

September 5, 2013

Township of Ontelaunee
35 Ontelaunee Dr
Reading, PA 19605

MINUTES

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:02 PM by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisor William Klein present and Rodney Younker absent.

Additional Meeting Attendees: Elizabeth Magovern, Solicitor
Mark Stabolepszy, Engineer
Mike Schwenk, Code Enforcement
Nicole Schwenk, Secretary-Treasurer

Kenneth Stoudt approved the August 1, 2013 meeting minutes as read.

August 16, 2013 and August 29, 2013 executive sessions were held to discuss personnel.

POLICE DEPARTMENT- David Drazenovich presented the August 2013 police report.

FIRE DEPARTMENT –no report.

BUSINESS FROM THE FLOOR

Rich Reilly from the Schuylkill Valley Community Library came to thank the Board for their continued support of the library. He presented them with a picture of the Board.

Gregg Bogia – presented a parking lot configuration for the former Andretti site. Mark Stabolepszy asked for two things. He wants a bigger plan to see the traffic circulation and wants these plans submitted as a Stormwater Management Plan. Mike Schwenk asked if this was the vacant area approximately 7,000 SF in size. Gregg stated that it was. Mike said that he was unsure how much parking was needed as the owners have not decided on a specific use for the vacant area.

Steve Moyer from Steve Moyer Subaru purchased property from the Suzuki dealer. He wants to use the paved lot for auxiliary/surplus parking. He is not planning on this area being used as customer parking. He is planning on placing light poles on each corner for security. He is planning on constructing a driveway from the paved area onto Hafer Drive. This will create a slight impervious increase, approximately 879 SF. Steve Moyer and Mark Stabolepszy went through SSM Group's review letter dated September 3, 2013 with the Board.

Comment 1- Kenneth Stoudt made a motion seconded by William Klein to waive storm water management requirements. Vote 2:0.

Mark stated that because the work proposed for this project is minor, installation of a driveway and light poles, Comments 7, 8 and 9 may not be required. Elizabeth Magovern stated that an operations and maintenance Agreement, a performance agreement and recording the storm water management plan would not be required so Comments 7, 8 and 9 would not be required.

Kenneth Stoudt made a motion seconded by William Klein to approve the Stormwater Management Plan for Steve Moyer Subaru conditioned upon comments 2,3,4 and 6 from the September 3, 2013 SSM Group Inc. letter being addressed. Vote 2:0.

Scott Miller from Stackhouse Bensinger presented the Americold land development plan. He stated that the proposed building addition was in Leesport Borough. The only thing in Ontelaunee Township was the proposed guard shack and some detention basin regrading.

Kenneth Stoudt made a motion seconded by William Klein to grant conditional final plan approval for the Americold land development conditioned on the comments from SSM Group's August 9, 2013 letter being addressed. Vote 2:0.

Barbara Kies from 5700 Allentown Pike came to complain about yard sales going on at an adjacent lot on Allentown Pike. She stated that she can't see when she is trying to pull out of her driveway and cannot get mail deliveries sometimes due to vehicles parking along Allentown Pike for the yard sale. She stated that the Northern Berks Regional Police Department sent her to the Township because they had no jurisdiction over the traffic issues. Elizabeth Magovern took paperwork from Barbara Kies and stated that she would look over the documentation and determine if the Township had any jurisdiction in the matter.

Brian Focht from Van Cleef Engineering came to ask the Board to reaffirm the Ontelaunee Orchard plans and initial them for recording. Brian stated that they are fixing some easement issues on the Lift Inc. plans and these issues are being addressed with SSM.

Kenneth Stoudt made a motion seconded by William Klein to reapprove the plans for Ontelaunee Orchards. Vote 2:0.

Cindy Weist from 135 Gernants Church Road asked the Board about Wileys Road Bridge being used for pedestrians and bicycles only. Kenneth Stoudt told Cindy that Wileys Bridge is owned by Berks County and she would need to ask the County about the bridge use.

