

September 3, 2015

Township of Ontelaunee  
35 Ontelaunee Dr  
Reading, PA 19605

## MINUTES

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:03 PM by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.**

Additional Meeting Attendees: Mike Schwenk, Code Enforcement  
William McMullen, Engineering Representative  
Elizabeth Magovern, Solicitor  
Nicole Schwenk, Secretary-Treasurer

An Executive sessions was held on August 24, 2015 to discuss personnel.

Gary Hadden made a motion seconded by William Klein to approve the Meeting Minutes as read from the Board of Supervisors meeting on August 6, 2015. Vote 3-0.

**POLICE DEPARTMENT** – no report.

**FIRE DEPARTMENT** – Kenneth Quell presented the August 2015 Union Fire company #1 of Leesport.

**BUSINESS FROM FLOOR** – Keith Prutzman was present and inquired about the condition of Berkley Road stating that the road is deteriorating and rebar is exposed. He brought along photographs of the road conditions.

Mike Schwenk asked about the runoff problem at 99 Berkley and stated that the wall by the parking area appears to be moving again. Mr. Schwenk asked Keith to get the wall reevaluated. There was some discussion about the spouting from the neighboring property causing the undermining of the wall. William McMullen stated the spouting issues are between Keith and the adjacent property owner. There was some discussion about repaving a macadam area that has deteriorated at 89 Berkley. William McMullen stated that ARRO Consulting should look at the area before it is repaved.

James Dailey from the Schuylkill Valley Community Library was present to thank the board for their financial support.

Mark Boba representing Brasler properties came to request a zoning change on Huller Lane to go from C2 to G1. Mr. Schwenk and Ms. Magovern stated that the C2 is the only C2 in the Township so that would mean eliminating a zoning district in the Township. Mr. McMullen stated that a map and Ordinance amendment would be required. Gary Hadden made a motion seconded by Kenneth Stoudt to authorize Hartman Valeriano Magovern & Lutz and ARRO Consulting Inc. to look into eliminating the C2 district by changing it to a G1 district on the Huller Lane property. Vote 3:0

Gary Hadden made a motion seconded by Kenneth Stoudt to authorize Hartman Valeriano Magovern & Lutz to go ahead with the process of eliminating and changing the zoning district if it was determined it could be done. Vote 3:0

Eldon Kibler was present to ask the Township if they had made a decision about buying signs that state ‘This is not a gun free zone’. Kenneth Stoudt asked for a motion to approve the signs. No motion was made.

### **CORRESPONDENCE**

August 10, 2015 Summers Nagy Law Offices letter regarding a zoning change in Perry Township.

### **TAX COLLECTION**

Gary Hadden made a motion seconded by William Klein to acknowledge the tax collected for the month of August was \$6,153.38 in Real Estate Tax and \$1,666.00 in per capita tax. Vote 3:0

### **ROADMASTERS REPORT**

Kenneth Stoudt presented the August 2015 Roadmaster’s report.

There was discussion about the sinkhole at Fleetwood Industries and getting the existing storm pipe videoed to find other pipe joints with significant gaps.

### **ENGINEER**

William McMullen presented the August 2015 Engineer’s Report. Mr. McMullen recommended tabling the Willow Glen replacement Letters of Credit until ARRO could research the requests from Forino further.

Kenneth Stoudt made a motion seconded by Gary Hadden to release the escrow for Spectra Energy/Texas Eastern pipeline in the amount of \$25,014.49 minus engineering and solicitor fees. Vote 3:0

### **SOLICITOR**

Elizabeth Magovern discussed the Comcast Franchise Agreement and her office prepared an Ordinance. She stated that an education channel could be added to the agreement. There was discussion that the Township’s franchise fee is three percent (3%) of annual gross revenues of Comcast and that amount could be raised to five percent (5%). Ms. Magovern stated that Comcast will pass the cost of the additional franchise fee to the Comcast Cable customers within the Township.

Kenneth Stoudt made a motion seconded by Gary Hadden to increase the franchise fee to five percent (5%). Vote 3:0

Gary Hadden made a motion seconded by Kenneth Stoudt to authorize Hartman Valeriano Magovern & Lutz to advertise the Franchise Agreement Ordinance. Vote 3:0

Kenneth Stoudt made a motion seconded by William Klein to adopt Resolution 2015-8 appointing Gary Hadden the temporary open records officer. Vote 3:0

### **CODE ENFORCEMENT**

Michael Schwenk presented the August 2015 Code Enforcement Report.

### **EMA COORDINATOR**

Elite Fuels gave a 2 hour propane tank safety training session.

**POLICE COMMISSION** – They are working on contract negotiations with the police.

**PLANNING COMMISSION** – nothing.

**PARK & REC**– the swings are up and the mulch is installed. A soccer team is using the multipurpose field four nights a week and 2 – 15 foot benches have been ordered for them. They will be using the field until November.

**EXPENDITURES**

Kenneth Stoudt made a motion seconded by Gary Hadden to approve expenditures in the amount of \$92,307.66. Vote 3:0

**OLD BUSINESS** – nothing.

**NEW BUSINESS**

Kenneth Stoudt made a motion seconded by Gary Hadden to accept Nicole Schwenk’s resignation as the Secretary/Treasurer. Vote 3:0.

Gary Hadden made a motion seconded by William Klein to transfer \$962.25 from the Traffic Impact Area 2 Account to the General Checking Account. Vote 3:0

**ADJOURNMENT**

Gary Hadden made a motion seconded by William Klein to adjourn the monthly meeting at 8:19 PM. Vote 3:0

Respectfully

Nicole Schwenk  
Secretary/Treasurer