

June 2, 2016

Township of Ontelaunee  
35 Ontelaunee Dr.  
Reading, PA 19605

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:02 pm by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.**

Additional Meeting Attendees: Mike Schwenk, Code Enforcement  
Michelle Mayfield, Solicitor  
William McMullen, Engineer  
Kim Y. Berger, Secretary

Visitors – Bill Round (Berks Products), Michelle Lynch (Reading Eagle) Mark Stabolepszy (Spotts, Stevens and McCoy)

A motion was made by Gary Hadden and seconded by William Klein to approve the meeting minutes as written from the Board of Supervisors meeting on May 5, 2016. Vote 3-0.

There was a short executive session held before the regular meeting tonight to discuss possible litigation.

**POLICE DEPARTMENT** – no report

**FIRE DEPARTMENT** – no report

### **BUSINESS FROM FLOOR**

Mark Stabolepszy from SSM representing Berks Products presented the plan for the rezoning of the land between Berks Products and Hartman Farm. Discussion was held regarding the extension of the IC zoning. The rezoning should be approved first and then the subdivision. This will need to go to the Planning Commission on June 16.

A motion was made by Gary Hadden and seconded by William Klein to authorize the Solicitor to prepare the ordinance for the rezoning. Vote 3:0

### **TAX COLLECTION**

A made was made by Gary Hadden and seconded by William Klein to acknowledge the tax collected for the month of May, \$240,113.79 was in Real Estate Tax, \$1,240.72 was in Interims and \$8,204.40 was in Street Light Tax. Vote 3:0

### **ROADMASTERS REPORT**

#### **FUEL USED**

GMC pick up 27.545 gal diesel  
Tiger – 32.00 gal diesel  
Cans – 26.985 Gal unleaded gas

Cans -9.950 gal diesel

**WORK PREFORMED**

- Mowed at township building
- Mowed Rec Areas A & B
- Mowed sewer pumping stations
- Mowed along Twp. Roads and intersections
- Removed broom and installed mower on F Kubota
- Replaced lights and fix toilet seat in police area
- Pulled weeds in Butterfly garden Rec A
- Put rubber mulch at slide and tunnel in Rec A
- Pressure washed pavilion and tables and benches at Rec A

**SIGNS**

- Replaced (No Trucks) – Wileys Road
- Stop Ahead – Willow Creek Road
- Turn Ahead – Ontelaunee Drive
- Replaced Ontelaunee Twp. sign – Kindt Corner Road

**HOURS WORKED**

148.25 total hours – 38.25 hours for Rec A and B, 44 hours mowing along roads and 16.75 hours for township building

**PURCHASES & EXPENSES**

Lowes (wood for Ford tailgate)	15.81
Lowes (10 bags rubber mulch, 2 bags potting soil)	226.36
EJB-Miller (signs)	723.30
Fromm (emergency light batteries)	130.08
Kuzans (putty knives & electric cover)	47.94

<b>Total</b>	<b>\$1,143.49</b>
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Roadmaster  
Kenneth Stoudt

**ENGINEER** – Mr. McMullen presented the following report:

**1. Ontelaunee Drive and SR 0073 Intersection**

We are aware, via a Governor’s office press release, that Ontelaunee Township was not successful in obtaining an ARLE Grant for the intersection improvements.

**2. Mohrsville Road**

The PUC approved the application before them for improvements to Mohrsville Road. We have provided RBMN a copy of the PUC approval for confirmation that the project can proceed. Please note that the PUC approval contains a condition that all work be completed prior to April 30, 2017.

ARRO requests the approval to proceed to obtain approval of the project for the use of Liquid Fuel funds and finalize the plans and specifications for bidding.

Mr. McMullen stated that the estimate will be in excess of \$120,000. It will cost \$1,000 a day for a railroad inspector to be on site while the work is being done.

The contractor for this project does not need to be PA DOT prequalified and Mr. McMullen will contact PA DOT to obtain the project number.

A motion was made by Gary Hadden and seconded by William Klein to use Liquid Fuel funds and to finalize the plans and specifications for bidding. The pipe work will need to be done by October 31, 2016 and then the finish paving will need to be complete by April 30, 2107. Vote 3:0

### **3. General Engineering**

- a. ARRO reviewed the traffic signal that was damaged at the intersection of SR 0061 and Snyder Road. At the time of our review the only remaining portion of the damaged traffic signal was the foundation. The foundation was intact with recent surface flaking at three of the anchor bolts being evident. The integrity of the anchor bolts could not be determined; therefore, ARRO will provide correspondence recommending the foundation be replaced in its entirety.
- b. A response to the April 27, 2016 PADEP correspondence referencing Cottage Lane, Snyder Road and Bewley Lane sanitary sewage disposal was prepared. The response was forwarded via e-mail with a read receipt request. We have not received a read receipt from PADEP and have therefore forwarded copies of the reply via certified mail. Documents submitted to PADEP were provided to the Township under separate cover.
- c. We investigated sinkholes within the stormwater basin at Sheetz (SR 0061 & Ashley Way). Upon review of the approved subdivision plans and land development plans with Attorney Magovern it was reported to Sheetz representatives that repairs are the responsibility of the owner pursuant to notations on the approved plans.

A motion was made by Gary Hadden and seconded by William Klein to have the solicitor write a letter to Sheetz regarding the sinkhole within the stormwater basin. The headwall is in danger of collapsing. Vote 3:0

- d. A review of the Leesport Diner stone placement was conducted with the Ontelaunee Township Zoning Officer.

Mr. McMullen stated that the property owner would like to leave the employee parking area in stone.

### **4. Harvest Subdivision**

A review of the roads within the subdivision is scheduled for June 7, 2016 at 3:15 p.m. with representatives of Forino and the Township. Forino is proposing to place a leveling course on roads to preserve the base course and the review is scheduled to identify any necessary base repairs prior to placing the leveling course.