Woody Weist – Leesport Farmers Market. Woody came to the meeting to address the paving that was recently installed at the Farmers Market. He stated that PADEP told him that he had 30 days to remove the battery casings or permanently cover them. He stated that he went to Leesport Borough to see if they were ok with the paving and if they would require permits from him because the runoff water goes to a detention basin in the Borough. He brought pictures of the before paving conditions of the parking lot. The area appeared to be deteriorated pavement not gravel. Mark Stabolepszy and Michael Schwenk stated that they were satisfied with the paving.

CORRESPONDENCE

August 21, 2013 PADEP letter – our Act 101 Recycling Program Performance Grant was approved.

August 26, 2013 PennDOT letter – notification that PennDOT will be reducing the weight limits on several bridges.

TAX COLLECTION

William Klein made a motion seconded by Kenneth Stoudt to acknowledge that \$2,045.13 was collected in real estate tax; \$1,808.10 was collected in per capita tax. Vote 2:0.

ROADMASTERS REPORT

Kenneth Stoudt presented the August 2013 Roadmaster's report.

ENGINEER

Mark Stabolepszy presented the August 2013 Engineer's Report.

Mark went through the SSM Group letter dated August 30, 2013 for BenCo Land Development. Kenneth Stoudt made a motion seconded by William Klein to approve the preliminary/final subdivision plans for the BenCO Land Development Project. Vote 2:0.

Mark went through the SSM Group letter dated August 28, 2013 for Cambridge Lee Land Development. He stated that they have addressed the outstanding items to close out this project and everything is good. Kenneth Stoudt made a motion seconded by William Klein to approve the As-Built Final Plans for Cambridge Lee Land Development. Vote 2:0.

Mark stated that the Berks Hollow Energy Station sewage planning module had been reviewed and could be signed.

Kenneth Stoudt made a motion seconded by William Klein to have the secretary/treasurer sign the Berks Hollow Sewage Planning Module. Vote 2:0.

Berman Freightliner – Forino has comments to address.

UGI – it has been determined that the flooding problem on Leesport Avenue may be the detention basin on Walter Pohl’s property. The spillway may need to be adjusted so it is lower than the inlets in Leesport Avenue and will not back up on to Leesport Avenue.

SOLICITOR – nothing.

CODE ENFORCEMENT

Mr. Schwenk presented the August 2013 Code Enforcement Report. Mike Schwenk stated that he has noticed a few properties in the Township with high grass and weeds. Kenneth Stoudt told Mike Schwenk notices could be sent to the property owners. Mr. Schwenk asked Mark Stabolepszy if UGI mentioned anything about adding on to one of their buildings. Mark stated they may add on for some outdoor equipment storage.

POLICE COMMISSION – nothing

PLANNING COMMISSION – nothing.

PARK & REC– nothing.

EXPENDITURES

Kenneth Stoudt made the motion seconded by William Klein to approve expenditures in the amount of \$81,094.09. Vote 2-0

OLD BUSINESS

TIF update - A meeting was held on August 19th in the Township building to discuss the TIF with the Berks County Redevelopment Authority for Canal Street. Andy Muller from Reading & Northern Railroad was not receptive to the County’s proposal for a railroad crossing at Peach Street in Leesport. Kevin Raudenbush stated he had a meeting at the school later today and would discuss the TIF with the School Board. Ken Pick stated the TIF could still happen with the support of Leesport and Ontelaunee.

Willow Creek Bridge – Eric Peterson was in to discuss details of the project. The project will cost an additional \$13,000 in paving. To correctly realign the roadway, the paving notches may need to be moved further back which would increase the initial pavement estimated for the project.

NEW BUSINESS

Kenneth Stoudt made a motion seconded by William Klein to accept the Comfort Pro Proposal for the 2013/2014 HVAC Maintenance in the amount of \$2,239.31. Vote 2:0

Kenneth Stoudt made a motion seconded by William Klein to accept the resignation of crescent cleaning from cleaning the Township building. Vote 2:0

Kenneth Stoudt made a motion seconded by William Klein to accept the Reading Office Maintenance proposal to clean the Township building. Vote 2:0

ADJOURNMENT

William Klein made a motion seconded by Kenneth Stoudt to adjourn the monthly meeting at 8:17 PM. Vote 2:0

Respectfully

Nicole Schwenk
Secretary/Treasurer