

May 7, 2015

Township of Ontelaunee  
35 Ontelaunee Dr  
Reading, PA 19605

## MINUTES

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:06 PM by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.**

Additional Meeting Attendees:      Mike Schwenk, Code Enforcement  
   William McMullen, Engineering Representative  
   Elizabeth Magovern, Solicitor  
   Nicole Schwenk, Secretary-Treasurer

Gary Hadden made a motion seconded by William Klein to approve the Meeting Minutes as read from the Board of Supervisors meeting on April 2, 2015 and the special meeting on April 23, 2015. Vote 3-0.

**POLICE DEPARTMENT** – Kenneth Stoudt read the April 2015 police report.

**FIRE DEPARTMENT** – Kenneth Stoudt read the April 2015 Union Fire Company No. 1 of Leesport Fire Chiefs report.

**BUSINESS FROM FLOOR** – Mike Grim wants to place a temporary clear span building on his property at 53 Willow Creek Road. He would like to know what the requirements will be for this structure. Michael Schwenk asked Mr. Grim to get him a copy of a plot plan and he could determine what would be required for a building permit.

Chuck Story and Donald Jacobs were present to discuss McCarthy Tire moving into 2 Oesterling Drive. They briefly discussed the business that will be conducted at the property. They feel the proposed use is the same as the current use and want the Boards opinion on it. Michael Schwenk stated that he would look into the proposed and existing uses.

Paul Bendigo from the Schuylkill Valley School Board came to discuss the safety signs for the school property. He stated that Christopher Surovy from PennDOT stated that the sign permits can be done with the school district listed as the applicant. Mr. Bendigo stated if the school district is the applicant the Township does not have to be involved. The school district would certify to PennDOT that the funds are available and the maintenance and operation of the signs would be solely the schools responsibility. Mr. Bendigo asked if the Township would still want an agreement. Elizabeth Magovern stated an agreement would not be needed.

## CORRESPONDENCE

March 30, 2015 Berks County Emergency Response Team letter.  
April 21, 2015 RAWA letter regarding their annual meeting.

## TAX COLLECTION

William Klein made a motion seconded by Gary Hadden to acknowledge the tax collected for the month of April was \$548,583.42 in Real Estate Tax and \$13,053.60 in street light tax. Vote 3:0

## **ROADMASTERS REPORT**

Kenneth Stoudt presented the April 2015 Roadmaster's report.

## **ENGINEER**

William McMullen presented the April 2015 Engineer's Report.

Mr. McMullen discussed the weight limit study for Wiley's Road and Ontelaunee Drive. Gary Hadden made a motion seconded by Kenneth Stoudt to accept Witman Engineers & Consultants, LLC proposal for \$3,750.00. Vote 3:0.

**SOLICITOR** – nothing.

## **CODE ENFORCEMENT**

Mr. Schwenk presented the April 2015 Code Enforcement Report. Mr. Schwenk presented Resolution 2015-5, a revised permit fee schedule.

Gary Hadden made a motion seconded by William Klein to accept Resolution 2015-6, a Resolution repealing, amending and readopting the Ontelaunee Township Uniform Construction Code and Zoning Permit Fee Schedule. Vote 3:0.

**PLANNING COMMISSION** – they had their meeting in April and discussed the BenCo building addition project.

**PARK & REC**– A swing set for Recreation Area A was priced. The area needed for the swing set would be 32' x 36' x 10".

Gary Hadden made a motion seconded by William Klein to purchase the swing set from General Recreation in the amount of \$2,676.40. Vote 3:0.

## **EXPENDITURES**

Gary Hadden made a motion seconded by William Klein to approve expenditures in the amount of \$90,134.63. Vote 3:0

**OLD BUSINESS** – nothing.

## **NEW BUSINESS**

Kenneth Stoudt made a motion seconded by Gary Hadden to approve the final Project Close Out and final escrow release No. 12 in the amount of \$97,857.63 for Willow Glen North. Vote 3:0.

The pavement restoration on Snyder Road and Willow Creek Road was discussed.

William Klein made a motion seconded by Kenneth Stoudt to transfer \$21,469.50 from the Code Enforcement Account to the General Checking Account. Vote 3:0.

Kenneth Stoudt discussed looking to purchase a used ride on mower for around \$1000 for the road crew.

Gary Hadden made a motion seconded by William Klein to look for a ride on mower for \$1,250. Vote 3:0.

Kenneth Stoudt stated he will be looking to purchase a new truck.

## **EXECUTIVE SESSION**

Kenneth Stoudt made a motion seconded by William Klein to adjourn into executive session at 8:22 PM to discuss potential litigation. The Board came out of executive session at 9:18PM.

**ADJOURNMENT**

William Klein made a motion seconded by Gary Hadden to adjourn the monthly meeting at 9:20 PM. Vote 3:0

Respectfully

Nicole Schwenk  
Secretary/Treasurer