5. **Willow Glen & Harvest Subdivisions**

The developer of the subdivisions (Forino) has provided an alternate light fixture for review and approval. The alternate fixture submission was provided upon notification that the Township could not readily obtain parts for the currently installed fixtures. Forino also provided information on a possible supplier for parts for the current fixtures.

6. **BenCo Land Development**

An escrow release recommendation totaling \$90,210.34 was forwarded to the Township under separate cover. Please reference ARRO invoices for the BenCo project for a full description and dates that inspections were conducted.

A motion was made by Gary Hadden and seconded by William Klein to authorize the escrow release of \$90,210.34 from the BenCo escrow. Vote 3:0

7. **Brasler Parcel (Berks 222) Land Development Plan**

A revised land development plan was received for consideration at the Ontelaunee Township Planning Commission meeting scheduled for June 16, 2016. Action by the Board of Supervisors for this plan is due on or prior to July 20, 2016 (90 days from first review by the PC).

8. **Berks Products Subdivision**

A subdivision/annexation of the Berks Products and F & G Family Farm parcels located on Berks Products Drive & SR 0061, including a request for rezoning, was received for consideration at the Ontelaunee Township Planning Commission meeting scheduled for June 16, 2016. Action by the Board of Supervisors for this plan is due on or prior to September 14, 2016 (90 days from first review by the PC).

Upon recommendation of approval by the Ontelaunee Township Planning Commission and approval by the Board of Supervisors for the rezoning ARRO will prepare a revised zoning map.

Attorney Magovern must prepare the necessary ordinances for the rezoning approval by the Board of Supervisors.

9. **Vossloh North America Land Development**

A land development plan for the placement of a structure on the parcel located at 5662 Leesport Avenue was received for consideration at the Ontelaunee Township Planning Commission meeting scheduled for June 16, 2016. Action by the Board of Supervisors

for this plan is due on or prior to September 14, 2016 (90 days from first review by the PC).

**Ryder Land Development Plan**

We have not received any revised preliminary plans or a final plan submission for the project. It is our understanding that the developer is currently remains in the review/approval process for NPDES approval.

Mr. McMullen stated that the MS4 draft report would be ready for signature by the end of the month.

**SOLICITOR** – everything was covered under the Engineer’s report

**CODE ENFORCEMENT** – Discussion was held regarding a few complaints and some violations.

**OTMA** – everything is going well. The delinquent accounts are being dealt with and the amount outstanding has decreased significantly.

**EMA COORDINATOR** – no report

**POLICE COMMISSION** – Mr. Hadden also stated that at the June meeting the Chiefs of Police Association will give a presentation on how they can help in the hiring of a new police chief.

**PLANNING COMMISSION** – nothing to report – June will be a busy month

**PARK & REC**– no report

**EXPENDITURES**

A motion was made by Gary Hadden and seconded by William Klein to approve expenditures for May in the amount of \$84,540.05. Vote 3:0

Armor Linings Inc. & Krown	290.00
ARRO Consulting, Inc.	2,683.92
BERKS CO. ASSOCIATION OF TWP. OFFICIALS	60.00
BERKS PRODUCTS (Fuel)	98.04
Boscovs	13.56
Brian's Window Cleaning	500.00
Comcast 1	194.45
E.J.BRENEMAN, INC.	520.00
George D. Morgans	938.08
Hartman Valeriano Magovern & Lutz P.C.	1,847.48
Heck Florist	37.10

Highland Auto & Truck Repair	59.00
J.P.Mascaro & Sons	552.64
Kenneth M.STOUDT	106.69
KIM BERGER	213.74
KUZANS HARDWARE	235.07
Larson Design Group	81.25
Lowes Home Centers	226.36
MET ED	4,263.67
Nester's Sanitation Inc.	98.00
NORTHERN BERKS REGIONAL POLICE DEPT.	65,513.29
OFFICE SERVICE CO.	108.50
Overhead Door Company of Reading	1,464.00
POSTMASTER	241.80
SAM'S CLUB	50.53
Schwenks Code Enforcement, LLC	3,437.50
T. M. Bailey Services, LLC	170.00
TELCO, INC.	297.50
VERIZON	118.80
William Klein	119.08
	<u>84,540.05</u>

A motion was made by Kenneth Stoudt and seconded by Gary Hadden to approve the following transactions:           Vote 3:0

Transfer from Code Enforcement to General Checking Account covering the following:

February invoice – Schwenk’s Code Enforcement Invoice	\$ 5,137.50
March invoice – Schwenk’s Code Enforcement Invoice	\$ 5,362.50
April invoice– Schwenk’s Code Enforcement Invoice	\$ 3,437.50
Total Transfer to General Checking Account	\$13,937.50

Transfer from General Checking Account to General Savings acct           \$500,000.00

**OLD BUSINESS** - nothing

**NEW BUSINESS** – Mr. Hadden discussed a matter regarding emails and the right to know act. There are programs that can be utilized to save the emails to a server so that they will not be lost if a computer would crash. Kim will check into this .

**ADJOURNMENT**

A motion was made by Gary Hadden and seconded by William Klein to adjourn the monthly meeting at 8:15 PM. Vote 3:0

June 2, 2016

**UPCOMING MEETINGS/INFO:**

June 9 – 1 p.m. – OTMA

June 13 – 11 a.m. – NBRPD

June 14 – 7 p.m. – Rec Board

June 16 – 7 p.m. – Planning Commission

June 19 – June 24 – PA DOT road work – Rt. 73 from Rt. 61 to Rt. 222 –  
road closed from 6 p.m. to 6 a.m.

Respectfully

Kim Y. Berger  
Secretary