

Township of Ontelaunee  
35 Ontelaunee Dr.  
Reading, PA 19605

## MINUTES

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:00 PM by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.**

Additional Meeting Attendees: Mike Schwenk, Code Enforcement  
William McMullen, Engineering Representative  
Elizabeth Magovern, Solicitor  
Kim Y. Berger, Secretary

Visitors - Karen Chandler (Reading Eagle), Tom Tran (Commonwealth Engineers)

Budget meetings were held on October 21 and 28, 2015.

A motion was made by Gary Hadden and seconded by William Klein to approve the meeting minutes as written from the Board of Supervisors meeting on October 1, 2015. Vote 3-0.

**POLICE DEPARTMENT** – no report.

**FIRE DEPARTMENT** – no report

**BUSINESS FROM FLOOR** – Tom Tran (Commonwealth Engineers) was present to review the plans and answer any questions regarding the Benco addition.

On the recommendation of the Planning Commission a motion was made by Kenneth Stoudt and seconded by Gary Hadden granting a waiver to Benco for Sections 3.02 and 3.201 based on letters of approval from the Conservation district, Sunoco, and Med Ed to satisfy the requirements. Also, that any changes to be brought back to the planning committee for review. Vote 3:0.

On the recommendation of the Planning Commission a motion was made by Kenneth Stoudt and seconded by Gary Hadden to grant Preliminary/Final Plan approval for Benco 2015 addition based on the following conditions: based on letters of approval from the Conservation district (BEC-ENS adequacy, NPS storm water permit), Sunoco, and Med Ed with any changes to be brought back to the planning committee. Vote 3:0.

**CORRESPONDENCE** – Received a letter from DEP stating the Township was approved for \$7,711 for the 2013 Recycling grant.

### **TAX COLLECTION**

A motion was made by Gary Hadden and seconded by William Klein to acknowledge the tax collected for the month of October, \$1,927.35 was in Real Estate Tax and \$425.00 in per capita tax. Vote 3:0

## **ROADMASTERS REPORT**

Kenneth Stoudt presented the October 2015 Roadmaster's report.

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to approve the proposal from Arlan Wesner to patch 3 spots on Berkley Road at a cost of \$5,850.00. Vote 3:0

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to accept the new price from E M Kutz to swap out snow blades at a cost of \$4,948 (this is \$900 more than the original approved price). Vote 3:0

## **ENGINEER**

William McMullen presented the following October 2015 Engineer's Report.

ARRO offers the following information regarding activities and projects within Ontelaunee Township for the above referenced period.

### **1. General Engineering**

An infiltration bed plan for a single family dwelling was reviewed and determined to be consistent with the previously approved subdivision plan for Lot #9 of the Beechwood Subdivision.

### **2. Ontelaunee Drive and SR 0073 Intersection**

ARRO received additional traffic data collected for the SVSD entrance on SR 0073. The information will be reviewed and plans revisions prepared. Revised plans, if necessary, will be provided to the Township. A coordination meeting with SVSD to discuss the project and potential easements and right-of-ways will be scheduled.

To date we have not received notification regarding the status of the ARLE Grant application for the intersection improvements.

### **3. Huller Lane Rezoning**

A revised Zoning Map was prepared to reflect rezoning of the C-2 district along Huller Lane to GI. The revised map and ordinance revision prepared by Attorney Magovern were reviewed at the October 15, 2015 Ontelaunee Township Planning Commission meeting. The Planning Commission recommended approval of the proposed amendments to the Zoning Map and Zoning Ordinance as presented.

### **4. Roads**

A. ARRO reviewed Berkley Road regarding improvements discussed prior to last month's meeting and the future rehabilitation of the road surface. A number of options have been explored and estimated for the future rehabilitation of the road surface. We will provide our rehabilitation recommendations to the Board of Supervisors under separate cover.

B. In regards to the Mohrsville Road Storm Sewer and Road Project, the railroad application and review fees have been received from the Township and documents are being prepared for a formal submission. It is anticipated that the submission will be forwarded to the railroad on or prior to November 11, 2015. A GP-4 Permit (Outfall Structure) for the replacement and enlargement of discharge pipe to the stream has been submitted to PADEP.

### **5. MS4 Total Maximum Daily Load (TMDL) Strategy**

ARRO has tested several programs recommended by DEP to evaluate the TMDL reduction. PADEP is requiring a specific analysis although we have attempted to persuade them to allow other simpler methods. PADEP is requiring a full analysis provided by the specific program and we expect to have the analysis completed prior to the end of November.

### **6. Willow Glen**

a. We are in receipt of a request for the replacement of two letters of credits for the Willow Glen Subdivision into one letter of credit for all remaining improvements. A meeting was held with a representative of Forino on October 6, 2015 to discuss the revised letter of credit. Following the meeting a revised escrow estimate was provided with additional documentation regarding improvements to be installed.

