

June 4, 2015

Township of Ontelaunee  
35 Ontelaunee Dr  
Reading, PA 19605

## MINUTES

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:03 PM by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.**

Additional Meeting Attendees:      Mike Schwenk, Code Enforcement  
   William McMullen, Engineering Representative  
   Elizabeth Magovern, Solicitor  
   Nicole Schwenk, Secretary-Treasurer

Gary Hadden made a motion seconded by William Klein to approve the Meeting Minutes as read from the Board of Supervisors meeting on May 7, 2015. Vote 3-0.

**POLICE DEPARTMENT** – Kenneth Stoudt read the May 2015 police report.

**FIRE DEPARTMENT** – Kenneth Quell read the May 2015 Union Fire Company No. 1 of Leesport Fire Chiefs report.

**BUSINESS FROM FLOOR** – Daniel Heffner asked to the Board if there was anything that could be done to slow down traffic on Heffner Lane.

### **CORRESPONDENCE**

May 11, 2015 Center for Excellence in Local Government.  
May 15, 2015 Dynegy letter.  
May 15, 2015 Cambridge Lee Industries LLC letter.

### **TAX COLLECTION**

William Klein made a motion seconded by Gary Hadden to acknowledge the tax collected for the month of May was \$42,727.86 in Real Estate Tax, \$441.00 in street light tax and \$4.90 in per capita tax. Vote 3:0

### **ROADMASTERS REPORT**

Kenneth Stoudt presented the May 2015 Roadmaster's report.  
The snow emergency signs are up in Willow Glen. The area is marked out in Recreation Area A to place the swing set. The Board would like to purchase 45 cubic yard of playground mulch from General Recreation and asked the Secretary to place the order.

### **ENGINEER**

William McMullen presented the May 2015 Engineer's Report.

Mr. McMullen discussed the conceptual plan for the intersection of Route 73 & Ontelaunee Drive. Kenneth Stoudt received a phone call from the EPA regarding closing Wiley's Road and asked Mr. McMullen to meet with them. Mr. McMullen discussed Forino's request to replace the existing letter of credit for the Harvest.

Gary Hadden made a motion seconded by Kenneth Stoudt for approval of the revised total financial security in the amount of \$696,938.83. Vote 3:0.

BenCo needs to submit a letter granting a 90 day extension for the 2015 BenCo Building Addition project.

The escrow release request for Americold was tabled.

### **SOLICITOR**

Elizabeth Magovern discussed the revised Memorandum of Understanding with the Schuylkill Valley School District.

### **CODE ENFORCEMENT**

Mr. Schwenk presented the May 2015 Code Enforcement Report. Mr. Schwenk stated that he met with the owner of 28 Pillar Drive. He noticed a property while he was there that had high grass and debris and asked the Board if he could address this property. The Board gave Mr. Schwenk the go ahead.

Mr. Schwenk discussed Pump Station 6 and the need to place a building over the pump station for maintenance reasons. The building would encroach onto Township property. Gary Hadden made a motion seconded by William Klein to allow the Municipal Authority to construct a building at pump station 6 and encroach onto Township property. Vote 3:0.

**PLANNING COMMISSION** – nothing.

**POLICE COMMISSION** – They are negotiating with the police association.

**PARK & REC**– The swing set was delivered to the Township. They want to do clean-up days on Friday September 11<sup>th</sup> and Saturday September 12<sup>th</sup>.

### **EXPENDITURES**

Gary Hadden made a motion seconded by William Klein to approve expenditures in the amount of \$87,260.91. Vote 3:0

**OLD BUSINESS** – nothing.

### **NEW BUSINESS**

There was a discussion about the Township and OTMA secretaries substituting for one another when the other one is out of the office.

Kenneth Stoudt made a motion seconded by Gary Hadden to pay the OTMA secretary \$10.00 an hour to substitute for the Township secretary. Vote 3:0.

Kenneth Stoudt made a motion seconded by Gary Hadden to no longer accept cash starting June 5, 2015 with a 5 day grace period. Vote 3:0.

Gary Hadden made a motion seconded by Kenneth Stoudt to have the secretary get quotes of an expandable surveillance camera system for the recycling container.

William Klein made a motion seconded by Kenneth Stoudt to transfer \$5,200.00 from the Traffic Impact Area 2 Account to the General Checking Account.

Kenneth Stoudt stated he received a proposal for the cost of a new truck.

Gary Hadden made a motion seconded by William Klein to purchase a truck/equipment through the costars contract in the amount of \$83,076.00 Vote 3:0.

**EXECUTIVE SESSION**

Gary Hadden made a motion seconded by William Klein to adjourn into executive session at 8:34 PM to discuss personnel. The Board came out of executive session at 9:16 PM.

**ADJOURNMENT**

William Klein made a motion seconded by Gary Hadden to adjourn the monthly meeting at 9:17 PM. Vote 3:0

Respectfully

Nicole Schwenk  
Secretary/Treasurer