

July 3, 2014

Township of Ontelaunee  
35 Ontelaunee Dr  
Reading, PA 19605

## MINUTES

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:09 PM by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisors William Klein and Gary Hadden present.**

Additional Meeting Attendees: Elizabeth Magovern, Solicitor  
William McMullen, Engineering Representative  
Mike Schwenk, Code Enforcement  
Nicole Schwenk, Secretary-Treasurer

Gary Hadden made a motion seconded by William Klein to approve the Meeting Minutes as read from the Board of Supervisors meeting on June 5, 2014.

**POLICE DEPARTMENT-** Kenneth Stoudt presented the June 2014 police report.

**FIRE DEPARTMENT** – none.

**BUSINESS FROM FLOOR** – Keith Prutzman from Buck Rubs was present. He stated that he would like to build a 2,200 sq.ft. addition to the existing building on Berkley Road. Micheal Schwenk stated that Keith needs to apply for a Zoning Variance as the proposed addition is 80 percent over the existing building size and the zoning ordinance only allows for 50 percent. William McMullen stated that this project does not require a land development review per the Municipal Planning Code. Keith stated that he would like a waiver from submitting a Stormwater Management Plan. Elizabeth Magovern stated William McMullen should review that Stormwater Management Ordinance to determine if the Board can waive a Stormwater Management review. William McMullen stated that he would look into the exemption criteria to determine if this project met those criteria.

Gary Hadden made a motion seconded by Kenneth Stoudt to waive the storm water management plan review pending William McMullen's review and findings of the Stormwater Management Ordinance. Vote 3:0

Dane Miller asked the Board if it would be possible to install watch children signs on Snyder Road and on Gernants Church Road near the S-bends. The Board stated that the speed limit on Gernants Church Road was 25 to 35 MPH and most vehicles are traveling slowly at this spot because of the S-bends. William McMullen stated other Municipalities ask people to provide the signs and the roadcrew installs the signs. Mr. McMullen also stated the signs are only cautionary signs. After some discussion Dane Miller and the Board agreed to two signs on Snyder Road, purchased by Mr. Miller. One sign placed for traffic heading east on Snyder just after the Bowers Road intersection with Snyder Road. The other placed for traffic heading west on Snyder just after the Bewley Lane intersection with Snyder Road. Gary Hadden made a motion seconded by William Klein that the Supervisors will require Requestors of cautionary signs, such as watch children signs, to purchase the signs and breakaway square posts and the Township Roadcrew installs the signs. Vote 3:0.

**CORRESPONDENCE** – nothing this month.

## **TAX COLLECTION**

William Klein made a motion seconded by Gary Hadden to acknowledge the tax collected for the month of June was \$31,067.83 in Real Estate Tax and \$270.00 in street light tax. Vote 3-0

## **ROADMASTERS REPORT**

Kenneth Stoudt presented the June 2014 Roadmaster's report.

## **ENGINEERING REPRESENTATIVE**

William McMullen presented the June 2014 Engineer's Report.

Mr. McMullen stated that there will be a special meeting on July 10, 2014 at 6 PM at the Maiden Creek Township building to open road bids for the 2014 Road Project.

Kenneth Stoudt asked about the Traffic Impact Fee Ordinance. Mr. McMullen stated that the analysis needs to be updated as well as the improvements and fees. The Board stated that a new Traffic Impact Fee Committee needs to be formed.

## **SOLICITOR**

Elizabeth Magovern presented the Snow Emergency Ordinance. There were no comments regarding the ordinance.

Kenneth Stoudt made a motion seconded by Gary Hadden to adopt Ordinance 2014-2, the snow emergency ordinance. Vote 3:0.

Elizabeth Magovern stated that the MOU (Memorandum of Understanding) with the Schuylkill Valley School District now includes verbiage that a left turn lane will be installed in the future if needed.

Kenneth Stoudt made a motion seconded by William Klein to adopt the MOU with the School District. Vote 3:0

Elizabeth Magovern presented a draft Parking Ordinance.

Kenneth Stoudt made a motion seconded by Gary Hadden to have Hartman Shurr advertise the proposed ordinance. Vote 3:0.

## **CODE ENFORCEMENT**

Michael Schwenk presented the June 2014 Code Enforcement Report. Mr. Schwenk asked the Board if they wanted the swale on the property between Redners and the School mowed. The Board stated they didn't feel it was necessary. Mr. Schwenk stated that 41 North Calais Drive was owned by Forino and they will be mowing it.

## **POLICE COMMISSION**

Gary Hadden stated there was no police meeting last month.

**PLANNING COMMISSION** – nothing.

## **PARK & REC**

The Park and Recreation Committee did not meet in June. Mr. Stoudt stated that Roadcrew spotted a person in Recreation Area B doing donuts in the parking lot with an ATV. As soon as the person saw the Township truck, they took off. There was discussion about quality of life issues and the Northern Berks Regional Police Department needing to follow up on some complaints.

**EXPENDITURES**

William Klein made the motion seconded by Gary Hadden to approve expenditures in the amount of \$80,419.79. Vote 3:0

**OLD BUSINESS** – none.

**NEW BUSINESS**

Kenneth Stoudt made a motion seconded by Gary Hadden to conditionally approve the release of all remaining financial security for the Steve Moyer Subaru Overflow Parking Area conditioned on any outstanding invoices being paid. Vote 3:0

Gary Hadden made a motion seconded by Kenneth Stoudt to have SSM finish out by August 31, 2014 Willow Glen North detention basins, UGI Solar Panel Farm II, Berks County EMS Tower Site and BenCo Building Addition. Vote 3:0.

Kenneth Stoudt stated that he is looking to replace the 93 Chevrolet Truck using a Ford Truck. After discussion with the other Board members it was decided to wait a year to look for a new truck.

**EXECUTIVE SESSION**

An executive session was called at 8:47 PM to discuss pending litigation.

**ADJOURNMENT**

The regular meeting was called back to order at 8:55 PM.

William Klein made a motion seconded by Gary Hadden to adjourn the monthly meeting at 8:59 PM. Vote 3:0.

Respectfully

Nicole Schwenk  
Secretary/Treasurer