

# ONTELAUNEE TOWNSHIP MUNICIPAL AUTHORITY

## MINUTES

January 14, 2016

The regular meeting was called to order at 1:00pm by the Chairman, Michael Schwenk.

**Executive Session:** N/A

In addition to the Chairman Michael Schwenk, the attendees were Vice Chairman Romao Carrasco, member Richard Reilly, member Melvin Bailey, member William Klein, Engineer Brad Smith and Attorney Elizabeth Magovern. Engineer William McMullen was absent.

The delinquent and lien reports were provided to the Board.

**Visitor(s):** Mark Koch was present on behalf of Ontelaunee Orchards (O.O.). He presented the report from SSM which confirms that the processing waste does not connect with the sanitary waste from the manhole in where the strong waste testing is taking place. He stated that Mr. Pohl is going to pour a concrete bench in the manhole as OTMA had recommended/requested. He also is requesting a meeting with the OTMA Board and Mr. Pohl to discuss the next steps and to come to a unified decision with respect to future testing.

NO ONE WAS PRESENT FROM LEESPORT BOROUGH AUTHORITY.

NO ONE WAS PRESENT FROM MAIDENCREEK AUTHORITY.

**Resolutions:** N/A

**Correspondence:**

A letter was sent to the resident of 269 Gernant's Church Road stating that Hemmig's Plumbing will be arriving within the next few weeks to repair the broken lateral inside the gully next to the pump station.

A letter will be drafted and sent to Maiden creek Authority to see if they would be interested in buying back EDU's that were purchased and are not going to be used.

**Motions:**

A motion was made by Michael Schwenk to have Attorney Magovern draft a letter to send to Heritage Builders stating that OTMA wishes to discuss the 125 EDU's that were purchased from Maiden creek Authority. Richard Reilly seconded the motion. The motion was carried 5-0.

A motion was made by Michael Schwenk to have HVML prepare a Resolution which reduces the water billing minimum to 6,000 gallons from 8,000 gallons. This Resolution will be reviewed and adopted at the February meeting. William Klein seconded the motion. The motion carried 5-0.

A motion was made by Melvin Bailey to have The ARRO group work up a quote for the transmission charges for Hoss's Steakhouse, Steve Moyer Subaru, and Vist Bank. The three properties are billed for water and sewer by Leesport Borough. A credit is given from LBA at the end of the year towards the Sewer flows produced by OTMA. Michael Schwenk seconded the motion. The motion carried 5-0.

A motion was made by Romao Carrasco which increases the Connection Fees, Permit Fees, and the Inspection Fees for both Water and Sewer as outlined. Michael Schwenk seconded the motion. The motion carried 5-0.

A motion was made by Michael Schwenk to negotiate the monthly fees that were presented for the 3 year contract for performing the PA One Calls and the Hydrant Flushing. Richard Reilly seconded the motion. The motion carried 5-0.

A motion was made by Melvin Bailey to rescind the previous motion which established increased fees for water and sewer. The Resolution will be prepared and the fee section will be left blank for the board to unanimously agree on the new increase at the next meeting. William Klein seconded the motion. The motion carried 3-1. Romao Carrasco was not present.

A motion was made by Michael Schwenk to have a letter sent to the BOS asking for permission to store meter connection supplies in the back room where the files are stored. The letter shall also include asking for a set of keys for the Sewer Operator to gain access to the office and time clock. Richard Reilly seconded the motion. The motion carried 4-0. Romao Carrasco was not present.

**Misc:**

**Approval of Minutes:**

- A motion was made by Melvin Bailey to approve the minutes from the meeting held December 10, 2015. Richard Reilly seconded the motion. The motion was carried 5-0.

**Solicitor's Report:**

John Pia Agreement re: 23 unused EDU's has been received and recorded.  
Christopher Greiser's hearing is scheduled for January 21, 2016 at 9:45am.  
Heidi Foster's hearing is scheduled for February 4, 2016 at 10:00am.

**Inspector's Report:**

- LOT #219 – Willow Glen – sewer & water
- LOT #104 – Willow Glen – sewer & water
- LOT #47 – The Harvest – sewer & water

**Engineer's Report:**

- The additive PROKA900 has been added twice a week to the wastewater system and results were good until Thanksgiving and the grease returned.
- Penn DOT has the drawings for review which shows the manhole being installed to relocate the air release pit located in the Brenntag driveway.

**Plumber's Report:**

- Hydrant Flushing & PA One Calls are completed as needed – 20 received for December
- 2 meters installed – 414 and 405 Indian Manor Drive.

**Expenditure's**

- A motion was made by Michael Schwenk to approve the payables in the amount of \$62,987.56 and the Board payroll in the amount of \$500.00 for January 14, 2016. William Klein seconded the motion. The motion was carried 5-0.

**Adjournment**

- A motion was made by Michael Schwenk to adjourn the regular meeting at 3:22pm. Richard Reilly seconded the motion. The motion was carried 4-0.

Minutes submitted by: Kelly A. Burdick