been added twice a week to the wastewater system and results were good until Thanksgiving and the grease returned.
- Penn DOT has the drawings for review which shows the manhole being installed to relocate the air release pit located in the Brenntag driveway.

Plumber's Report:

- Hydrant Flushing & PA One Calls are completed as needed – 19 received for November
- Air Release set up installed PS7.

Expenditure's

- A motion was made by Michael Schwenk to approve the payables in the amount of \$78,724.27 ratify the payables in the amount of \$35467.02 and the Board payroll in the amount of \$500.00 for December 10, 2015. William Klein seconded the motion. The motion was carried 5-0.

Adjournment

- A motion was made by Romao Carrasco to adjourn the regular meeting at 7:23pm. Michael Schwenk seconded the motion. The motion was carried 5-0.

Minutes submitted by: Kelly A. Burdick