The Forino escrow estimate for all phases of Willow Glen totals \$562,405.60. We calculated the escrow value as \$569,905.60 (copy attached). The \$7,500.00 difference is a result of the Forino estimate adding the construction observation and legal line item prior to the calculation of the 10% contingency.

Forino has provided electronic drawing files for the Harvest Subdivision, Willow Glen North and Willow Glen Subdivision. A copy is being provided to the Township for their files.

We recommend a reduction in the current escrow value for Willow Glen (All Phases) from \$1,349,873.67 to \$569,905.60.

b. An improvement installation inspection report is attached.

### **7. North Pointe Business Center Storm Sewers**

We are providing the Township with a flash drive containing the videos and snapshots of the storm sewer system. The flash drive contains the viewing program. Noted defects were settlement of the pipe as evident by ponded water and the larger pipe joint gaps at the bottom, lift point plugs missing and fine cracks at pipe joints. Although a number of the noted defects such as lift hole plugs missing may over time require maintenance, there are no significant defects requiring complete replacement of the facilities or any specific segment.

### **8. BenCo Land Development Plan**

The revised plan was reviewed by the Ontelaunee Township Planning Commission at their meeting of October 15, 2015. The planning commission recommended conditional plan approval. The conditions for approval are as indicated on the Supervisors agenda.

### **9. Ryder Land Development Plan**

A revised plan has been submitted and will be reviewed by the Ontelaunee Township Planning Commission at their meeting scheduled for November 19, 2015. The 90-day review period for the submission expires December 15, 2015.

**SOLICITOR** – A motion was made by Gary Hadden and seconded by William Klein to authorize the Solicitor's office to advertise the zoning map and ordinance for adoption. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to approve Resolution #2015-9 appointing Kim Y. Berger as the Open Records Officer for the Township. Vote 3:0

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to approve Resolution #2015-10 setting the tax millage for 2016 at 4.05 mills. Vote 3:0.

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to authorize the Solicitor to handle the advertisement for the appointment of the auditors for 2016. Vote 3:0.

Solicitor Magovern stated that Cambridge Lee is appealing the tax assessment they received. They had asked for a reduction in taxes for two different parcels. They did receive a reduction on the one parcel but not for the other parcel. They are appealing both decisions. Solicitor Magovern asked if the township wanted to intervene in the appeal process. At this time the Supervisors do not want to intervene.

### **CODE ENFORCEMENT**

Michael Schwenk presented the October 2015 Code Enforcement Report.

Mr. Schwenk discussed the property at 404 Indian Manor Drive and the remaining rubbish. Mr. Schwenk was asked to send another letter to the property owner and if nothing is done then issue a Notice of Violation.

**OTMA** – nothing to report

**EMA COORDINATOR** – nothing to report.

**POLICE COMMISSION** – They are still working on contract negotiations with the police.

**PLANNING COMMISSION** – On the recommendation of the Planning Commission – a motion was made by Kenneth Stoudt and seconded by William Klein granting approval to re-zone area along Huller Lane from C-2 to G1 on the zoning map. This is for the Brasler properties. Vote 3:0

**PARK & REC**– meetings are suspended until March 2016.

### **EXPENDITURES**

A motion was made by William Klein and seconded by Gary Hadden to approve expenditures for October in the amount of \$199,061.43. Vote 3:0

**OLD BUSINESS** - None

### **NEW BUSINESS**

A motion was made by Gary Hadden and seconded by William Klein to contribute \$18,000 to the Union Fire Co. #1 of Leesport. Vote 3:0.

A motion was made by Gary Hadden and seconded by William Klein to contribute \$2,000 to the Temple Fire Company. Vote 3:0.

A motion was made by Gary Hadden and seconded by William Klein to contribute \$3,000 to the Schuylkill Valley EMS. Vote 3:0.

November 5, 2015

A motion was made by Gary Hadden and seconded by William Klein to contribute \$5,000 to the Schuylkill Valley Library. Vote 3:0

A motion was made by Gary Hadden and seconded by William Klein to approve the Agreement with the Animal Rescue League and to contribute \$1,000 for the 2016 year. Vote 3:0.

A motion was made by Gary Hadden and seconded by William Klein to contribute \$125.00 to Crime Alert Berks County for the 2016 year. Vote 3:0.

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to contribute \$250 to the Berks County Solid Waste Authority for the 2016 year. Vote 3:0.

A motion was made by William Klein and seconded by Gary Hadden to give tentative approval of the 2016 budget. This includes a .25 mill increase. Vote 3:0.

#### **ADJOURNMENT**

A motion was made by William Klein and seconded by Gary Hadden to adjourn the monthly meeting at 8:03 PM. Vote 3:0

Respectfully

A handwritten signature in cursive script that reads "Kim Y. Berger". The signature is written in black ink and is positioned to the right of the word "Respectfully".

Kim Y. Berger  
Secretary