

Township of Ontelaunee
35 Ontelaunee Dr
Reading, PA 19605

MINUTES

The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:02 PM by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Rodney Younker present.

Additional Meeting Attendees: Elizabeth Magovern, Solicitor
Mark Stabolepszy, Engineer
Mike Schwenk, Code Enforcement
Nicole Schwenk, Secretary-Treasurer

Kenneth Stoudt made a motion seconded by Rodney Younker to approve the Meeting Minutes from May 2, 2013 as read. Vote 3:0.

POLICE DEPARTMENT- Kenneth Stoudt presented the May 2013 Police Report.

FIRE DEPARTMENT –Paul Lafaver presented the May 2013 Union Fire Company No. 1 of Leesport Chief's Report.

BUSINESS FROM THE FLOOR- Ken Pick from the Berks County Redevelopment Authority briefly went over the TIF project on Canal Street.

Rodney Younker made a motion seconded by Kenneth Stoudt to appoint Nicole Schwenk as the TIF Representative. Vote 3:0.

Allan Zimmerman from Commonwealth Engineers Inc. presented the Benco Technology project. Allan asked if he would be able to submit this plan as a building permit instead of a Land Development. Mark Stabolepszy stated the proposed addition is doubling the size of the existing building and recommended the plan go through full land development. Michael Schwenk recommended the land development process as well due to the increase in building size, additional parking and possible storm water management facilities.

Kenneth Stoudt made a motion seconded by Rodney Younker not to approve a waiver of the Land Development process. Vote 3:0.

Allan asked if the Board would give him a waiver not to submit plans to the Berks County Conservation District for review. Mark Stabolepszy and Elizabeth Magovern both recommended not allowing Benco Technology to bypass the Berks County Conservation District because of the MOU the Township has with the Berks County Conservation District as part of the MS4 program. The Board stated that the project would need to be reviewed by the Conservation District.

CORRESPONDENCE

RAWA sent a letter requesting Kenneth Stoudt to attend a meeting on June 25, 2013 at 9:30 at the RAWA office in Reading. Elizabeth Magovern stated the SEO should attend and asked the Secretary to contact Dave Siminitus from Larson Design Group to attend this meeting.

PADEP sent us a postcard stating that they have received our 2012 recycling grant application.

Jerry Knowles forwarded a letter addressed to him from PADEP stating that they will not hold a public meeting at this time regarding the Berks Hollow Energy Station Air Quality permit.

TAX COLLECTION

Kenneth Stoudt made a motion seconded by William Klein to acknowledge that \$137,652.24 was collected in real estate tax and \$6,089.40 was collected in street light tax. Vote 3:0.

ROADMASTERS REPORT

Kenneth Stoudt presented the May 2013 Roadmaster's report. Kenneth stated that Arlan Wessner Inc. completed the repairs on Adams Road. Kenneth Stoudt stated that Arlan Wessner Inc. submitted two separate proposals for repairs needed on Orchard Lane and Peach Street.

Kenneth Stoudt made a motion seconded by William Klein to accept Arlan Wessner's proposal for \$3,800.00 to fix the paving at the intersection of Orchard Lane on the traffic sensor loop. Vote 3:0.

William Klein made a motion seconded by Kenneth Stoudt to accept Arlan Wessner's proposal for \$7000.00 to repair paving issues on Orchard Road and Peach Street. Vote 3:0.

Nicole Schwenk stated that the Township received three proposals from Engineering Firms to provide the Engineering for the 2013 Road Project. Kenneth Stoudt stated the 2013 Road Project consists of paving the remainder of Snyder Road from Bowers Lane to Dries Road.

William Klein made a motion seconded by Kenneth Stoudt to accept the proposal from ARRO to provide the Engineering for the 2013 Road Project for \$5,500.00. Vote 3:0.

ENGINEER

Mark Stabolepszy presented the May 2013 Engineer's Report.

Mark stated CH2M contacted him regarding the Texas Eastern Project. They need a letter regarding compliance with the Floodplain Management Ordinance for the utility crossing at the Schuylkill River. He felt this would take him about a half hour. The Board authorized him to do the work.

5435 Pottsville Pike, Mark stated Norman Flamm is interested in buying the property and has provided Mark and Michael Schwenk with several parking lot configurations. Mark stated that he will have Norman Flamm submit plans as a stormwater management plan.

Recreation Area B – Kenneth Stoudt stated that the diamond tech has been spread but the bases need to be installed.

UGI – Mark met with UGI regarding the storm water basin behind Morgan Rail.

Mark stated that the MS4 permit application was complete. Rodney Younker made a motion seconded by William Klein to have Kenneth Stoudt sign the MS4 application. Vote 3:0.

Mark stated that the owner of the storm water detention basin property located behind Sheetz is interested in modifying the basin to develop the property. Mark asked the owner to submit a check to the Township for the research Mark needs to do to get information to the property owner.

Lift- no action is needed until the middle of July.

SOLICITOR

Elizabeth Magovern stated Dan Becker contacted her with regard to the LS Power project. They did not receive a grant that they needed. This will delay the project for approximately another year.

Elizabeth received the legal description for Recreation Area B from Forino.

OTMA – the bank will pay the lien that Hartman Shurr placed on 4 Verdun Drive.

CODE ENFORCEMENT

Mr. Schwenk presented the May 2013 Code Enforcement Report.

PLANNING COMMISSION – Gary Hadden stated that JD Eckman is closing Margaret Court and they want to know how many keys will be needed. Kenneth Stoudt stated six keys.

PARK & REC– Rodney Younker made a motion seconded by Kenneth Stoudt to accept the Pavilion Agreement prepared by the Park and Recreation Board. Vote 3:0.

Rodney Younker made a motion seconded by William Klein to rent a temporary toilet at the Pavilion from Baileys Portable Toilet Rentals. Vote 3:0

POLICE COMMISSION – Rodney Younker stated that the police commissioners will be having a study done to assess the size of a police force needed for the regional police department. Rodney Younker asked where the Board would like VASCAR speeding lines placed in the Regional Townships. Kenneth Stoudt stated Snyder Road between Dries Road and Orchard Road and also Ashley Way.

EXPENDITURES

Rodney Younker made the motion seconded by William Klein to approve expenditures in the amount of \$75,525.11. Vote 3-0

OLD BUSINESS

Kenneth Stoudt made a motion seconded by William Klein to not accept any of the County’s proposals for Wiley’s Road Bridge and to leave the bridge as Berks County property. Vote 3:0.

NEW BUSINESS

William Klein made a motion seconded by Kenneth Stoudt for the PFM Group to work with Hartman Shurr to bid out bank requests for proposals to refinance the Township’s General Obligation Note for the Township Building. Vote 3:0.

EXECUTIVE SESSION

Kenneth Stoudt made a motion seconded by William Klein to adjourn into executive session at 8:21 PM to discuss potential litigation. The Board came out of executive session at 9:12 PM.

ADJOURNMENT

William Klein made a motion seconded by Kenneth Stoudt to adjourn the monthly meeting at 9:13 PM. Vote 3-0

Respectfully

Nicole Schwenk
Secretary/Treasurer