

Township of Ontelaunee  
35 Ontelaunee Dr.  
Reading, PA 19605

**The reorganization meeting of the Ontelaunee Township Board of Supervisors was called to order at 6:13 pm by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.**

Additional Meeting Attendees: Mike Schwenk, Code Enforcement  
Kim Y. Berger, Secretary

Visitors - None

Kim Y. Berger, Secretary/Treasurer called for the nomination of Chairman of the Board.

A motion was made by William Klein and seconded by Gary Hadden to nominate Kenneth Stoudt as Chairman. Nominations were closed. Vote 3:0.

Gavel turned over to Mr. Stoudt.

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to appoint William Klein as Vice Chairman. Vote 3:0.

A motion was made by Gary Hadden and seconded by William Klein to appoint Kim Y. Berger as Secretary/Treasurer and have her bonded in the amount of \$500,000. Vote 3:0

A motion was made by William Klein and seconded by Gary Hadden to appoint Kenneth Stoudt as Roadmaster. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to appoint Hartman, Valeriano, Magovern and Lutz as Solicitor term to expire 12/31/16. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to appoint Arro Consulting, Inc. as township engineer term to expire 12/31/16. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to have all funds deposited into Tompkins Vist Bank. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to set the meeting place at 35 Ontelaunee Dr., Reading, PA 19605 on the first Thursday of the month unless legal holiday at 7:00 pm. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to set the Park & Rec meeting day and time as 2<sup>nd</sup> Tuesday of the month at 7 p.m. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to set the Planning Commission day and time as 3<sup>rd</sup> Thursday of the month at 7 p.m. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to set the gas mileage compensation 54¢. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to set the Commission of 3% on real estate and per capita taxes until 12/31/16 and 5% on delinquent real estate and per capita taxes until 12/31/16 to be paid to the tax collector. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to appoint Berks EIT to collect Municipal Services tax, Amusement Tax and Earned Income Tax. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to appoint Michael Schwenk as the zoning and code enforcement officer, Building Inspector and Plumbing Inspector term to expire at the January reorganization meeting 2017. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to appoint Larson Design Group as the sewage enforcement officer term expiring 12/31/16. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to appoint Richard Schmehl as the vacancy board chairman term expiring 12/31/16. Vote 3:0

A motion was made by William Klein and seconded by Kenneth Stoudt to appoint Gary Hadden as the police commissioner and William Klein as the alternate commissioner for the Northern Berks Regional Police Department. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to authorize the 3 supervisors and secretary/treasurer as delegates for PSATS Convention and all should be compensated for 15 hours. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to appoint Dane Miller as Emergency Management Advisor. Term to expire at the reorganization meeting January 2017. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to appoint Ron Kessler as Fire Marshal. Term to expire at the January reorganization meeting 2017. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to adopt Resolution 2016-1 appointing Long Barrell & Co. Ltd. 135 N. Prospect St, Reading, PA 19606-1407 to conduct the audit of the accounts of the Township of Ontelaunee for the fiscal year of 2015. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to adopt Resolution 2016-2 reappointing Donna Martz to the Zoning Hearing Board, term expiring 12/31/18. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to reappoint Cindy Weist, Chiyo Miller and Ron Bruchez to the Park and Rec Board for a three year term, term to expire 12/31/2018. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to reappoint Joan Anderton as Township Auditor for a three year term, term to expire 12/31/18. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to appoint Janell Weller as Township Auditor for a three year term, term to expire 12/31/18. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to reappoint Dale Wilson to the Planning Commission for a three year term, term to expire 12/31/18. Vote 3:0

A motion was made by William Klein and seconded by Gary Hadden to appoint Brandt Welker to the Planning Commission for a three year term, term to expire 12/31/18. Vote 3:0

A motion was made by William Klein and seconded by Gary Hadden to reappoint Michael Schwenk to the OTMA for a five year term, term to expire 12/31/20. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to approve the following holiday schedule. Vote 3:0

Township to be closed the following holidays in 2016

Friday	January 1	New Years Day
Friday	March 25	Good Friday
Tuesday	April 26	Primary Election Day
Monday	May 30	Memorial Day
Monday	July 4	Independence Day
Monday	September 5	Labor Day
Monday	October 10	Columbus Day
Tuesday	November 8	Election Day
Thursday	November 24	Thanksgiving
Friday	November 25	Day After Thanksgiving Day
Friday	December 23	Christmas Eve Day
Monday	December 26	Day After Christmas

(1) Floating Day – Employee Choice

A motion was made by Gary Hadden and William Klein to approve the Township participation in the Uniform Construction Code Countywide Appeals Board and to send the \$200 membership fee to the County of Berks. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to adjourn the meeting at 6:25 p.m. Vote 3:0

Respectfully

A handwritten signature in cursive script that reads "Kim Y. Berger".

Kim Y. Berger  
Secretary