

Township of Ontelaunee
35 Ontelaunee Dr
Reading, PA 19605

MINUTES

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:04 PM by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.

Additional Meeting Attendees: Elizabeth Magovern, Solicitor
Mark Stabolepszy, Engineer
Mike Schwenk, Code Enforcement
Nicole Schwenk, Secretary-Treasurer

Gary Hadden made a motion seconded by William Klein to approve the Meeting Minutes as read from the Board of Supervisors meeting on April 3, 2014.

POLICE DEPARTMENT- none.

FIRE DEPARTMENT – nothing.

BUSINESS FROM FLOOR – Steve Bensinger from Stackhouse Bensinger and Marco Calderon from UGI were present to discuss the As-Built plans that were submitted for UGI and the SSM Group Inc. letter dated May 1, 2014. Steve Bensinger stated that he made the one revision to that was in the May 1, 2014 SSM Group letter.

Kenneth Stoudt made a motion seconded by Gary Hadden to approve the UGI As-built Plans. Vote 3:0.

Brandon Yoder came to discuss an issue that he his having with a neighbor because of some automotive work Mr. Yoder does at his residence.

CORRESPONDENCE

OTMA letter dated April 11, 2014 informing the Township that they would like to repeal Resolution 2011-4, replace it with a new resolution and asking the Township if they agree with this change.

Gary Hadden made a motion seconded by William Klein approving OTMA's decision to repeal their Resolution 2011-4 and replace it with a new resolution. Vote 3:0.

ROADMASTERS REPORT

Kenneth Stoudt presented the April 2014 Roadmaster's report. Mr. Stoudt stated both mowers purchased from Lift Inc. have been delivered to the Township. The roadcrew used the John Deere to mow and drag the field in Recreation Area B. Mr. Stoudt stated that the big tractor will be getting its 4-5 year service by Charles Snyder Inc. Mr. Stoudt stated he received a phone call from Pipe Line Welded Construction asking if they could use Snyder Road to haul an oversized load across it for the Texas Eastern Pipeline that they've been hired to install. The Board stated that they did not want any oversized loads on Snyder Road. Mr. Stoudt asked the secretary to call the representative and let them know they cannot use Snyder Road for oversized loads. Gary Hadden and Kenneth Stoudt agreed to start the sign survey in May that the federal government mandated.

TAX COLLECTION

Kenneth Stoudt made a motion seconded by William Klein to acknowledge the tax collected for the month of March was \$391,482.41 in Real Estate Tax and \$11,907.00 in street light tax. Vote 3-0

ENGINEER

Mark Stabolepszy presented the April 2014 Engineer's Report.

Mark Stabolepszy stated that Leesport Partners LP Parking lot layout has been modified and the revised layout should not affect the proposed stormwater measures.

Kenneth Stoudt made a motion seconded by Gary Hadden to approve the storm water management plan. Vote 3:0.

SOLICITOR

Elizabeth Magovern presented the Intergovernmental Cooperative Ordinance.

Gary Hadden made a motion seconded by William Klein to enact Ordinance 2014-1 an Intergovernmental Cooperative Ordinance for an Intergovernmental Cooperative Agreement between Ontelaunee Township and Maiden creek Township for the maintenance and repairs of roadways that cross the boundaries between the two municipalities. Vote 3:0.

Kenneth Stoudt made a motion seconded by Gary Hadden to accept the proposal for \$4980.00 by ARRO Consulting to provide engineering services for the 2014 Road Project for Ontelaunee Township and Maiden creek Township. Vote 3:0.

CODE ENFORCEMENT

Michael Schwenk presented the April 2014 Code Enforcement Report.

POLICE COMMISSION

Gary Hadden stated that the 2014 police budget was approved at the last police commission meeting. He also stated that the police department will be returning funds from the prior year.

William Klein made a motion seconded by Kenneth Stoudt to approve the request for assistance for the DCED study of the Northern Berks Regional Police Department. Vote 3:0.

PLANNING COMMISSION

The Planning Commission recommended a waiver of the Land Development process for the Brandywine Transportation Land Development located in Maiden creek and Ontelaunee Township. All the Land Development is in Maiden creek Township.

William Klein made a motion seconded by Gary Hadden to waive the land development process for the Brandywine Transportation Land Development. Vote 3:0

PARK & REC

The cleanup day is this Saturday, May 3rd, 2014. Gary Hadden asked the other Board members if they would consider putting a drinking fountain in Willow Glen Recreation Area A. The Board asked the secretary to get a cost estimate from Essig Inc. and they would review it at the next Board meeting.

EXPENDITURES

Gary Hadden made the motion seconded by William Klein to approve expenditures in the amount of \$88,448.44. Vote 3:0

OLD BUSINESS – nothing

NEW BUSINESS

Gary Hadden made a motion seconded by William Klein to accept the proposal for \$500.00 from ARRO Consulting Inc. to prepare the MS4 report for 3/2013 – 3/2014. Vote 3:0.

William Klein made a motion seconded by Kenneth Stoudt to approve the agility agreement with PennDOT. Vote 3:0.

Long & Barrel informed us during the 2013 Audit that Vist Bank is only requiring one signature on checks. When Vist Bank was asked if the checking accounts could be changed to require two signatures on all checks, they stated that they cannot because they no longer have the time to review every check for two signatures. Long & Barrel stated that the Township would need to make it Township policy to require two signatures on all checks.

Gary Hadden made a motion seconded by William Klein for the following:

To transfer \$300,000.00 from the General Checking Account to the Traffic Impact Area 2 Account.

To transfer \$23,000.00 from the General Checking Account to the Police Fund Account.

To transfer \$13,965.28 from the McIntosh Escrow Account to the General Savings Account.

To require two signatures on all checks as part of Township Policy.

EXECUTIVE SESSION

The Board adjourned in to an executive session at 8:06 PM to discuss litigation. The Board came out of the executive session at 9:20 PM.

ADJOURNMENT

Kenneth Stoudt made a motion seconded by William Klein to adjourn the monthly meeting at 9:21 PM.

Vote 3:0.

Respectfully

Nicole Schwenk
Secretary/Treasurer