

March 6, 2014

Township of Ontelaunee  
35 Ontelaunee Dr  
Reading, PA 19605

## MINUTES

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:02 PM by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisor William Klein present. Supervisor Gary Hadden was absent.**

Additional Meeting Attendees: Elizabeth Magovern, Solicitor  
Mark Stabolepszy, Engineer  
Mike Schwenk, Code Enforcement  
Nicole Schwenk, Secretary-Treasurer

Kenneth Stoudt made a motion seconded by William Klein to approve the Meeting Minutes as read from the Board of Supervisors meeting on February 6, 2014.

**POLICE DEPARTMENT**- no report.

**FIRE DEPARTMENT** – Paul LaFaver presented the January and February 2014 Fire Chief’s Reports for the Union Fire Company No. 1 of Leesport. The Fire Company brought a new truck and it should be in service in April. They are building an addition onto the station and they should be breaking ground in May.

**BUSINESS FROM FLOOR** – Brandon Weidner and Richard Reilly came to discuss the snow plowing on Katylyn Lane in Willow Glen Development.

### CORRESPONDENCE

RAWA sent a letter dated February 20, 2014 to Kenneth Stoudt requesting that he participate in a meeting on March 12, 2014 at 4 PM at the RAWA administrative office.

Systems Design Engineering sent a letter dated February 21, 2014 to the Supervisors notifying them that the Maiden Creek Township Authority is applying for a PADEP Water Quality Management Part II Permit Application and any comments concerning the project must be sent to PADEP within 30 days.

### ROADMASTERS REPORT

Kenneth Stoudt presented the February 2014 Roadmaster’s report.

### ENGINEER

Mark Stabolepszy presented the February 2014 Engineer’s Report.

Kenneth Stoudt made a motion seconded by William Klein to approve the Stormwater controls and Best Management Practices Operations and Maintenance Agreement and the Storm Water Improvement and Maintenance Agreement for Leesport Partners, LP. Vote 2-0.

Kenneth Stoudt made a motion seconded by William Klein to approve the Escrow Agreement for Spectra Energy for the Texas Eastern Transmission pipeline street openings. Vote 2-0.

Mark discussed the North Pointe Detention Basin property and that Van Cleef Engineering would like to meet with Mark to discuss modifying the detention basin to develop the lot. Mark asked if the Board

would be good with the developer submitting a check for Marks time for the meeting and further discussions with the Engineer. The Board stated that would be fine.

### **SOLICITOR**

Kenneth Stoudt made a motion seconded by William Klein to have Maiden Creek Township draft the Intergovernmental Cooperative Ordinance between Ontelaunee and Maiden Creek Township. Vote 2-0. Elizabeth Magovern stated that the ordinance should include more flexibility to have agreements adopted by Resolution instead of Ordinances.

### **CODE ENFORCEMENT**

Michael Schwenk presented the February 2014 Code Enforcement Report. Michael stated that Lift Inc. had their zoning hearing board meeting regarding variances for proposed signs. Lift Inc. got approved. He stated that he received some complaints regarding mud on Willow Creek Road. He went to the site where there is some work being done on a house. So far the work they are doing does not require a permit. He told the contractor to keep mud off the road.

### **POLICE COMMISSION**

William Klein stated that the police commission should be adopting either option 1 or option 2 of the 2014 police budget at the March meeting.

### **PLANNING COMMISSION**

The planning commission reviewed the Lift Inc. Zoning Variance Application for signs and they were in agreement with Lift Inc.'s proposed signs.

### **PARK & REC**

The committee is proposing to pick up litter along side roads and streams. They will be posting notices for volunteers. Items that will be needed include brooms, rakes, trash grabbers, gloves, trash bags and safety vests. The committee wanted to know if the Township could provide any of these items and if the Township could go around and pick up the bags of collected trash left alongside the roads. Kenneth Stoudt stated that the Township could supply safety vests. The Board was ok with collecting the bags of trash afterward. Elizabeth Magovern stated that her office has provided release vouchers to other municipalities for volunteers to sign in lieu of municipalities trying to cover such an event under their insurance.

### **EXPENDITURES**

Kenneth Stoudt made the motion seconded by William Klein to approve expenditures in the amount of \$106,179.95. Vote 2-0

### **TAX COLLECTION**

Kenneth Stoudt made a motion seconded by William Klein to acknowledge the tax collected for the month of February was \$7.55 in Real Estate Tax. Vote 2-0

### **OLD BUSINESS – nothing**

### **NEW BUSINESS**

There was discussion about getting more salt through the costars salt contract with the State for the 2014-2015 season instead of completely through the Berks County Cooperative Purchasing Council. It was decided to get 80% of the salt for 2014-2015 through the State contract and 20% through the County Purchasing Council.

Kenneth Stoudt made a motion seconded by William Klein to accept the proposal from Long, Barrell & Co., Ltd. to review the financial records from 2010 -2013 of the Township Tax Collector for a fee ranging from \$5,625 to \$7,500. Vote 2-0

William Klein made a motion seconded by Kenneth Stoudt to have Hartman Shurr send a letter to the Tax Collector regarding turning over DCED tax reports by the 10<sup>th</sup> of each month as required by the stature of the law and imposing penalties for failure to comply. Vote 2-0.

Kenneth Stoudt made a motion seconded by William Klein to adopt Resolution 2014-5, a Resolution to adopt the hazard vulnerability assessment and mitigation plan update for Ontelaunee Township. Vote 2-0

William Klein made a motion seconded by Kenneth Stoudt to approve the proposal from ATS Inc., option 2 for \$577.00 to install two security buttons in the Township Building. Vote 2-0.

The Schuylkill Valley Little League is interested in using the ball field in Willow Glen Recreation Area B. They will be sending a letter and proof of insurance to the Township.

### **ADJOURNMENT**

William Klein made a motion seconded by Kenneth Stoudt to adjourn the monthly meeting at 8:00 PM. Vote 2-0

Respectfully

Nicole Schwenk  
Secretary/Treasurer