

July 3, 2013

Township of Ontelaunee  
35 Ontelaunee Dr  
Reading, PA 19605

## MINUTES

**The regular meeting of the Ontelaunee Township Board of Supervisors was called to order at 7:01 PM by the Board Chairman Kenneth Stoudt, in the Ontelaunee Township building, with Board Supervisor William Klein present. Rodney Younker was not present.**

Additional Meeting Attendees: Chris Hartman, Solicitor  
Mark Stabolepszy, Engineer  
Mike Schwenk, Code Enforcement  
Nicole Schwenk, Secretary-Treasurer

Kenneth Stoudt made a motion seconded by William Klein to approve the Meeting Minutes from June 6, 2013 as read. Vote 2:0.

**POLICE DEPARTMENT-** Kenneth Stoudt presented the June 2013 Police Report.

**FIRE DEPARTMENT** –no report.

**BUSINESS FROM THE FLOOR-** Lift Inc. Brian Focht from Van Cleef Engineering presented the Lift Inc. Land Development project to the Board. He stated that they had approvals from Leesport Borough. He is seeking conditional approval from the Board.

Kenneth Stoudt made a motion seconded by William Klein to grant conditional final approval conditioned upon the 24 comments from SSM Group Inc. July 1, 2013 review letter being addressed. Vote 2:0.

Americold – Steve Bensinger from Stackhouse Bensinger presented the Americold Land Development project to the Board. He stated the project consists of a 96,000 S.F. addition. Most of the improvements are in Leesport Borough. The improvements in Ontelaunee Township include a guard shack, driveway widening and storm water basin regrading.

Kenneth Stoudt made a motion seconded by William Klein to waive Section 4.2102 of the SALDO requiring plans to be no larger than 30” by 42”. Vote 2:0.

Kenneth Stoudt made a motion seconded by William Klein to grant conditional preliminary plan approval conditioned upon the 18 comments from SSM Group Inc. June 17, 2013 review letter being addressed. Vote 2:0.

Jamie Schlesinger from the PFM Group presented the Bank Loan RFP results.

Kenneth Stoudt made a motion seconded by William Klein to renegotiate the existing General Obligation Note for the Township Building with Vist Bank. Vote 2:0.

Kenneth Stoudt made a motion seconded by William Klein to hold a special meeting on Wednesday, July 10, 2013 at 3:30 PM to renegotiate the general obligation note with Vist Bank. Vote 2:0.

## **CORRESPONDENCE**

Larson Design Group letter – Dave Siminitus attended the RAWA meeting on June 25, 2013 and issued a letter dated June 25, 2013 regarding the meeting. He stated that no complaints have been received for the on-lot systems at Cottage Lane and the Act 537 Plan should be reviewed to see what the act stated regarding the need for sewer in Ontelaunee Township.

Kenneth Stoudt made a motion seconded by William Klein to have SSM Group Inc. review the Act 537. Vote 2:0.

Friend Inc. Community Services in Kutztown sent us an email on June 24, 2013 regarding a bike ride on August 10<sup>th</sup> going through part of the Township.

Kenneth Stoudt made a motion seconded by William Klein requiring liability insurance being posted in the amount of \$1 million with Ontelaunee Township named as the insured in case there is an accident in the Township as part of this bike ride. Vote 2:0.

## **ROADMASTERS REPORT**

Kenneth Stoudt presented the June 2013 Roadmaster's report. Kenneth asked Chris Hartman about the Dries Road agreement. Chris Hartman stated the agreement requires each municipality to maintain their side of the roadway. The municipal boards would need to meet to amend the agreement.

## **ENGINEER**

Mark Stabolepszy presented the June 2013 Engineer's Report.

Mark stated he met with Marco from UGI to discuss the solar panel projects. He will get back to the Board at the next meeting regarding the problems Morganrail is having with runoff from the storm water detention basin.

Kenneth Stoudt asked about Willow Glen Recreation Area B. Mark responded that As-built plans have not been submitted.

**SOLICITOR** -no report.

## **CODE ENFORCEMENT**

Mr. Schwenk presented the June 2013 Code Enforcement Report.

1092 Heffner Lane – grass still not cut. The Realtor was called and told if the grass is not cut by July 8<sup>th</sup> a Notice of Violation is being sent.

804 Shoemakersville Road – grass cut in front yard only. He called the mortgage company and told them they have until July 12<sup>th</sup> to cut the whole yard or Notices of Violation are getting issued.

**PLANNING COMMISSION** – no report.

**PARK & REC**– the community picnic at Willow Glen was held on June 29<sup>th</sup>. They will not have a meeting this month.

**POLICE COMMISSION** – Nicole Schwenk stated that Rodney Younker wanted the Board to know that Leesport Borough wants to open the police charter and decrease the percentage of police coverage that they have currently. He asked the Board members to think of ways Ontelaunee could absorb the

costs into our budget and how the commission should be represented at this point. Kenneth Stoudt and William Klein stated that they are against the charter being opened this year.

### **OLD BUSINESS**

Nicole Schwenk stated they received a check from Pioneer Heavy Haul's insurance carrier for the damage they did to Snyder Road.

### **NEW BUSINESS**

Kenneth Stoudt stated we will get estimates for window coverings for the police department. Comfort Pro has been here several times fixing the air conditioning unit for the squad room. Window coverings will improve the problems with the air conditioning unit.

### **EXPENDITURES**

Kenneth Stoudt made the motion seconded by William Klein to approve expenditures in the amount of \$71,355.23. Vote 2-0

### **TAX COLLECTION**

Kenneth Stoudt made a motion seconded by William Klein to acknowledge that \$16,427.54 was collected in real estate tax and \$450.00 was collected in street light tax. Vote 2:0.

### **EXECUTIVE SESSION**

Kenneth Stoudt made a motion seconded by William Klein to adjourn into executive session at 8:20 PM to discuss potential litigation. The Board came out of executive session at 8:51PM.

### **ADJOURNMENT**

Kenneth Stoudt made a motion seconded by William Klein to adjourn the monthly meeting at 8:52 PM. Vote 2-0

Respectfully

Nicole Schwenk  
Secretary/Treasurer